



**Town of Westville
Regular Meeting of Council**

**January 28, 2012
Tentative Agenda**

Commencing at 6:00 pm

ITEM 1: CALLING OF MEETING TO ORDER

Presiding: *Mayor Roger MacKay*

ITEM 2: APPROVAL OF TENTATIVE AGENDA

Action: *Please note that any Additional agenda items requiring discussion must be identified at this time.*

ITEM 3: APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Background: The draft minutes of the, December 17th, 2012 Council meeting have been distributed for review.

Action: *Motion to approve the minutes, with or without amendment.*

ITEM 4: BUSINESS ARISING FROM THE MINUTES

Action: *Questions or clarification.*

ITEM 5: APPROVAL OF ACCOUNTS

Background: The listing of monthly expenditures is presented for information purposes at each regular meeting of Town Council. The listing of expenditures is provided in advance of the meeting.

Action: *Questions/clarification and motion of approval, with or without amendment.*

ITEM 6: COMMITTEE REPORTS

Background: Monthly reports from **Police, Fire, Fire Inspection, Recreation, Compost/Garbage/Recycling, Environmental Health (Water Treatment), Transportation Reports, Animal Report and Building Report** are provided to Town Council in advance of each regular meeting. Periodic updates on specific activities are provided throughout the month to Council by the CAO. Additional information/reports may be given at Council meetings. Mayor MacKay will report on any matters he considers important for the information of Council.

Action: *Motion to approve committee reports.*

ITEM 7: CORRESPONDANCE

- **PC Firefighters Association**
- **Westville Fire Department - Appointments**
- **Recreation Department – Volunteer**
- **Lorda**
- **TIR – Exit 21**
- **PC Caucus**
- **Commissionaires**
- **Order of Nova Scotia**

Background: Correspondence received since the previous meeting has been provided to Council for review. Items requiring attention will be brought forward for discussion.

Action: *Discussion and decision as considered appropriate.*

ITEM 8: NEW/UNFINISHED BUSINESS

- **Unightly Premises Report**
- **Strategic Planning Sessions -update**
- **Council Salary**
- **LED Lighting**
- **South Main – Stop Sign**
- **Tax Exemption**
- **Finance Report**
- **Woodworks Atlantic!**

ITEM 9: QUESTIONS FROM CITIZENS

Background: Interested citizens are normally given an opportunity to ask questions of Council under this agenda item. Persons asking questions are required to follow the

Guidelines for Speaking at Meetings of Westville Town Council. Guidelines are available for the public in the Council Chambers.

Action: *Questions; follow-up comments from Council as may be appropriate.*

ITEM 10: **IN-CAMERA**

- **CONTRACT NEGOTIATIONS (1)**
- **PERSONELL (1)**

ITEM 11: **ADJOURNMENT**



**Town of Westville
Regular Council Meeting
Monday, December 17, 2012**

Commencing at 6:00 pm

Council Members Present: Mayor Roger MacKay; Deputy Mayor Lynn MacDonald; Councillor Charlie Sutherland; Councillor Bernie Murphy; Councillor Lennie White

Town Employees Present: CAO Scott Fraser; Recording Secretary Diane Morrison

Visitors Present: A number of Westville residents;

Media Organizations Present: The News, 94.1 FM

1. CALLING OF MEETING TO ORDER

- 1.1 Mayor MacKay called the meeting to order welcoming everyone in attendance.
- 1.2 Mayor MacKay asked for a moment of silence for Dr. Reg Gunn, former Superintendent of Schools in Westville and long time member of the Westville Rotary Club.

2. APPROVAL OF AGENDA

- 2.1 *It was moved by Deputy Mayor MacDonald and seconded by Councillor Murphy that the agenda be approved as amended. Motion carried.*

3. APPROVAL OF MINUTES

- 3.1 *It was moved by Deputy Mayor MacDonald and seconded by Councillor White to approve the minutes of the November 26th, 2012 regular Council Meeting as presented. Motion carried.*

4. BUSINESS ARISING FROM MINUTES

4.1 8.10 Deed Transfer Tax Scotsburn Mill Sale

Deputy Mayor MacDonald referred to 8.10 Deed Transfer Tax and noted that it appears there was no tax paid for the Scotsburn Mill sale but she would like us to try to find out why and she also asked for a copy of the agreement concerning the Deed Transfer Tax be sent to all Councillors and CAO Fraser noted he would look after same.

Mayor MacKay noted that we would definitely continue to look into same.

4.2 8.12 Development Jerry Lane

Councillor White inquired if a letter was sent to the Developer concerning the buffer zone.

CAO Fraser noted that the letter was not sent out but will be and he also noted that they had spoken to the Developer and everyone has agreed that it will be OK until Spring.

5. APPROVAL OF ACCOUNTS

5.1 *It was moved by Councillor Sutherland and seconded by Deputy Mayor MacDonald to approve/pay the accounts as presented. Motion carried.*

Councillor Sutherland inquired on the payment to the Town of New Glasgow for \$3312.16 and also mentioned a payment in November for \$88,387.46, October for \$26,764.06 and September \$6,137.12 and inquired if these charges were for water.

CAO Fraser noted that some of the payment was for water but there is also IT Services included which is a monthly charge.

Deputy Mayor MacDonald questioned if the payment for the New Year's Levee is a regular budget item and if the payment of \$200.00 for the Minor Hockey was approved.

CAO Fraser noted that we always budget for the Levee every year.

CAO Fraser also mentioned that he will check on the payment to the Minor Hockey Tournament.

Mayor MacKay noted that the payment was made to the Westville Minor Hockey as their tournament is during the Christmas break.

Councillor Murphy inquired on the payments one for Ballantyne Fuel and the other for MacGillivray Fuels. CAO Fraser noted that Ballantyne Fuels looks after the heating in the 3 buildings and that the delivery by MacGillivray Fuels was for the diesel storage tank.

6. COMMITTEE REPORTS

- 6.1 **Police -** *It was moved by Deputy Mayor MacDonald and seconded by Councillor Murphy that the Police Report be approved as presented. Motion carried.*

Councillor Sutherland inquired on the status of the contract negotiations. CAO Fraser noted that the arbitrator came back and the contract has been settled and they are waiting on our Lawyer and PANS Bargaining Unit to finalize the agreement. It is a 5 year contract with increases of 2.5 for 2009; 3.5 for 2010; 4.5 for 2011; 4.5 for 2012 and 5% for 2013. He also noted that this one is quite a few years past due.

Mayor MacKay noted that he feels we should get the contract negotiations started sooner this time.

- 6.2 **Fire Report -** *It was moved by Councillor Murphy and seconded by Councillor White that the Fire Report be approved as presented. Motion carried.*

Councillor Sutherland noted that the Fire Department did a good job with all the events that took place over the month of December and that the Food Bank Drive was a great success with over 3200 lbs of food collected. Councillor White noted it was a great success with the co-operation between the Fire Department, volunteers and the local citizens.

- 6.3 **Fire Inspectors Report –** *It was moved by Deputy Mayor MacDonald and seconded by Councillor Sutherland that the Fire Inspectors Report be approved as presented. Motion carried.*

- 6.4 **Recreation Report -** *It was moved by Councillor Sutherland and seconded by Councillor White that the Recreation Report be approved as presented. Motion carried.*

- 6.5 **Compost, Garbage & Recycling Report -** *It was moved by Deputy Mayor MacDonald and seconded by Councillor Murphy the Compost, Garbage & Recycling Report be approved as presented. Motion carried.*

- 6.6 **Environmental Health Report –** *It was moved by Councillor Sutherland and seconded by Councillor Murphy that the Environmental Health Report be approved as presented. Motion carried.*

Councillor Sutherland commented that in the past month there have been 6 water leaks and that it is something that has to be looked at. Councillor Sutherland also mentioned the bacterial report and the fact that we are very fortunate to have good drinking water. He would like to have a tour of the water treatment facility arranged for the members of Council and even invite a member of their senior management to speak on the water concerns.

Councillor White also noted that we are very fortunate with water quality considering what is going on in Stellarton and he also wanted it known that he agrees with Councillor Sutherland concerning the number of water leaks we have experienced lately and agrees it is something that has to be addressed.

