



**Minutes  
Town of Westville  
Regular Council Meeting  
Council Chambers  
March 29, 2021- 6:00 pm**

**1. Call To Order**

Mayor White called the meeting to order at 6:00 pm.

**2. Territory and African Nova Scotian Acknowledgement**

Mayor White read the Territory and African Nova Scotian Acknowledgement.

**3. Roll Call**

Mayor Lennie White, Deputy Mayor Meghan Bragg, Councillor Mitchell MacGregor, Councillor Clarrie MacKinnon, Councillor Betty Jean Sutherland, Chief Administrative Officer Linda Brown, Recording Secretary Kristen Reed, 3 members of the Public

**4. Declaration of Conflict of Interest**

None

**5. Approval of the Tentative Agenda**

**2021.03.29.262 Moved** by Councillor Sutherland, **seconded** by Councillor MacKinnon to approve the agenda as circulated.

**Motion Unanimously Carried**

**6. Approval of the Minutes**

**a. Committee of the Whole meeting February 17, 2021**

**2021.03.29.263 Moved** by Councillor MacKinnon, **seconded** by Councillor MacGregor to approve minutes for the Committee of the Whole meeting as circulated.

**Motion Unanimously Carried**

**b. Regular Council Meeting February 22, 2021**

**2021.03.29.264 Moved** by Councillor Sutherland, **seconded** by Deputy Mayor Bragg to approve the minutes for the Regular Council Meeting as circulated.

**Motion Unanimously Carried**

**c. Committee of the Whole meeting March 22, 2021**

**2021.03.29.265 Moved** by Councillor Sutherland, **seconded** by Councillor MacGregor to approve the minutes for the Committee of the Whole meeting as circulated.

**Motion Unanimously Carried**

**6. Business Arising from the Minutes**

Urban Deer- CAO Brown received a copy of New Glasgow's Bylaw. Continue to encourage people not to feed deer.

Geothermal- Looking to book May's Committee of the Whole meeting. Deputy Mayor Bragg will reach out to find out who would be the best person to have as presenter.

## **7. Committee Reports**

### **a. General Government**

#### **a.i. Mayor Lennie White**

Report was attached. Mayor White had a call from new Minister of Municipal affairs. They had a lengthy and encouraging conversation. Also had a conversation with MP Sean Fraser, stating Gas tax money will be doubled this year which is good news.

#### **a.ii. Councillors**

##### **Deputy Mayor Meghan Bragg**

Highlights included attending Planning Advisory Committee, Committee of the Whole, Neighbourhood watch, climate caucus rural meeting, Nova Scotia Federation of Municipalities and Library. Advocated for accessible books and they were reinstated.

##### **Councillor Mitchell MacGregor**

Councillor MacGregor will provide written report going forward. Councillor MacGregor has had ongoing general correspondence with residents.

Air Flight 144 still has not met with no meeting planned.

Municipal Alcohol Project meeting next week

He attended Planning Advisory Committee, Board of Police Commissioners and Committee of the Whole meetings and Police Commission training.

##### **Councillor Clarrie MacKinnon**

Report was circulated.

As Fire Department Liaison the Fire Department should be acknowledged for receiving a Jordair Breathing Air Compressor. It was purchased through 50/50 funds and will enable them to do mutual aid duties much better.

As the Towns Rep on the Pictou County Military Museum, Councillor MacKinnon toured the new location down the hall. David Avery has done an excellent job separating the displays.

##### **Councillor Betty Jean Sutherland**

Written report was circulated.

Councillor Sutherland attended PAC, Neighbourhood Watch and the Police Commissioners meeting.

Glen Haven have completed vaccinations and lifted some restrictions but please continue to follow protocols. There was an issue with an overhang and it had to be replaced. The Grant Thornton account audit went very well. The March 25<sup>th</sup> meeting was postponed due to lack of quorum.

a.iii. **CAO Linda Brown**

The report was as presented. Canada Post lease has been finalized for the next four years. Capital repairs will need to be done to the building.

**b. Protective Services**

b.i. **Chief of Police Report**

**2021.03.29.266 Moved** by Councillor Sutherland, **seconded** by Councillor MacKinnon to approve the Chief of Police Report as presented.

**Motion Unanimously Carried**

b.ii. **Chief of Fire Department Report**

No report at this time.

b.iii. **Animal Control Report**

**2021.03.29.267 Moved** by Deputy Mayor Bragg, **seconded** by Councillor MacKinnon to accept the Animal Control Report as presented.

**Motion Unanimously Carried**

**c. Recreation, Culture & Leisure Services**

c.i. **RCLS Coordinator Report**

**2021.03.29.268 Moved** by Councillor MacKinnon, **seconded** by Councillor MacGregor to accept the Recreation, Culture & Leisure Services Report as circulated.

**Motion Unanimously Carried**

Contact Michael for nominations for volunteer week. Also Go Clean Get Green takes place April 19<sup>th</sup> to 24<sup>th</sup>, contact Michael to join the Town team. The Mayors Walking Challenge is ongoing. There is walking in the gym on Wednesdays and Fridays from 1 to 3 if you need a place to walk.

