



**Minutes
Town of Westville
Planning Advisory Committee
Council Chambers
January 26, 2021 – 6:00 pm**

Call to Order

Chairman Partington called the meeting to order at 6:02 pm.

Roll Call

Chairman Robert Partington, Mayor Lennie White, Deputy Mayor Meghan Bragg, Councillor Mitchell MacGregor, Councillor Betty Jean Sutherland, Councillor Clarrie MacKinnon, Citizen Representative Doug Oliver, Chief Administrative Officer Linda Brown, Development Officer/Engineer Oliver Browning

Additions, Deletions and/or Approval of the Agenda

Moved by Mayor White, seconded by Councillor MacKinnon to accept the agenda as presented.
Motion Unanimously Carried

Declarations of Conflict of Interest

None

Approval of the Minutes - September 24, 2020

Moved by Councillor MacKinnon, seconded by Deputy Mayor Bragg to approve the minutes as circulated.

Motion Unanimously Carried

Building & Development Reports

September – December 2020 Reports

The Committee reviewed the reports as submitted. The Committee has requested the CAO and Development Officer review the steps required to change items in the Land Use By-Law/Zoning By-law to include standards on Mini-Homes as well as storage containers/sea cans in residential areas. Staff agreed to have a report available at the next meeting in early March, date to be determined.

List of 2020 Building Permits Issued

No comments or concerns related to this topic.

Municipal Commercial Assessment – Phase in Tool

Information Only. This item will be brought to Council on January 25, 2021 for the final reading. No objections have been received at this time. The by-law will be forwarded to the Provincial Government for final approval.

Rezoning -Facey Property – Process Update

Information Only. Signage has been posted on site and the Town's website is updated with the rezoning request. In September, the PAC made a motion to accept the application for rezoning. Due



to the election this item was missed and was forwarded to Council at the January 25, 2021 meeting. The Committee felt that this process has taken too long and expressed that no delays should happen in the future.

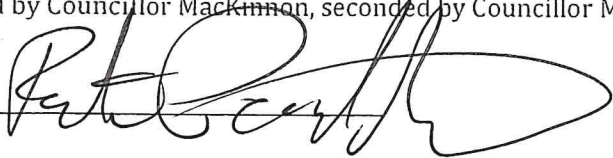
Development Agreement - Drummond Road

Information Only, A Development Agreement Application has been filed for 1269 Drummond Road, CAO Brown and Development Officer Browning are preparing to meet with the applicant to discuss the project in more detail.

Adjournment

Moved by Councillor MacKinnon, seconded by Councillor MacGregor to adjourn.

Chair



Chief Administrative Officer



Approval:

Feb 23, 2021