- 6.7 Transportation Report - *It was moved by Deputy Mayor MacDonald and seconded by Councillor Sutherland that the Transportation Report be approved as presented. Motion carried.***

Deputy Mayor MacDonald made a comment on how nice the Christmas Wreaths are looking this year.

- 6.8 Animal Control Report – *Not available***

- 6.9 Building Report – *It was moved by Councillor Sutherland and seconded by Councillor Murphy that the Building Report be approved as presented. Motion carried.***

7. CORRESPONDENCE

- 7.1 Premier Darrell Dexter**

CAO Fraser noted this is a congratulatory letter from the Province on the election of the Mayor and Council Members during the recent Municipal Elections.

- 7.2 Canada-Nova Scotia Infrastructure Secretariat**

CAO Fraser noted that this correspondence has been received as a result of the Gas Tax Funding program ending March 31, 2014.

It does indicate that they anticipate a further program will carry on. He noted the gas tax that has been received needs to be spent or an extension requested or it will be clawed back. He went on to mention that at the year end there was \$97,000.00 surplus from prior years and he noted that we receive \$231,000.00 annually from this fund.

Councillor White inquired if the fund varies and CAO Fraser mentioned that it does not vary a lot that the highest we received was \$247,000.00 and then it gradually went down to \$231,000.00 this year and when it first started it was only \$99,000.00. He went on to say that we will have to make sure that we get the money spent or have a plan in place to use the funds and request an extension.

Councillor Sutherland noted that if the Federal Government discontinue the program it will be a disaster as the Provincial Government does not contribute to the program. He noted that not one cent of the Provincial Tax comes to the Municipalities and he feels this is totally unfair.

CAO Fraser noted that approximately a year ago we had the President of UNSM speak at our Council Meeting and Jiminy MacAlpine also stated similar comments that Councillor Sutherland has just made and it may be worthwhile to send a letter to the UNSM to lobby through that organization.

Councillor Sutherland noted that in November 2007 he called on the Rodney MacDonald Government when the Federal Government was cutting the GST back to 13% with a request that 1% be added back on and that portion of the gas tax from the Province be given to the Towns for paving and that has never happened. He noted that the NDP government immediately put the percentage up to 15% but did not include anything for the Towns and Councillor Sutherland asked Mr MacDonnell in 2011 at the

Annual Meeting how high the GST would have to be before they could contribute to the Towns from the gas tax. Mr MacDonnell advised that question was better asked to the Finance Minister, Mr Graham Steele who is no longer in that position and he was not able to attend the meeting in September but he will certainly be asking the same question to the Finance Minister MacDonald as soon as convenient.

Deputy Mayor MacDonald noted that she agrees with Councillor Sutherland and CAO Fraser and would like to have a motion made to write to the UNSM and have it added to the agenda for the Spring meeting.

It was moved by Councillor Sutherland and seconded by Deputy Mayor MacDonald that a letter be drafted to the UNSM concerning the Infrastructure and Gas Tax from the Province. Motion carried.

7.3 Woodworks Atlantic

CAO Fraser noted this correspondence contains a Resolution they are asking Council to make.

Deputy Mayor MacDonald asked to have this item tabled to the January 2013 Council Meeting and Councillor Sutherland agreed that it needs to be read and studied.

Mayor MacKay agreed to have this tabled until the January Council Meeting.

7.4 Alzheimer Society

A request was received and Mayor MacKay read the Proclamation that the Town of Westville would proclaim the month of January 2013 as Alzheimer Awareness Month.

Deputy Mayor MacDonald requested that the Alzheimer's Society be contacted and made aware that the Town of Westville has declared the Proclamation.

Councillor Sutherland noted that this Proclamation goes hand in hand with the presentation from the Pictou County Health Authority that was presented to this Council last month and the fact that more long term beds are needed in the County. He noted that he has always been a strong supporter of obtaining a long term care facility for the Town of Westville and would like to have a meeting set up with our local MLA Clarrie MacKinnon to address this issue.

It was moved by Deputy Mayor MacDonald and seconded by Councillor White that the month of January, 2013 be declared Alzheimer Awareness Month in the Municipality of Westville. Motion carried.

8. NEW/UNFINISHED BUSINESS

8.1 Unsightly Properties

Mayor MacKay presented the report as received and noted that it was nice to see that a couple of Unsightly's had been taken down and clean up completed.

8.2 Governance Study

Councillor White noted that at the last meeting he had made Notice of Motion to move the motion that is before you to-night to proceed with the Governance Study as was offered by the Chamber of Commerce, however; at this time it is my intention to withdraw the motion from the table. He noted that he was doing so at this time as he feels we need more information and that he is 100% behind having it done but wants to withdraw same at this time so that he can obtain more information before proceeding. He has tried to obtain the information but to date he has not been able to receive same but will continue to look for it and present same to Council when received. After the last Council meeting where we talked about doing Strategic Planning as a Council in January he felt that this will go towards the study and that once that is done they will have a clearer idea of how we should approach the Governance Study in Pictou County.

8.3 Nova Forge

Deputy Mayor MacDonald noted that the news that another business is closing and leaving Pictou County is not what we need to hear. She did mention that the new prison will employ approximately 100 but she does not feel that all these jobs will be filled by people from the County as some will be transfers.

She said the forge was a very successful business and it is a shame to see it close and jobs lost. She noted that she had read in the paper that a local MLA Ross Landry had made a comment that he thought Nova Forge had a very good future and she wishes when MLA's make those kinds of comments publicly that they would also give details of what opportunities they see for the business. She asked Council to support a motion to write to our 3 local MLA's in Pictou County and ask them about the job losses and what plans are in place to create employment in Pictou County.

It was moved by Deputy Mayor MacDonald and seconded by Councillor Sutherland to write the 3 local MLA's and question job losses and what plans are in place to make jobs happen in Pictou County. Motion passed.

Deputy Mayor MacDonald also asked if we could in particular ask MLA Landry what he meant when he said that he felt Nova Forge had a good future in the County.

8.4 Riverview Home Corporation

CAO Fraser noted that we received a memo from the CEO of Riverview Home Corporation requesting Council approval of the Resolution that they attached and it looks at changes that they are in the process of having passed for the Organization.

He noted that some background was also attached and they would like to have the Town pass their resolution.

Councillor Sutherland, the Town Representative on the Riverview Board noted that it was a long process and had been signed by the previous Council, however; when it went to Halifax it was not approved. At that time they had a study done and it was suggested that the Board go from six (6) to eight (8) members.

It was moved by Councillor Sutherland and seconded by Councillor White that the recommendation presented by the Riverview Home Corporation be accepted as presented. Motion carried.

8.5 Strategic Planning Session

CAO Fraser noted that at the previous meeting the Council decided to work on putting a strategic plan in place for the Town. He went on to note that these are not formal meetings where business is discussed but rather informal sessions of Council to formulate the direction Council wishes to see the Town head in the next four years. After some discussion it was decided that the first meeting would be held for a ½ day on Saturday, January 19, 2013 beginning at 9 o'clock.

CAO Fraser will send information to Council members to give them an idea of what they will be looking at.

8.6 Local Purchasing Policy

CAO Fraser put together a recommendation with some information concerning local purchases. He noted that at the November Council meeting questions arose about instituting a buy local purchasing policy for the Town of Westville.

He went on to note that the Town will continue to follow the existing Purchasing Policy previously passed by Council.

He noted that this issue frequently comes up in Municipal government where local business feels there should be a preference given to them as a supplier and in the past this was a policy many municipalities had instituted. Over time many have moved away from this as they recognize tax dollars can be spent most effectively by having a fair competitive marketplace that allows for competition. He noted that at the end of the day the Town of Westville makes every attempt to support local business with the understanding that price and specifications must be at least equal. This he noted makes sure that everyone is treated the same and that tax dollars are spent most cost effectively.

Councillor White noted that we have a Policy in effect and Deputy Mayor MacDonald mentioned that it was put together last year by the CAO and she does not think that we need to tinker with it at this time.

Councillor White inquired on the policy for legal and accounting services. CAO Fraser noted that legal services are a 3 year contract with the option to renew for 2 years and then it would go back to Tender. He also noted that Auditing has been the same for a number of years and that this year it is up for renewal and we will be requesting tenders in January.

It was moved by Councillor White and seconded by Councillor Murphy to accept staff recommendation and follow the Policy now in place and maintain open competitions for suppliers. Motion carried.

