



TOWN OF WESTVILLE

2042 Queen Street, Westville, NS B0K 2A0
Phone: (902) 396-1500 Fax: (902) 396-3986

Building Inspection Protocol

Regarding current concerns during COVID-19 Pandemic and Provincial State of Emergency social distancing and sanitization recommendations, this protocol is for performing building inspections and is in effective immediately.

- All inspections will be booked a minimum of 2 days in advance to ensure maximum grouping of inspections and to control and limit inspection days.
- All interaction regarding inspections, documentation, booking, review, etc., where and when possible, will be conducted electronically, digitally and/or by phone. All such correspondence to be strictly through devices provided or preapproved by the Town.
- All inspection sites will be required to be vacated at the time of inspection. If required and only by prearrangement with the Building Official, a maximum of one (1) other individual may be allowed on site at the time of the inspection. Social distancing procedures as recommended by the Federal and Provincial Health Authority's shall be observed. (On site refers to the physical building being inspected and not necessarily the property where social distancing can be practiced safely.)
- Any inspection site that is "occupied" with or without a permit, will have inspections deferred until this protocol is no longer necessary. Exceptions in extenuating circumstances may be permitted only by special arrangement through the Building Official.
- The following questions will be asked when arranging for an inspection:
 - 1) Has anyone who has been on site travelled out of province in the last 14 days?
 - 2) Have you been in close contact with someone with a confirmed case of COVID-19? (Close contact is defined by:
 - providing care for someone who tested positive for COVID-19
 - having close physical contact with someone who tested positive for COVID-19
 - living with someone who tested positive for COVID-19 (who isn't able to properly and consistently socially distance)
 - having close lengthy contact with someone who tested positive for COVID-19



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- having contact with bodily fluids of someone who tested positive for COVID-19
- 3) Have you been in close contact with someone who has returned to Nova Scotia from outside the Province in the past 14 days, who now has a fever higher than 38C, a new cough or cough that is getting worse? (Close contact means:
 - providing care
 - having close physical contact
 - living with someone (who isn't able to properly and consistently socially distance)
 - having close lengthy contact
 - having contact with bodily fluids)
 - 4) Is there anyone who has been on the site or in close contact (as described above) currently in self or imposed isolation or quarantine?
 - 5) Will the site be empty and if not, who will be there (maximum 1 person).
- An affirmative response to any of the above questions is an automatic indefinite deferral of the inspection. All deferred inspections are to be logged and will take precedent when this protocol is no longer in place.

Thank you for your co-operation and understanding.