



**Minutes  
Town of Westville  
Regular Council Meeting  
Council Chambers  
August 30, 2021 - 6:00 pm**

**1. Call To Order**

Mayor White called the meeting to order at 6:01 pm.

**2. Territorial and African Nova Scotian Acknowledgement**

**3. Roll Call**

Mayor Lennie White, Deputy Mayor Meghan Bragg, Councillor Mitchell MacGregor, Councillor Clarrie MacKinnon, Councillor Betty Jean Sutherland, Chief Administrative Officer Linda Brown, Recording Secretary Kristen Reed and 4 members of the public.

**4. Declaration of Conflict of Interest**

None

**5. Additions, Deletions and/or Approval of the Tentative Agenda**

**2021.08.30.353 Moved by** Councillor MacKinnon, **seconded by** Councillor MacGregor to approve the agenda with the addition of a second legal item during the closed session.

**Motion Unanimously Carried**

**6. Approval of the Minutes**

**a. Regular Council Meeting July 26, 2021**

**2021.08.30.354 Moved by** Councillor Sutherland, **seconded by** Deputy Mayor Bragg to approve the minutes for the Regular Council Meeting as circulated.

**Motion Unanimously Carried**

**b. Committee of the Whole Meeting August 23, 2021**

**2021.08.30.355 Moved by** Deputy Mayor Bragg, **seconded by** Councillor MacGregor to approve the minutes of the Committee of the Whole Meeting as circulated.

**Motion Unanimously Carried**

**7. Business Arising from the Minutes**

CAO Brown is still waiting for Department of Natural Resources to get back to her regarding Urban Deer.

**8. Committee Reports**

**a. General Government**

**i. Mayor Lennie White -**

August was a slower month. Mayor White continued with emails, calls, and interacting with citizens. He also attended the Social Committee concerts in the park. Thank you to the committee for organizing them, they were very well attended.

The Fire Departments Post Canada Day Celebrations will be taking place on the weekend. Most have heard by now that the Parade on Sunday has been cancelled. The other events are still going forward. Saturday at 11am the kids parade will go from Victoria Park to Acadia Park. There will be the kids fest, ice cream social and entertainment. If the weather is bad it will be moved to the gym. On Sunday at 10 am is the Show and Shine and the Fireworks will be at approximately 9pm. Please follow Covid Protocols and spread out. Thank you to the Fire Department for going ahead with this and we hope the weather will cooperate.

**ii. Councillors Reports -**

**1. Deputy Mayor Meghan Bragg**

Deputy Mayor Bragg attended the Committee of the Whole meeting and a Mental Health Crisis Situation meeting. Foodland donated a number of women's menstrual products. The Library board and School board are both on break.

**2. Councillor Mitchell MacGregor**

Councillor MacGregor took some vacation time. He also attended the Police Commission board and the Committee of the Whole meeting. The 144 Flight and the Municipal Alcohol Project are on hold.

**3. Councillor Clarrie MacKinnon**

On July 29<sup>th</sup> attended a meeting of the Riverview Home Corporation with approval of additional efforts in movement of residents to small group home settings and staff restructuring initiatives. The role of Riverview Home Volunteer Association was again acknowledged with its expenditures on the recreational and therapeutic needs of residents. In recent weeks the Association has provided residents with large Smart Boards, 2 All Terrain Hippo Chairs, bread making machines for 9 group homes, electronic purchases, flower beds, CHAD busing, music therapy, etc. for a total expenditure of approximately \$25,000.

Councillor MacKinnon had a discussion with Joe Reim of Reim's Windows and Doors regarding the mural facing Acadia Park. Based on the fact that the current mural is too far gone to restore, and public feedback expressed on having modern info, while keeping historical importance, it was decided to have volunteers to do scrapping in the fall and look for input on designs in the Spring, with all concepts to be approved by Joe before painting of any block. This is not a Town item, but Councillor MacKinnon is helping Joe as member of the public and the Westville Progressive Committee.