8.7 Council Compensation

CAO Fraser noted that in the spring a lengthy discussion took place regarding the compensation of Council. He noted that it has been a number of years since any movement has taken place on Council compensation and that one reason is that there is no official policy on the

matter. He noted that staff does have the resources to go through the municipal list server and can contact comparable municipalities and do an analysis of this. He also suggested that it would be a good idea to bring a policy into effect to deal with the issue of council compensation. He noted that one issue raised is that Westville has not adjusted compensation in a number of years not even for CPI. As a result we are seeing less interest from citizens in running for office.

Mayor MacKay noted that the town of Amherst had just completed this as well.

Deputy Mayor MacDonald noted that she was advised by a former Councillor that it was tied to the Police contract.

CAO Fraser noted that was not the case in the Town of Westville.

Mayor MacKay noted that it would not hurt for CAO Fraser to look at this and bring the information back to Council.

Councillor White also agreed that would be fair.

CAO Fraser will do an analysis of same.

8.8 Infiltration Reduction Study

CAO Fraser noted that during the Capital Budget Process Council approved for an inflow and infiltration study as part of the Capital budget. He noted that the Town received funding earlier this year from the Provincial Capital Assistance Program to fund the study. This was part of the funding that contributed to the Acadia Avenue Sewer project last fall. He noted that to date we have had PDI complete mapping of the Town's infrastructure and this will assist in determining areas of concern on a go forward basis.

He noted of the surveys that we sent out to Town residents approximately 250 have been returned of the 1400 total, with some indicating no issues and others did indicate issues. He feels that a pretty good example has been received and that the results of the survey are now being tabulated. He noted that plans going forward include site visits in areas of concern and to also install flow meters in selected manholes. These meters will measure dry weather flows and compare them with flows during heavy rain events. He noted that by working our way back through the system we can determine where storm water is entering the sanitary sewer. He noted that this is a critical step to be completed before any additional large scale infrastructure projects can be taken on. He hopes that this will be finalized by spring.

CAO Fraser noted that Council was advised last year of a grant approved for federal provincial money to upgrade the Union Street Lift Station and Sewer. This application was filed at the same time the Phase 1 Trunk sewer application was filed. Westville received approval for the Phase 1 and then a year later received approval for the Union Street project. It was the goal of submitting both that one would be approved. He noted that many municipalities were unable to complete their approved projects and this left additional funds available to be awarded to projects not previously approved.

Once the results of the study are completed and flow measurements taken the Town will be in a better position in regards to having projects such as Union Street designed.

ITEM 9. QUESTIONS FROM CITIZENS

9.1 Stop Signs

Doug Porter, 2210 South Main Street – noted that there was a car accident on the weekend on the corner of Munro and South Main Street where the stop signs are situated that he would like changed. He showed a picture to the Mayor and Council of a car accident that happened over the weekend where they struck the stop sign and went right over it. Mr Porter extended holiday greetings to the Mayor, Council and residents.

9.2 New Year's Levee

Mayor MacKay noted that the New Year's Levee will be held in the Civic Centre on January 1st, 2013 from 1:00 PM – 2:30 PM. Everyone is welcome to attend.

Mayor MacKay also extended a Merry Christmas and all the best in 2013 to everyone from himself, wife and family. He also gave thanks to the media who attend our Council meetings.

ITEM 10 ADJOURNMENT OF MEETING

10.1 *It was moved by Deputy Mayor MacDonald and seconded by Councillor White to adjourn the meeting to in-camera session. Motion carried.*

10.2 *It was moved by Deputy Mayor MacDonald and seconded by Councillor White to adjourn the meeting. Motion carried*

Certified to be a true copy of the minutes of the December 17th, 2012 of the Town of Westville Regular Council Meeting.

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MAYOR

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RECORDING SECRETARY

TOWN OF WESTVILLE
ACCOUNTS FOR COUNCIL
DECEMBER 13, 2012 TO JANUARY 23, 2013

Vendor Name	Purchases Amount	Tax Amount	Document Total
Ackland Grainger Inc.	356.64	53.49	410.13
Advocate Printing & Publishing	222.44	33.37	255.81
Air Liquide Canada Inc.	524.13	78.62	602.75
Aliant	2,082.93	312.10	2,395.03
Aliant Mobility	1,512.66	229.10	1,741.76
Ally	695.62	104.34	799.96
Andre Vautour	706.76	-	706.76
Anthony Chisholm	275.00	-	275.00
Atlantic Collison	1,229.51	184.42	1,413.93
Atlantic Dodge Chrysler	1,540.00	231.00	1,771.00
Ballantyne Fuels Ltd.	8,342.75	1,251.43	9,594.18
Barb's Family Diner	150.80	16.63	167.43
Braemar Pest Contro	70.00	10.50	80.50
C.B. Hoare Auto Parts	440.29	66.04	506.33
Canadian Playground Safety Institute	1,380.00	-	1,380.00
Canadian Salt Co.	4,260.96	639.15	4,900.11
Cape Breton & Central Nova Scotia Railway	772.29	115.84	888.13
Central Supplies Ltd.	614.71	92.20	706.91
Charlie Sutherland	143.87	12.15	156.02
Chignecto Central Regional School Board	30,637.00	-	30,637.00
Cupe 281	310.42	-	310.42
Custom Spring & Welding	866.75	127.75	994.50
D.Hale Electric	464.21	69.63	533.84
Dobson's Stationers Ltd.	42.18	6.33	48.51
Don Hussher	275.00	-	275.00
Donald MacKenzie	1,242.26	6.35	1,248.61
Dorothylane Hale	50.00	-	50.00
Dynamic Online Marketing Corp.	320.00	48.00	368.00
E Lynd Industrial	119.27	17.89	137.16
East River Environmental Control Centre	37,137.75	-	37,137.75
Eastern Fence Erectors Ltd.	467.00	70.05	537.05
Eddy Group Ltd.	291.00	43.65	334.65
Ferguson's Store	60.98	9.15	70.13
Foodland / Taysam Foods	23.55	2.78	26.33
Frank Cowan Company	5,000.00	-	5,000.00
Green Diamond	46.68	7.00	53.68
Hach Sales & Service Canada LP	1,365.00	204.75	1,569.75
Helen Dunn	400.53	-	400.53
Howard Dunbar	275.00	-	275.00
Industrial Safety World	514.98	77.24	592.22
Iron Mountain Canada	42.88	6.43	49.31
Irving Oil Marketing Ltd.	5,482.13	822.40	6,304.53
Joe's Tire Shop	140.00	21.00	161.00
John Fillier	600.00	-	600.00

Vendor Name	Purchases Amount	Tax Amount	Document Total
Ken Paquet	275.00	-	275.00
Konica Minolta Business Solutuions	51.90	7.79	59.69
Laffin Trucking Ltd	26.59	3.99	30.58
Lockhart Truck Center	301.04	45.16	346.20
Louis Marcott Plumbing	602.94	90.44	693.38
LSW Wear Parts Ltd	5,908.60	886.30	6,794.90
M.D. Charlton Co. Ltd.	145.92	21.88	167.80
MacCulloch Truck Services Ltd.	157.25	23.59	180.84
MacGregor's Custom Machining	270.58	40.59	311.17
MacIntosh Service Station Ltd.	387.98	58.27	446.25
Mack D. Holmes	4,938.38	740.76	5,679.14
Manulife Financial	9,762.60	-	9,762.60
Maritime Auto Supply Ltd.	192.35	28.86	221.21
Maxxam Analytics	792.00	118.80	910.80
MBW Courier	71.67	10.75	82.42
McLennan Sales	587.97	88.19	676.16
Minister of Finance	9,620.00	-	9,620.00
Minister of Finance-	60.88	-	60.88
Morneau Shepell Ltd.	7,767.92	-	7,767.92
NAPA Auto Parts	123.15	18.47	141.62
Neptune Technology Group	500.00	75.00	575.00
Nicholls Distribution Inc.	2,525.14	378.77	2,903.91
Nova Communications	371.00	55.65	426.65
Nova Scotia Municipal Finance Corp.	3,843.08	-	3,843.08
Nova Scotia Power	5,897.40	884.63	6,782.03
O'Regan's National Leasing	1,535.44	230.30	1,765.74
Pans Benefit	200.00	30.00	230.00
Patterson Law	16,529.96	2,443.53	18,973.49
PDI Engineering Group Inc.	1,137.50	170.62	1,308.12
Peter Fraser	600.00	-	600.00
Pictou Co. Health Authority	820.00	-	820.00
Pictou Co. Shared Services Authority	14,852.50	-	14,852.50
Pictou Co. Wellness Centre Building Auth. Inc.	16,995.61	-	16,995.61
Pictou County Chamber of Commerce	170.00	25.50	195.50
Pictou County Solid Waste	48,556.74	-	48,556.74
Pictou-Antigonish Regional Library	6,769.00	-	6,769.00
Playpower Lt Canada, Inc.	2,135.01	320.25	2,455.26
Police Association of N.S.	674.74	-	674.74
Proudfouts Inc.	101.70	15.26	116.96
Purolator Courier Ltd.	37.75	1.89	39.64
R.A. Douglas Ltd.	332.00	49.80	381.80
R.P. Hawboldt Machining	4.10	0.62	4.72
RBC Royal Bank - Visa	425.92	51.23	477.15
Rick Blennerhasset	50.00	-	50.00
Robert Stewart	275.00	-	275.00
Royal Bank of Canada	4,827.26	724.07	5,551.33
Ryan King	50.00	-	50.00
S.W. Weeks Construction Ltd.	44,571.60	6,685.74	51,257.34

