

## **HELP BUILD NOVA SCOTIA'S BEST RECREATION AND ACTIVE LIVING PROGRAM**

**Who:** Bright and driven **Recreation, Active Living, and Culture Co-ordinator**

**What:** Use a “community engagement” approach, assisted by social media, to lead the development and implementation of the best recreation, active living and culture strategy in Nova Scotia.

**Where** Westville, Nova Scotia is the small town with a big heart, located in the centre of vibrant Pictou County. Westville boasts beautiful green spaces and regular community events that fill the streets, parks, and public buildings with engaged and appreciative residents.

**When:** Now - applications being accepted until December 21, 2022

**How Much:** \$50,000 – \$55,000/year - full-time, group benefits and pension.

### **Qualifications & Skills::**

- Knowledge and/or training in recreation, active living and/or culture, usually gained via a post-secondary education, or alternatively, a combination of strong experience in a similar position and other areas/levels of education.
- Strong coordination and organizational skills.
- Effective communication and facilitation capabilities.
- General knowledge of municipal government operations.
- Ability to prioritize tasks and work independently.
- Proven ability to think strategically and meet deadlines and manage budgets.

**Works With:** Residents, town staff, community groups, and Council. Reports to CAO.

**Respond To:** Scot Weeres  
Chief Administrative Officer  
PO Box 923, Westville, Nova Scotia  
B2K 2A0

[scot.weeres@westville.ca](mailto:scot.weeres@westville.ca) (Recreation, Active Living, and Culture Co-ordinator in the subject line.)