He also had the pleasure of representing the Town at the 95<sup>th</sup> birthday of long time Westville resident Elsie Hughes. The Celebration was held at Pictou Lodge.

#### **4. Councillor Betty Jean Sutherland**

Councillor Sutherland attended the Glen Haven Manor meeting around the 5<sup>th</sup> of the month. It included operating and financial budgets and the annual inspection. The Public complaint regarding access to a resident has been resolved. With almost 200 residents it is a time consuming and stressful situation to arrange visitations for everyone, but visitations are now opened up.

She attended 3 of the 4 concerts in the park. They were an enlightening, joyful experience. She requested a little bridge across the ravine to make it easier to cross. There is also concerns about the number of kids on bikes etc, getting close to people enjoying the concerts. Maybe have patrol in the park to help.

Would like to acknowledge Linda White who is stepping down after five years on the social committee. Morris Campbell is also stepping down after many years on the committee.

Councillor Sutherland also attended the Board of Police Commissioners meeting and the Committee of the Whole meeting.

#### **CAO Linda Brown - Report as Attached**

Asphalt tendering is done, just the dirt at the side of the road. For the sidewalk tender there maybe an addition of putting in ramps for crosswalks but they may not be able to put them in all locations.

CAO Brown enquired if there was interest in the vacant building bylaw. The general consensus was that there was interest in the concept and the intent was well and good. The bylaw just may not be strong enough to stimulate the use of the empty buildings. Will pursue it at the Committee of the Whole.

#### **b. Protective Services**

##### **i. Chief of Police Report**

**2021.08.30.356 Moved by** Councillor MacKinnon, **seconded by** Councillor Sutherland to approve the Chief of Police Report as presented.

**Motion Unanimously Carried**

##### **ii. Chief of Fire Department Report**

**2021.08.30.357 Moved by** Councillor MacKinnon, **seconded by** Deputy Mayor Bragg to approve the Chief of Fire Department Report as presented.

**Motion Unanimously Carried**

##### **iii. Animal Control Report**

**2021.08.30.358 Moved by** Councillor MacKinnon, **seconded by** Councillor Sutherland to approve the Animal Control Report as presented.

**Motion Unanimously Carried**

**c. Recreation, Culture & Leisure Services**

**i. RCLS Coordinator Report**

**2021.08.30.359 Moved by** Councillor MacKinnon, **seconded by** Deputy Mayor Bragg to accept the Recreation, Culture & Leisure Services Report as circulated.

**Motion Unanimously Carried**

**d. Transportation & Environmental Health Services**

**i. Water Report**

**2021.08.30.360 Moved by** Councillor Sutherland, **seconded by** Councillor MacKinnon to accept the Water Report as presented.

**Motion Unanimously Carried**

**ii. Public Works Report**

**2021.08.30.361 Moved by** Councillor MacKinnon, **seconded by** Councillor MacGregor to accept the Public Works Report as presented.

**Motion Unanimously Carried**

**iii. Solid Waste Report**

**2021.08.30.362 Moved by** Deputy Mayor Bragg, **seconded by** Councillor Sutherland to accept the Solid Waste Report as presented.

**Motion Unanimously Carried**

**e. Environmental Development**

**i. Fire Inspection**

**2021.08.30.363 Moved by** Councillor Sutherland, **seconded by** Councillor MacKinnon to accept the Fire Inspection Report as presented.

**Motion Unanimously Carried**

**ii. Building Inspection/Unsightly Premises**

**2021.08.30.364 Moved by** Councillor Sutherland, **seconded by** Councillor MacKinnon to accept the Building Inspection/Unsightly Premises report as presented.

**Motion Unanimously Carried**

**9. Correspondence**

**a. Fetal Alcohol Spectrum Disorder Newfoundland & Labrador Network**

The Fetal Alcohol Spectrum Disorder (FASD) is expanding to all Atlantic provinces. This is a disorder that continues to effect children, often to debilitating effects. Mayor White read the Proclamation declaring Fetal Alcohol Spectrum Disorder (FASD) Awareness Week September 6 – 10, 2021.