Vendor Name	Purchases Amount	Tax Amount	Document Total
Saunders Equipment Ltd.	184.24	23.95	208.19
Scott Fraser	50.69	7.61	58.30
Service Nova Scotia & Municipal Relations	60.60	-	60.60
Stright - MacKay	42.72	6.41	49.13
Summer Street Industries Society	450.65	-	450.65
Susan Ashley	6,245.08	967.48	7,212.56
T. Fraser Crane Services Ltd.	690.00	103.50	793.50
Tom Arnold	93.93	14.10	108.03
Town of New Glasgow	3,077.74	-	3,077.74
Town of Pictou	3,333.00	-	3,333.00
Town of Stellarton	11,432.50	1,618.88	13,051.38
Town of Westville - Petty Cash Fund	217.43	16.24	233.67
Town of Westville - Payroll Deductions	483.00	-	483.00
Transcontinental Atlantic Media	1,017.58	152.63	1,170.21
Trunorth Communications	111.50	16.73	128.23
Union of NS Municipalities	2,345.55	351.83	2,697.38
United Rentals of Canada	522.44	78.36	600.80
Verhagen Demolition Ltd.	10,925.00	-	10,925.00
Vince MacDonald Auto	266.00	39.90	305.90
Wajax Equipment	2,602.86	390.43	2,993.29
Wajax Industrial Ltd.	551.72	82.76	634.48
Wal-mart Canada Inc.	22.93	3.44	26.37
Waste Management of Canada	990.13	147.50	1,137.63
Webster Bros. Paving & Concrete Ltd.	24,469.95	3,670.50	28,140.45
Westville Minor Hockey	250.00	-	250.00
Westville Mobile Wash Ltd.	49.00	7.35	56.35
Westville Police Services - Petty Cash	172.63	19.71	192.34
Workers Compensation Board	267.70	-	267.70
Xerox Canada Ltd.	90.13	13.52	103.65

Signature _____

Signature _____



WESTVILLE POLICE SERVICE

Report for Month Ended December 31, 2012

Calls for Service

Total: 97

Criminal Investigations

Qty.	Type	Cleared
3	Property Damage	3
1	Assault	1
1	Disturbing the peace	1
1	Uttering Threats	1
2	Harassing phone calls	2
1	Arson – Property Damage	1
2	fraud (money)	2
1	Fail to Comply with an Undertaking	1
2	Theft Under or equal to \$5,000	2

Traffic Investigations

Qty.	Type	Cleared
6	Moving Traffic Violations	6
9	Traffic Collisions	8
1	Off – road Vehicle Act	1
1	impaired operation	

Provincial Statutes Investigations

Qty	Type	Cleared
1	Liquor Control Act	0
2	911 Act	2
1	Child Welfare	1
1	Mental Health Act	1
1	Family Relations Act	1

Municipal By-Law Investigations

Qty.	Type	Cleared
4	Dog Control	3
1	Garbage	1
13	Parking Ticket	13

All other calls for Service

Qty.	Type	Cleared
18	Security Checks	18
1	False Alarms	1
19	Assistance to General Public	19
1	Animal Call	1
1	Property Check	1
1	Suspicious person/vehicle/property	1
1	Lost and Found	1

Charges:

Criminal Code:	5
Uttering Threats	1
Breach of Undertaking	1
Property Damage	1
Motor Vehicle Act:	7
Fail to stop at stop sign	1
Speeding	2
Driving with blue lights on vehicle	1
Fail to Yield	1
Operating vehicle that causes loud and Unnecessary noise	1

Fleet

Patrol Car 201 3,109 km traveled
Patrol Car 202 1,476 km traveled

COMMUNITY SERVICES

Qty.	Type
54	Community Services Hours
1	Seniors' Watch Alert



RADAR

170

Shared Service Hours

Westville 62 hrs
Stellarton 60 hrs

TRAINING

COMMENTS:

Stellarton Police will be sending an officer to train in the D.A.R.E. program. He will also be utilized for other crime prevention initiatives. Westville will coordinate the scheduling of Sgt. Dunbar to coincide with the Stellarton so that both officers can work together on different projects.

Respectfully Submitted:

Donald E. Hussler, M.O.M.,CD
Chief of Police



Report to Council – January 2013

The Outdoor Rink in the Victoria Park was up and running the weekend of January 12th with skaters taking advantage of the ice surface. The following week temperatures were as high as 10°C. Weather plays a significant role in the success of the outdoor rink, but it is a great asset to the community and users do take advantage of the ice surface when it is available. It is open from 6 am to 9 pm daily for public use (weather permitting). The Rink is not supervised; patrons use at their own risk. Protective Equipment is Strongly Urged and CSA Approved Helmets are Mandatory. Children under 9 years of age require Adult Supervision. This facility is for everyone to enjoy; patrons are asked to be respectful of other skaters and adjust speed accordingly.

Archery classes are ongoing in the Civic Building gym for archers of all ages and abilities; information regarding this in-door recreation opportunity is available on the Town's website.

Public skating is held at the Westville Rink on Mondays from 3:30-4:30, and Westville Recreation is sponsoring March Break skating opportunities daily from 2:30-3:30 pm on March 11-15.

Plans are underway to provide the Westville Miners Lacrosse Program again this spring; registration dates are set for Monday, March 25th and Thursday, April 4th from 6-8 pm in the Civic Building Gym.

Westville Recreation encourages people to stay active by participating in indoor and outdoor events this winter such as Public Skating both at the rink and on our Outdoor Ice Surface in the Victoria Park, walking on the trails in the Acadia and Victoria Parks as well as indoor activities like archery. For further details on these and other programs, visit the Town's website westville.ca and click on [news](#) or email the Recreation Office at recreation@westville.ca

In the spring, the public is encouraged to utilize the new Outdoor Multi-purpose Recreation Facility in the Victoria Park. The new facility will provide the opportunity for residents to enjoy hockey, basketball and tennis outdoors. Funding for the project was received from the NS Department of Health & Wellness, Town of Westville, Kinsmen Club of New Glasgow, Rotary Club of Westville, and UCT.

Westville Recreation continues to liaise with other Recreation Departments in Pictou County, and with the public.

Respectfully Submitted,

Susan Oliver
Recreation Coordinator

TOWN OF WESTVILLE

COMPOST, GARBAGE AND RECYCLE REPORT

FOR THE MONTH OF December, 2012

A total of **26.32** tonnes of garbage was collected during the month of December 2012, as compared to 37.53 tonnes of garbage collected for the month of November 2012.

A total **22.86** of tonnes of compost was collected during the month of December 2012, as compared to 38.47 tonnes of compost collected for the month of November 2012.

A total of **18.07** tonnes of recycling was collected during the month of December 2012, as compared to 24.10 tonnes of recycling collected for the month of November 2012.

