



**TOWNS OF WESTVILLE  
PLANNING & DEVELOPMENT**

2042 Queen Street  
Westville, NS, B0K 2A0  
Ph.: 902.396.1500

## Building & Development Permit Application

A. PURPOSE OF APPLICATION			
New Use: <input type="checkbox"/> Yes <input type="checkbox"/> No		Estimated Cost: \$	Application Date:
Class of Work:	<input type="checkbox"/> New <input type="checkbox"/> Signage	<input type="checkbox"/> Addition <input type="checkbox"/> Repair	<input type="checkbox"/> Renovation <input type="checkbox"/> Relocation <input type="checkbox"/> Demolition <input type="checkbox"/> Other
Type of Structure:			
<input type="checkbox"/> Single Family House	<input type="checkbox"/> Deck	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Institutional
<input type="checkbox"/> Multi-Unit Residential	<input type="checkbox"/> Gazebo	<input type="checkbox"/> Commercial	<input type="checkbox"/> Community Centre
<input type="checkbox"/> Seasonal Dwelling	<input type="checkbox"/> Shed	<input type="checkbox"/> Industrial	<input type="checkbox"/> Church
<input type="checkbox"/> Mobile Home	<input type="checkbox"/> Garage	<input type="checkbox"/> Communication Tower	<input type="checkbox"/> Post-Disaster Building
<input type="checkbox"/> Manufactured Home	<input type="checkbox"/> Temporary Structure	<input type="checkbox"/> Wind Turbine(s)	<input type="checkbox"/> Other _____
B. APPLICANT			
Name:		Company:	
Address:			
Phone #:	Fax #:	Cell #:	Email:
C. PROPERTY OWNER(S) (if different from Applicant)			
Name:		Company:	
Address:			
Phone #:	Fax #:	Cell #:	Email:
D. PROJECT INFORMATION			
Site Address:		Corner Lot: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Property ID (PID):		Tax Account #:	
Proposed Use:		Existing Use:	
Is there any other building on the lot? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give use of building:			
Project Description:			
E. SERVICES			
Water Supply		Sewage Disposal	
Municipal System <input type="checkbox"/>		Municipal System <input type="checkbox"/>	Existing <input type="checkbox"/> Proposed <input type="checkbox"/>
Drilled Well <input type="checkbox"/>		On-Site System <input type="checkbox"/>	<input type="checkbox"/>
Dug Well <input type="checkbox"/>		Holding Tank <input type="checkbox"/>	<input type="checkbox"/>
Other:		Other:	
F. CONTRACTORS			
Architect:		Engineer:	Developer:
Electrician:		Heating:	Mason:
Plumber:		General Contractor:	



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G. SITE MEASUREMENTS		H. BUILDING LOCATION ON SITE	
Lot Area:		Front Yard (setback):	
Front Lot Line:		Rear Yard (setback):	
Rear Lot Line:		Left Side (setback):	
Left Side Lot Line:		Right Side (setback):	
Right Side Lot Line:		Flanking Side (setback):	
Frontage:		Parking Spaces:	
		Driveway:	
I. BUILDING DETAILS (of New Construction)		J. SITE PLAN – Attach Sketch/Survey Plan	
Height:		<input type="checkbox"/> Show location of building/structures/signs	
Width:		<input type="checkbox"/> Show all dimensions	
Depth:		<input type="checkbox"/> Locate and show size of all easements across property	
Foundation Type:		<input type="checkbox"/> Show all street names	
# Units:		<input type="checkbox"/> Show location and size of driveway/parking spaces	
# Bedrooms:		Note: Builders are required to confirm elevation and location of services with the Public Works Department before excavating for new construction.	
# Floors:			
New Units Created:			
K. DECLARATION OF APPLICATION			
<p>I, (we) _____, certify that (Owner or Authorized Agent)</p> <ol style="list-style-type: none"> <li>The information contained in this application, attached schedules, attached plans and specifications and other attached documentation is true to the best of my (our) knowledge.</li> <li>I agree to comply with the regulations of the relevant By-Laws for the Towns of Trenton, Stellarton and Westville and any amendments thereto.</li> <li>It is clearly understood by the undersigned that this is only an application and does not authorize the applicant to proceed with any work until a permit is issued.</li> </ol> <p>_____ Signature</p> <p>_____ Date</p>			