**d. Transportation & Environmental Health Services**

d.i. **Water Report**

**2021.03.29.269 Moved** by Councillor Sutherland, **seconded** by Councillor MacKinnon to accept the Report as presented.

**Motion Unanimously Carried**

d.ii. **Public Works Report**

**2021.03.29.270 Moved** by Councillor MacKinnon, **seconded** by Councillor MacGregor to accept the Public Works Report as presented.

**Motion Unanimously Carried**

Mayor and Council want to offer Congratulations and Best wishes to Keith on his retirement.

d.iii. **Solid Waste Report**

**2021.03.29.271 Moved** by Councillor MacGregor, **seconded** by Councillor Sutherland to accept the Solid Waste Report as presented.

**Motion Unanimously Carried**

**e. Environmental Development**

**e.i. Fire Inspection**

**2021.03.29.272 Moved** by Deputy Mayor Bragg, **seconded** by Councillor Sutherland to accept the Fire Inspection Report as presented.

**Motion Unanimously Carried**

**e.ii. Building Inspection/Unsightly Premises**

Nothing to report this month

**e.iii. Planning & Development**

**2021.03.29.273 Moved** by Councillor MacKinnon, **seconded** by Councillor MacGregor to accept the Fire Inspection Report as presented.

**Motion Unanimously Carried**

**8. Correspondence**

**Government House**

The Town has received a Community Spirit Plaque. The Plaque is hanging in the entrance of the Civic Building. It's a compliment to the citizens for following protocols.

**CARMA**

CARMA is seeking a location in the area that could be used as a Temporary Holding Facility for cats. Location should be a minimum of 12' x 10' heated area with access to water and keyed access for 24-hour accessibility. If any citizens have a location that may suit the needs, please contact either the Town office or CARMA.

**Westville Mobile Wash**

Mayor White and Councillors received a letter regarding the Water Rate Increase Review. He is opposing the methodology of how the new costs and rates are being proposed. Council acknowledge the receipt of the letter and also the concerns. Westville Mobile Wash and any other citizens with concerns are encouraged to make an application to go in front of the board on June 29.

**Letter sent regarding 1<sup>st</sup> responders**

There was no reply but the protocol was changed.

**Letter sent regarding Fire Department 1<sup>st</sup> responders**

No response to letter but have heard that all departments will be fitted and trained to respond by the end of April.

**9. Finance Reports**

**a. General Operating Report**

**2021.03.29.274 Moved** by Councillor MacKinnon, **seconded** by Councillor MacGregor to accept the general Financial Statements as presented.

**Motion Unanimously Carried**

**b. Water Financial Statements**

**2021.03.29.275 Moved** by Councillor Sutherland, **seconded** by Councillor MacKinnon to accept the Water Financial Statements as presented.

**Motion Unanimously Carried**

**10. New/Unfinished Business**

**a. Tax Sale**

**2021.03.29.276 Moved by** Councillor MacKinnon, **seconded by** Councillor MacGregor to award the tender of 2099 Maple Street Tax Sale to John Daniel McGee for a total amount of \$2,505.00.

**Motion Unanimously Carried**

**b. Tax Exemption Policy**

**2021.03.29.277 Moved by** Deputy Mayor Bragg, **seconded by** Councillor Sutherland to accept the Tax Exemption Policy as presented.

**Motion Unanimously Carried**

**c. 2021 Patching Budget**

**2021.03.29.278 Moved by** Councillor MacKinnon, **seconded by** Councillor Sutherland to approve the 2021 Patching Budget at \$110,000.00.

**Motion Unanimously Carried**

**d. 2021-2022 Capital Paving Projects**

**2021.03.29.279 moved by** Councillor MacKinnon, **seconded by** Councillor Sutherland to approve work on Foxbrook Road (Drummond to Civic #2279) at \$178,000 plus HST and Drummond Road (FoxBrook Rd to Campbells lane) at \$173,158 plus HST.

**Motion Unanimously Carried**

**11. Public Engagement**

Mayor and Council pass on condolences to the Chenell Family for the loss of his father. Another outstanding citizen has left us.

**Elwood Gratto- Stewarts Lane**

Afraid for pedestrians crossing the road in Westville. There are no speed limits posted, no crosswalk overheads and no traffic lights. Thinks there should be traffic lights at the post office and Foodland locations.

Mayor White confirmed that the crosswalks will be repainted this spring. They will look into using flags to cross again, or other recommendations. The Police do track speeds around town and often cars aren't going as fast as they appear.

**12. Next Meetings**

**a. Committee of the Whole Meeting**

Westville Council Chambers  
May 17, 2021 – 6:00 pm

**b. Board of Police Commissioners**

Westville Council Chambers  
May 18, 2021 – 6:00pm

**c. Regular Council Meeting**  
Westville Council Chambers  
May 31, 2021 – 6:00 pm

**12. Adjournment**

**2021.03.29.280 Moved** by Councillor MacGregor, **seconded** by Councillor MacKinnon to adjourn at 7:13 pm.

**Motion Unanimously Carried**

Mayor: \_\_\_\_\_

Chief Administrative Officer: \_\_\_\_\_

Date Approved: \_\_\_\_\_