Westville Water Utility

Bacteriological Results, Westville Distribution System

December, 2012

Sampling Location

Collection Date	1272 North Main Street		1610 Reservoir St, Reservoir		2042 Queen, Town Civic Bldg.		1756 Main, Mr. Tire		705 Hamilton, County Bldg.	
	Free Chlorine Residual	Aberdeen Hospital Lab Results	Free Chlorine Residual	Aberdeen Hospital Lab Results	Free Chlorine Residual	Aberdeen Hospital Lab Results	Free Chlorine Residual	Aberdeen Hospital Lab Results	Free Chlorine Residual	Aberdeen Hospital Lab Results
Dec-04	1.01	A	0.91	A	1.14	A	1.17	A	0.75	A
Dec-11	1.19	A	0.80	A	0.82	A	0.83	A	0.76	A
Dec-18	1.05	A	0.98	A	1.28	A	1.08	A	0.65	A
Dec-27	1.17	A	0.90	A	1.06	A	1.08	A	0.65	A

Duplicate: Duplicate sample collected at 1272 North Main Street, Hospital Results: Absent

Results are tested for the presence of Total Coliform and E. coli

Absence is shown as 'A'; Presence is shown as 'P'

All bacteriological samples are collected by Town of Westville staff and analysed by the Aberdeen Hospital Laboratory.

Total Samples Tested In Dec:	21
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Total Samples Tested 2012:	272
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Environment Report
December 2012
Monthly Report

Environmental Services

- December 4th Water main leak repair at Union St. Service interruption of 2 hours
- December 5th quarterly chemical samples were collected and sent to Maxxam Laboratories
- December 7th Water main leak repair at Elizabeth Street. Service interruption of 4.5 hours
- December 13th Water main leak repair at Campbell's Rd. Service interruption of 3 hours
- December 27th Force sewer main leak repair at Hunters Lane
- 5 Curb stand (water shut off valves) repairs
- Various water meter repairs
- 32.5 hours of overtime activity

This report respectfully submitted,

January 24, 2013

Samuel Graham



Transportation Department

December 2012

Monthly Report

Transportation

- PW dealt with eleven weather events that required winter road maintenance activity
- 114 tonnes of salt was applied to the Roads, Streets and Sidewalks
- 30 tons of sand was used due to the sub-zero temperatures (salt became ineffective)
- 114 hours of overtime activity in winter maintenance

General Activity

- Outdoor ice rink assembled at Victoria Park
- Assumed control of Barkers Way and Willbrooke Ave.
- Street litter bins collected twice weekly
- 2 traffic control sign repairs

Equipment

- 2006 JCB Backhoe: New LED emergency lighting installed.
: New battery installed
- 2007 GMC 4500 Series Truck : Tie rod end replacement
: Front wheel alignment
: Front drive shaft repair
- 1999 GMC Topkick Truck: Various repairs and MVI completed.
- 2010 Freightliner Truck: Snow plow cutting edges replaced.

This report respectfully submitted,

January 24, 2013

Samuel Graham

Interim Public Works Supervisor.

Dog Control Town of Westville

Nov 19/12

Caller reported a dog belonging to John Zugay Church St Westville being abused. The dog was picked up and brought to the pound charges laid court date Feb 4 /13 .

Dec 15 /12

Call reported that dogs running at large Elm St Westville (Ken Dunn) small black dog belonging to Alicia Ward, Macquarie Ave owner spoken to about the problem she will do her best to keep the dog contained to her property. Another dog small red dog still at large checked the neighbourhood no dogs noted.

Dec 16 /12

Call reporting a dog at Elm St residence on patrol a dog was noted and ran to the North St area dog was then picked up and brought to the pound. It was noted that a dog matching that type was reported missing from the area Aug 25th /12 the owner was notified and the dog picked up at the pound dog was tagged and belonged to Mr. Mike Buell North St. Owner stated that he would keep the dog contained to his property.

Dec 28/12

Dog reported missing from Purvis Ave Kim Hughes patrolled area no dog noted at that time....dog returned 15:50 dog is tagged

Jan 12/13

Dog was brought to the Westville Police Station found in the Fox brook Rd area large black male ...I knew the dog and he was returned to his owner Ken Gillis, Foxbrook Rd. dog has been tagged previous but it was the second time in three months he was picked up Ken Gillis was given a warning and charges will follow if compliance is not followed. (Collar with tag warn at all times)

Jan 15/13

Border collie mix missing from the Dufferin St area Westville. No dog was noted in area patrol police or DCO.

Jan 20/13

Kim Hughes dog running at large Black Labrador reported..... I spoke with Kim Hughes on this matter Jan 22/13 Kim stated that she was at work at the time and would have speak to everyone at home to keep better control of the dog along with herself when putting her outdoors a verbal warning was given for the second time and charges will follow if no compliance is noted.

Jan 21/13

Caller reported a dog in distress in the Spring Garden Rd area she thought the dog may have been struck with a passing car.... Police and DCO patrolled area 10:00 pm. no dog noted

Jan 22/13

Spring Garden Rd area patrolled again DCO ...7:45 am.no dog noted in the area at this time.

John Fillier
Harbrwood Kennels
2460 Elgin Rd
Hopewell,N.S.
902 923-2105 H.
902 396-6778 C.
johnfillier@hotmail.ca



**100th MFCA Conference 2014
Pictou County Firefighters Association**

Steven Cotter - Treasurer
P.O. Box 15 Trenton, NS
B0K 1X0

RECEIVED

JAN 04 2013

The Town of Westville
2042 Queen Street
Westville, Nova Scotia
B0K2A0

TOWN OF WESTVILLE

January 03, 2013

His Worship Mayor Roger Mackay and members of council

Happy New Year from the Pictou County Fire Fighter's Association. May 2013 be prosperous for the citizens, council and staff of the Town of Westville. Plans are well underway by our Association with the Maritime Fire Chief's Conference less than 18 months away.

The Pictou County Firefighter's Association has once again been awarded the privilege of hosting the Maritime Fire Chief's Association annual conference. With this being the 100th Anniversary of the MFCA we are ecstatic as an Association to be able to take this conference back to Pictou County in the summer of 2014.

July 6-9, 2014, are the dates set for the conference and trade show. We are expecting over 700 Fire Chiefs and Chief Officers along with spouses/partners, children, manufacturer suppliers and support staff coming to Pictou County from all four Atlantic Provinces as well as various other locations in Canada and the USA.

Our theme 100 years - A Century of Pride and Challenges, is a very fitting way to describe what the Fire Service has gone through in the past 100 years.

Guest speakers from across North America have been confirmed, representing the very best the fire service has to offer for the educational portion of the conference. We will have on display the latest fire trucks, aerial ladders, rescue trucks and command centers being produced in Canada and the United States for sale by their manufacturers. As well there will also be some vintage fire apparatus on display to give an idea what was the best in that era.

We are expecting over 100 vendors for the Trade Show, displaying the very latest products not only to fire departments, but to local businesses and industries of all sizes.

In 2009 when we hosted the 95th Conference it was the first time ever MFCA was brought to Pictou County and the benefits to the economy were significant.

"100 Years – A Century of Pride and Challenges"

As a Host Committee we estimate between 1.5 and 2.0 million dollars will be spent in Pictou County over the four days. We anticipate that over 400 hotel rooms will be used, and it is common for some participants to remain in the area for several days after the conference, further extending the financial benefits to our region's hotels, restaurants, bars, stores, and gas stations beyond just the conference dates.

As you can appreciate, the cost of hosting a centennial conference of this magnitude is significant for an association of fire departments comprised of volunteers and limited budgets. The Pictou County Firefighter's Association, therefore, seeks the support of the Town of Westville in the form of a sponsorship which would enable us to meet the expectations for such an event in this region.

The Pictou County Firefighter's Association invite the **Town of Westville** to become a **Captain** sponsor for our 2014 MFCA Anniversary Conference. The **Town of Westville** has always been a very strong supporter of community groups as they strive to achieve success, and a strong promoter in improving the economy of Pictou County. We do realize the budgetary requirements for such request and this is why we are submitting out request for funding well in advance.

The sponsorship structure is for the conference is attached.

Our treasurer for the 2014 MFCA anniversary Conference is Steven Cotter, 50 Maple St., P.O. Box 15, Trenton, NS B0K 1X0. Any remittances may be forwarded directly to him. If there is any way that we can provide clarification to any of the above, or if you have any questions, please do not hesitate to contact the undersigned.