**b. SCBA Letter**

This letter was presented to the Mayor's and Wardens meeting. After a brief discussion it was decided to get input from the Fire Chief before deciding how to proceed.

**10. Review of Accounts**

**2021.08.30.365 Moved by** Councillor Sutherland, **seconded by** Councillor MacGregor to accept the June 30, 2021 General Operating fund and Water Operating fund reports as circulated.

**Motion Unanimously Carried**

## **11. New/Unfinished Business**

### **a. Police Officer Appointments**

During the Police Commission meeting on July 20, 2021, the Commission unanimously recommended the appointment of Jordan Wheeler and James Hayes as Term Police Officers.

**2021.08.30.366 Moved by** Councillor MacKinnon, **seconded by** Councillor MacGregor to appoint Jordan Wheeler and James Hayes as Term Police Officers for the Westville Police Service.

**Motion Unanimously Carried**

### **b. Accessibility (Working) Committee Appointment**

Due to the limited number of volunteers for this program, staff is recommending the drafted policy not be adopted at this time. It is further recommended to see the program move forward as a working committee and its mandate be established to oversee the development of the Accessibility Plan for the Town of Westville. Once more members become available the committee complement be fulfilled.

**2021.08.30.367 Moved by** Councillor Sutherland, **seconded by** Councillor MacGregor to accept the recommendations for the appointment of Co-Coordinator Samuel Graham & Linda Brown, Deputy Mayor Bragg and Joe Kippax and Morris Campbell.

**Motion Unanimously Carried**

### **c. Sale of Surplus Properties**

**2021.08.30.368 Moved by** Councillor MacKinnon, **seconded by** Deputy Mayor Bragg to authorize CAO Linda Brown to release the tender for the sale of the surplus properties as drafted.

**Motion Unanimously Carried**

### **d. Sale of 2011 Chevrolet ½ Tonne**

**2021.08.30.369 Moved by** Deputy Mayor Bragg, **seconded by** Councillor MacKinnon to award the sale of the surplus truck to Chris Jones for \$657.97.

**Motion Unanimously Carried**

### **e. Water Rates**

The water rate application has been approved by the Utility and Review Board, changes will take effect October 1, 2021.

### **f. Discharge of Facey Development Agreement**

A former development agreement has been brought forward on the Drummond Road property owned by Charles Facey. The family is asking for this to be discharged as the business no longer exists.

**2021.08.30.370 Moved by** Councillor MacKinnon, **seconded by** Councillor Sutherland to discharge the Development Agreement registered on December 6, 2002, document number 6091 – on the property described at PID 65021214.

**Motion Unanimously Carried**

**12. Public Engagement**

**Morris Campbell** North Main- Mr. Campbell expressed concern that the Accessibility Committee has 3 town staff and 2 citizens. CAO Brown explained that they wish to have more citizens on the committee, but no one has volunteered. Also Superintendent Graham and herself are not voting members which currently puts Mayor White, Deputy Mayor Bragg and 2 citizens as voting members.

He also acknowledged the next Social Committee meeting will be his last one. He encouraged people to come out and volunteer and not to just criticize the work done. It is a very small group that puts the events on and there were over 200 people that enjoyed each of the concerts.

**13. Closed Session**

**2021.08.30.371 Moved by** Councillor Sutherland, **seconded by** Councillor MacGregor to move into closed session.

**Motion Unanimously Carried**

The meeting adjourned into closed session at 7:23pm.

**a. Legal update on Building Development**

Council directed staff to begin to review the contract.

**14. Next Meetings**

**a. Committee of the Whole Meeting**

Westville Council Chambers  
September 20, 2021 – 6:00 pm

**b. Board of Police Commissioners**

Westville Council Chambers  
September 21, 2021 – 6:00 pm

**c. Regular Council Meeting**

Westville Council Chambers  
September 27, 2021 – 6:00 pm.

**15. Adjournment**

Meeting was adjourned.

Mayor: \_\_\_\_\_

Chief Administrative Officer: \_\_\_\_\_

Date Approved: \_\_\_\_\_