



**Minutes
Town of Westville
Special Council Meeting
Council Chambers
January 17, 2022 - 6:00 pm**

1. Call To Order

Mayor White called the meeting to order at 6:08 pm.

2. Territorial and African Nova Scotian Acknowledgement

3. Roll Call

Mayor Lennie White, Deputy Mayor Clarrie MacKinnon, Councillor Meghan Bragg, Councillor Mitchell MacGregor, Interim Chief Administration Officer Sam Graham, Recording Secretary Kristen Reed, 1 member of Public

4. Moment of Silence

It's hard to get our head around the passing of Councillor Betty Jean Sutherland. The Town has received lots of condolences and the flag has been lowered.

Also Diane Hayman, who was a long time and actively involved member of the Town also passed away. She was always so positive and never had a negative thing to say about anyone.

A moment of Silence was observed.

5. Declaration of Conflict of Interest

None

6. Additions, Deletions and/or Approval of the Tentative Agenda

2022.01.17.457 Moved by Councillor MacGregor, **seconded by** Councillor Bragg to approve the agenda as circulated.

Motion Unanimously Carried

7. New/Unfinished Business

a. Special Election

2022.01.17.457 Moved by Deputy Mayor MacKinnon, **seconded by** Councillor MacGregor to set the Special Election Date for the Town of Westville for the position of Councillor on **March 12, 2022.**

Important Dates:

January 17 – Setting the date for the Special Election

February 14 – Begin receiving nominations by appointment for Council

February 21 – Nomination Day for Councillor
March 5 – Advanced Poll
March 8 – Advanced Poll
March 12 – Election Day
March 15– Official Addition Day

Motion Unanimously Carried

b. Appointment of Returning Officer

2022.01.17.458 Moved by Councillor MacGregor, **seconded by** Councillor Bragg that the Town of Westville contract with Josephine MacDonald to act in the capacity of Returning Officer to provide all services required to conduct the special election to be held on March 12, 2022 following all requirements set out under the Nova Scotia Elections Act at an agree fee for service of \$7,200.00. Any additional costs associated with the election process will be the responsibility of the Town of Westville.

Motion Unanimously Carried

It was discussed that the additional fees would be that of printing, advertising, etc. If the election is uncontested the fee is the same, but the additional fees would be reduced. The process is still the same whether there are 0 or 20 people running.

c. Committee Appointments

2022.01.17.459 Moved by Deputy Mayor MacKinnon, **seconded by** Councillor MacGregor to revise the committee appointments for 2021-2022 to appoint Councillor Meghan Bragg to the Police Commission and Mayor Lennie White to the Glen Haven Board of Directors.

Motion Unanimously Carried

8. Next Meetings

a. Board of Police Commissioners

Westville Council Chambers
January 18, 2022 – 6:00 pm

b. Regular Council Meeting

Westville Council Chambers
January 31, 2022 – 6:00 pm

9. Adjournment

2022.01.17.460 Moved by Deputy Mayor MacKinnon to adjourn the meeting at 6:26 pm.

Mayor: _____

Chief Administrative Officer: _____

Date Approved: _____