We would gladly make a presentation to you and your council at a time of your choosing if this would assist you in your decision.

On behalf of the Host Committee we sincerely thank the **Town of Westville** for their support in the past, and hopefully, your support in bringing back the MFCA to celebrate their 100th Anniversary Conference to Pictou County in 2014.

Sincerely,



Gary MacLaughlin
Chairman
MFCA 100th Anniversary Conference Committee

Sponsorship Structure:

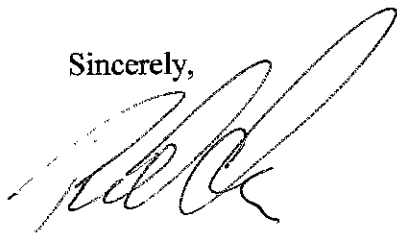
Chief	\$10,000.00
Deputy Chief	\$ 5,000.00
Captain	\$ 2,500.00
Lieutenant	\$ 2,000.00

January 2, 2012

Dear Mayor MacKay and Council,

I am writing this letter to inform you that the Westville Fire Department held their annual meeting and election of officers. The vote held for Chief and Deputy Chief was once again won by Ken Dun and Tom Steele. These are the wishes of the Department membership and are left to your consideration. We look forward to hear from you on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill Chace', with a large, sweeping flourish at the end.

Bill Chace
(902)396-7395
williamchace@hotmail.com

Scott Fraser

From: Susan Oliver
Sent: January-09-13 10:43 AM
To: Scott Fraser
Subject: Volunteer Ceremony and Representative on next Council agenda

Hi Scott

At Recreation meeting last night it was suggested that this year the Volunteer Recognition Ceremony be incorporated into the monthly council meeting for the month of April and that an informal reception be held after the council meeting for volunteer groups wishing to attend. This would bring more residents out to the council meeting, town officials would be on hand, and would enhance the volunteer recognition experience. Typically the reception is held during National Volunteer Week (April 21-27) – Council meeting that month would be scheduled for 29th – **would it be possible to hold the council meeting on April 22nd and have this reception following the council meeting.** It could be held in council chambers or in the gym – depending on Council's wishes.

In addition, the town sends a Representative Volunteer to the provincial volunteer ceremony in Halifax on April 15th. Typically I collect Representative Volunteer Nomination Forms for the next year from the volunteer groups who send representatives to the town recognition ceremony. Last year I received a submission for Bookie MacDonald for his dedication to organizing the Annual Donald Keddy Memorial Tournament for the past 29 years (raising \$250,000 for cancer research). The only other submission I have is for George Heron who is a member of the Scotia Lodge but he lives in Durham. – no other submissions were made. Deadline to submit the name with bio information to Recreation NS is Feb 28th.

Could you please add Volunteer Ceremony and Volunteer Rep on the Council Meeting Agenda for the month of January for discussion and let me know what Council wishes to do with regard to the ceremony and the Representative.

As a side note – I am scheduled to attend the CPSI course in Halifax during National Volunteer Week (Tues-Fri, so would be off on Monday), and have April 17 & 18 tagged as possible vacation days – but could ask Recreation Committee members to attend on my behalf if volunteers are recognized on April 22. If Council wanted to recognize the volunteers on April 29th I could be there.

Thanks
Susan



RECEIVED

JAN 21 2013

TOWN OF WESTVILLE

2013 FUNDRAISING CAMPAIGN

Each year we contact past supporters and potential new supporters by direct mail to raise the necessary funding to enable the park to provide this very worthwhile facility to our patrons. This facility is now open to everyone with the exception of fishing which is reserved for seniors (55+) and disabled persons of all ages.

Our new Recreation Building now houses our Maple Syrup equipment, woodworking equipment and our gift shop. Our new building is a perfect place to hold community gatherings and special events during our open months from May-October.

This past August we held our annual fundraiser, Music LORDA, which was very successful with wonderful music, food and huge crowds. Each year our operating budget increases due to expenses beyond our control and this past year has been no exception. Although we had a great fundraiser, we have incurred many other major expenses at the park this past year. In August, we experienced a significant loss of trout in our two ponds due to the extreme hot weather which reduced the oxygen level in the ponds and made them toxic to the fish. This occurrence has prompted us to seek out information on purchasing a new aeration system. We are looking into the possibility of a windmill powered aeration system which will also save us many hundreds of dollars spent on electricity for the present system. Having this type of aeration in place for the ponds will put us one step closer to having a cleaner and more esthetically pleasing green space for all of our patrons to enjoy. In order to go ahead with this project, we need to raise approximately \$12000.00 to get the system in place – this money is above and beyond what we need to keep the park running for the year.

We have also experienced the breakdown of some of our major heavy equipment which is used on a daily basis in the park for which we need approximately

\$15000.00 to make the necessary repairs to run the equipment in an efficient way for years to come.

The park now has a fifty year lease in place with a good succession plan for the park, but we cannot move ahead without the help of your generous donations. LORDA has been in existence for some 30 years and the Board of Directors have seen a very successful 2012, in the way of advertising our park, with the upgrading of our park website and Facebook group. Please feel free to check us out at www.lorda.org or on Facebook at www.facebook.com/lordapark and on Twitter @LORDAPark. We also have new signage in place on highway 104 at exit 20 in both directions to promote the park.

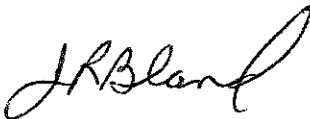
The park provides nature trails, BBQ, tenting and camping, gazebo, sound system, stage, fishing (seniors and disabled only) and many other functions for our visitors to enjoy. Contrary to popular belief, **EVERYONE IS WELCOME AT LORDA PARK.**

Your support is greatly needed and as always, very much appreciated, as demonstrated in our "Honor Hut". All donations over \$20.00 are income tax receiptable.

Please keep in mind that LORDA Park is a one-of-a-kind – open to everyone – but we cater to the needs of seniors (55+) and disabled persons of all ages.

PLEASE HELP US TO HELP OTHERS!!!

Thank you,



J. Ross Bland

Board President



J. David Leese

Curator



Transportation and Infrastructure Renewal
Office of the Minister

PO Box 186, Halifax, Nova Scotia, Canada B3J 2N2

September 12, 2012

His Worship Roger MacKay
Mayor
Town of Westville
2024 Queen Street
Westville, NS B0K 2A0

Dear Mayor MacKay:

**Re: Request to Purchase
Exit 21 Westville, Pictou County
Our File # 68358**

Thank you for your correspondence with regard to the Town of Westville's request to purchase 21.063 acres of property located at Exit 21 of Highway No. 104 and Cowan Street, Westville, Pictou County.

First let me apologize for the length of time it has taken for the Department to fully review your request to sell this property to the Town for the nominal consideration of \$1.00. As you are aware, the property involved is a valuable asset to the Province - having an estimated worth in excess of \$1,000,000, therefore, a sale at less than market value would result in this revenue loss. Although the Province is sympathetic and supportive of the Town's endeavors to create a revived commercial development for Westville, it must keep the Province's overall best interest at the forefront of its decision making. Upon lengthy consideration, I regret to inform you that the Town's request for a conveyance for the nominal consideration of \$1.00 has not been approved.

The Province would like to reiterate the property remains surplus to its needs. Should the Town wish to acquire the 21.063 acres for market value, we would be pleased to work with you and your staff to realize this in order to help the Town brand the location as the Gateway to Northern Nova Scotia. In addition, we would like to point out that currently the property is exempt from tax revenue, however, if sold on the open market, the Town would then benefit from any property taxes paid. The Province is open to discussing this possibility and could undertake to sell the property in order to accomplish this.

Once you have reviewed the above, please advise if the Town wishes to re-enter negotiations to acquire the subject property or would instead agree to the property being sold on the open market by contacting Ms. Shona Poirier at 424-5253. Thank you.

Sincerely,

Maurice Smith, QC
Minister

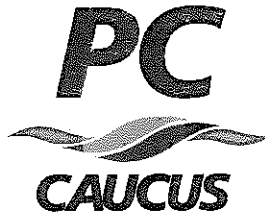
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cc: Clarrie MacKinnon, MLA
Shona Poirier, Acquisition & Disposal Officer

RECEIVED

JAN 15 2013

TOWN OF WESTVILLE



FAXED
Pg _____ Date Jan 15, 2013

January 7, 2013

Mayor Roger MacKay
Town of Westville
PO Box 923
Westville, NS B0X 2A0

Dear Mayor MacKay 

As leader of the Progressive Conservative Party of Nova Scotia, it is my pleasure to invite you to attend a meeting with your municipal counterparts and the PC Caucus to discuss challenges facing municipalities and towns in Nova Scotia today.

I believe it is very important for provincial and municipal representatives to maintain an open and active partnership and see this annual meeting as an excellent opportunity to share ideas and concerns on how we can strengthen our communities and our province. Our round table discussion last year at this time proved successful in developing a greater understanding of the issues you face as municipal leaders. Following the 2012 municipal elections, I am looking forward to meeting those newly elected as well as the more familiar faces.

This meeting is scheduled to take place on Friday, February 8, 2013 from 3:00 - 4:30 p.m. at the Halifax Marriott Harbourfront Hotel, 1919 Upper Water Street, Halifax.

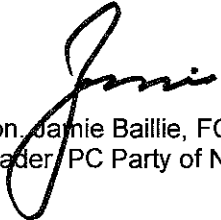
Please RSVP via email by February 4th to my Executive Assistant, Angie Zinck at zinckal@gov.ns.ca.

If you are unable to attend, please feel free to send a representative. We would appreciate if you could provide the name of the representative in the email.

In addition, I would also like to extend an invitation for you and a guest to attend my Leader's Keynote Address at the PC AGM 2013 that evening. Please let me know if you wish to attend the keynote address when you RSVP.

I look forward to the opportunity to have an open and frank discussion with you and hope you are able to join me on February 8th.

Sincerely,


Hon. Jamie Baillie, FCA, MLA
Leader, PC Party of Nova Scotia

From the Office of the CEO

January 18, 2013

Mayor Roger MacKay
Town of Westville
P.O. Box 923
Westville NS B0K 2A0

RECEIVED

JAN 25 2013

TOWN OF WESTVILLE

Dear Mayor MacKay,

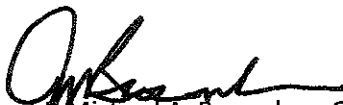
This year marks a significant milestone for Commissionaires Nova Scotia (CNS) as it is our 75th year of providing trusted security for Nova Scotians. During this time, CNS has sought employment for veterans and has provided a way for them to transition into civilian life.

CNS was originally known as the Halifax Division when it officially opened for business on January 24, 1938. Twenty men, all of them former members of the permanent force, were enrolled as commissionaires. In the beginning, they were responsible for odd assignments and averaged one or two days of work each week to supplement their pensions. Soon the business community began to recognize the pool of talented and disciplined men the Corps had to offer and our business steadily grew. Despite humble beginnings, CNS has become one of the province's largest employers, providing work for nearly 1,700 commissionaires. We are able to provide permanent, part-time and seasonal work for veterans at over 200 client sites. Our unique combination of quality service, training, professionalism and integrity has made CNS a trusted security partner for our clients.

Accompanying this letter is the latest issue of *Corps Rapport* that celebrates the accomplishments of our commissionaires. The 75th year theme brings into focus the dedication and commitment made to our clients throughout Nova Scotia. As CNS has been and remains a major part of the safety network for Nova Scotians, the continued support from all levels of government is most appreciated.

You may find some familiar faces in this latest issue who would be glad to hear from you. Please feel free to contact me if you require any more issues of *Corps Rapport*.

Sincerely yours,



Colonel J. Michael A. Brownlow, OMM, CD
Chief Executive Officer

MB/smg



"Celebrating 75 years of trusted security for
Nova Scotians"

RECEIVED

JAN 25 2013

TOWN OF WESTVILLE

MEMORANDUM

TO: Members of the Legislative Assembly
Members of the Senate representing Nova Scotia
Members of Parliament representing Nova Scotia
Mayors and Wardens

FROM: Ms. Florence Sassine
Chief of Protocol
and Secretary of the Order of Nova Scotia

DATE: January 22, 2013

SUBJECT: ORDER OF NOVA SCOTIA

Following the investiture of the 2012 recipients, we have received significant interest from Nova Scotians across the province requesting information and nomination forms for the *Order of Nova Scotia*.

I would like to take this opportunity to encourage you to offer the enclosed nomination forms to individuals when they visit your office, or, direct them to the Protocol Office website at www.gov.ns.ca/prot where the nomination form can be downloaded. As well, I have enclosed an Order of Nova Scotia poster for display purposes. Should you require additional material, please contact Ms. Melanie Fewer, Protocol Officer and Coordinator of the Order of Nova Scotia Program, at (902) 424-2467, or, fewerma@gov.ns.ca. Ms. Fewer will be pleased to assist you by forwarding material or answering any questions you may have regarding the Order of Nova Scotia. The closing date for nominations is **Friday, March 15, 2013**.

I hope that you will promote the *Order of Nova Scotia* through public speaking opportunities, newsletters, or at community events. Any Nova Scotian who has made an outstanding contribution to the cultural life, social or economic well-being of the Province, or excelled in any field of endeavor to the benefit of the people of the province should be considered for nomination.

Thank you for your consideration and co-operation. I look forward to receiving the nominations of deserving Nova Scotians from communities across the province to this prestigious Order.

January 22, 2013.

RECEIVED

JAN 22 2013

TOWN OF WESTVILLE

Westville Town Council,
2042 Queen Street,
Westville, NS B0K-2A0

Attention: Scott Fraser, CAO

RE: Unsightly Premises Report - Town of Westville (year to date)

Parker Morris—1875 Purvis Avenue, Westville

March 13, 201—Town of Westville requested an inspection.

March 14, 2012 - Proved no dangerous or unsightly condition.

April 2, 2012-Town of Westville CAO Scott Fraser and Bob Funke requested an inspection.

April 12, 2012—Town of Westville requested an inspection.

April 12, 2012 - Revealed a large amount of garbage, junk and debris on the property.

April 13, 2012 - A 7-day order was posted to clean up the property.

September 19, 2012 – View property.

September 19, 2012 – A letter sent to the Town of Westville

October 12, 2012 – View Property owner has a demolish permit.

Jonathan Gower—2695 Foxbrook Road, Westville

April 12, 2012—Town of Westville requested an inspection.

April 13, 2012 - Revealed a large amount of garbage, junk and debris on the property.

April 16, 2012 - A 30-day order was posted to clean up property.

May 18, 2012 - Revealed the owner has started clean-up.

September 10, 2012- Owner will clean up the property.

October 12, 2012 - View property.

November 19, 2012 – View property (13) photos owner is still cleaning back part of property.

January 15, 2012 – Owner has 30- days to finish.

Fredrick Feit – 1805 Park Street, Westville

July 24, 2012—Town of Westville requested an inspection.
July 24, 2012- Revealed empty single dwelling building.
January 10, 2013 - Proved no further action required.

Naiff Harris – 1812 Main Street, Westville

August 17, 2012—Town of Westville requested an inspection.
August 20, 2012 – View property.
August 20, 2012 – A letter sent to owner to view property.
September 6, 2012 – A letter sent to owner to appeal before council.
September 25, 2012 – 14- Day to demolish.
Town of Westville gave the owner until November 9, 2012 to demolish the building.
November 9, 2012 – Owner has not carried out the order to demolish.
December 4, 2012 – view property power still hooked to building.
December 10, 2012 – view property 21 photos taken power still hooked to building.
December 11, 2012 – View property power disconnected 2 photos taken.
December 17, 2012 – View property building has been taken down 3 photos taken.
January 10, 2013 - Proved no further action required.

For any further information, please contact the undersigned at 755-1390.

Sincerely



Barry MacIntosh
Unsightly Premises Administrator
By- law Enforcement Officer
Town of Westville

Memo

To: Mayor MacKay & Council

From: Scott Fraser

Date: 1/25/2013

Re: Strategic Plan

On Saturday January 19th, 2013 Council and CAO met to begin the strategic plan. A productive session was had and the beginning of a SWOT analysis was started after a brief review of the Town operations and a Q&A session.

The currently SWOT consists of the following:

Strengths

- **Buildings – Municipal owned assets for community usage**
- **Downtown area – 289 collector highway traffic, essential amenities as well as reputation for popular eateries in the area**
- **New Public Works Department**
- **Starter Family Homes with good value and lower assessments**
- **Walter Duggan School**
- **Military Museum**

Weaknesses

- **Perception – Slowly being changed**

Opportunities

- **Exit 21**
- **Reclaimed Mining lands**
- **Inter-Municipal agreements**

Threats

- **Funding and financial limitations in municipal government**

It would be a good idea to look at another session to try and complete the SWOT. Perhaps we can set a date for the next session at the Council meeting.



The Gateway to Northern Nova Scotia

Westville Town Council

TO: Mayor MacKay and Town Council

SUBMITTED BY: Scott Fraser, CAO

DATE: January 23, 2013

SUBJECT: Council Remuneration

ORIGIN

During budget deliberations in the spring of 2012, Council remuneration was raised. It was noted that the remuneration has not been adjusted in a number of years. It was felt by many that this could limit interest in running for office during elections.

RECOMMENDATION

Staff recommends the attached salary scale for approval. This scale would phase in to minimize any potential budget impacts on the 2013 budget.

Staff recommend once implemented the scale would annually adjust in 2015 and then onward based on the CPI rate used by PSVC.

BACKGROUND

Council under the MGA is able to set policy and rates related to remuneration. It has been a number of years since there has been any adjustment to the remuneration. At the December meeting it was agreed the CAO would review council remuneration and prepare a recommendation for Council.

To do this a 2008 Salary survey from the UNSM was used, as well as the more recent 2012 AMA salary survey. A close comparator was found in Springhill but also to ensure these numbers were reasonable comparisons were made to the larger town of Stellarton factoring in differences in assessment and population. This comparison was also done to the average remuneration from the UNSM survey which was quite close to Stellarton.

Also comparisons were made between Deputy and Council remuneration as a percentage of Mayor Remuneration compared to the averages of the UNSM report.

Discussion

In 2008 the UNSM did a salary survey of Councils in towns with a population range of 2500-10,000. These average of these were as follows:

Mayors - \$17,113
Deputy - \$14,850
Council- \$12,940

The Bank of Canada provides an inflationary calculator to show the time value of money. As this data is 2008, for the purposes of this project the numbers were updated to 2012 figures. This provides average salary figures as follows:

Mayors - \$18,282
Deputy - \$15,565
Council -\$13,824

It is important to note that although Westville falls into the population range of 2500-10,000 citizens, there are a number of variables that separate the Town from other Towns in this range. First Westville is on the Lower end of this scale with a population

of 3805. Second is the lack of a strong commercial base. That being said it is also important to recognize that the trends have been positive for growth over the last several years in comparison to other more developed Towns.

One of the more noteworthy aspects of the remuneration ranges reviewed is that the council salary on average equates to 75% of the Mayor's salary and Deputy Mayor Positions average at 85% of a Mayor's remuneration. This is a clear indicator that the Deputy and Council remuneration in Westville is low by comparison. A council member in Westville is remunerated at only 50% of Mayor Remuneration and a Deputy is only at 54%. These numbers are considerably lower than other towns reviewed and should be adjusted to the appropriate percentage of Mayor Remuneration.

Concerning the Mayor remuneration the closest comparator is Springhill in terms of population, commercial assessment vs. total assessment, and population density. The 2008 data for Springhill adjusted for inflation would provide a Mayor remuneration of \$12,820.

Also obtained were local municipal numbers for Town's within this range. It was noted that Westville has a uniform assessment which is 52% of Stellarton and population of 81%. Using the average of these two figures (67%) as the primary basis for Mayor Remuneration and comparing to Stellarton we can assume Westville Mayor Remuneration would be within the range of \$12,500 to \$13,500.

A final note worth mentioning is that while the Council and Deputy as a percentage of Mayor remuneration clearly shows that Westville is low for these positions, The position of Mayor itself is more difficult to determine what is reasonable. The basis for these numbers was to look at the average remuneration in the population range, to find close comparators and to compare as a percentage of population and uniform assessment. This can be used as justification, although it can argued that the position of Mayor for a town in lower end of this population range would be fairly consistent in duties and therefore the remuneration should be for the average of Town's populated from 2500 to 4000. This approach was not taken as strictly population based was felt may not reflect the position of the Town.

Budget Implications

The annual budget for 2012 is approximately \$37,000 for Council remuneration. In 2013 under the phased in approach remuneration would increase to \$44,000.

Alternatives:

- Status Quo
- Council could set different remuneration figures of its choosing

Attachments:

- Proposed remuneration scale
- 2012 AMA data
- 2008 UNSM data

Proposed Remuneration Changes

	2012	2013	2014	2015
Mayor	\$11,443	12,000	12,500	2011+CPI
Deputy	\$6,270	\$8,640	\$10,625	2011+CPI
Council	\$5,852	\$7,500	\$9,375	2011+CPI

Salary Survey 2012

Council General

Municipality	Population	Mayor/Warden salary range.	Deputy Mayor salary range.	Councillor salary range.	Taxable %	Council Remuneration Review Policy?	Is the CRRP done by council?	Is CRRP done by an independent consultant?	\$ range for training allowance per councillor.	Last time council remuneration was reviewed?
Municipality of Victoria	7115	31000	18000	16000	66	Yes	No	No	0	2006-2010
Town of Trenton	2616	12,500-14,000	6500-9000	6000-7500	66	No	No		500	2006-2010
Village of New Minas	4200	8800	6600	6600	100	No			0	2006-2010
Town of Lockeport	588	15,000-16,000	11,500-12,500	10,500-11,500	66.67	No	No			2011
Town of Annapolis/Royal	481	8500	5500	4000	67	No	No		500	Prior to 2006
Village of Port Williams	2000	0	0	0-2400	66	No	No		0-500	Prior to 2006
Town of Mulgrave	795	10000	6000	5000	66.666	Yes	Yes		no specific amount per councillor	2011
Town of Hantsport	1200									
Town of Wolfville	4200	25,000-30,000	15,000-20,000	10,000-15,000	66	Yes	Yes			2006-2010
Town of Middleton	1749	14000	10000	8000	67	No			425	2006-2010
Municipality of the District of West Hants	14000	35,000-37,000	20,000-22,000	15,000-17,000	66	Yes	Yes		500-4300	2006-2010
Municipality of Cumberland	15312									
Municipality of Colchester	36624	39204	23897	18335	66	Yes	Yes		2000	Prior to 2006
Town of Berwick	2454	14,692	6,733	5,985	67	Yes	No		950	2011
Town of Windsor	3800	20000-25000	12000-15000	12000-13000	33	Yes	Yes		1000-1500	2011
Municipality Region of Queens	10917	32550-35414	18152-19750	16275-17707	66.67	Yes	No		0	2006-2010
Town of Bridgetown	949	9,100	5,300	4,200	33	Yes	Yes		2,000 for all of Council	2011
Town of Pictou	3300	19,000	12,490	11,323	66	No	No		1000	2011
Town of Stewiacke	1500	11,077	8,620	7,381	66.6	No	No			
Municipality of the District of East Hants	23196	34,384	22,183	17,747	100	Yes			\$462	
Town of Antigonish	4524	30000	19110	17203	33.3				300	2011
Municipality of the District of Yarmouth	10000	32962	22786	19622	66	Yes	Yes			2011
Municipality of Barrington	6994	21755	18571	16979	66.6	No			no specific amount per councillor	
Village of Kingston	3000	0	0	3000	100	Yes	Yes		0	2006-2010
Town of Yarmouth	7200	35261.46	24889.02	20741.76	66.66	Yes	Yes			2006-2010

Salary Survey 2012

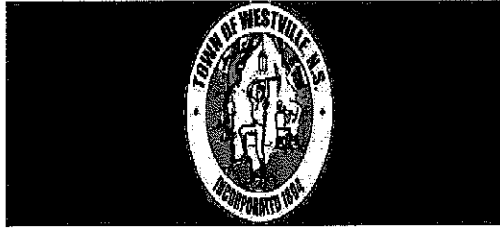
Council General

Municipality	Population	Mayor/Warden salary range.	Deputy Mayor salary range.	Councillor salary range.	Taxable %	Council Remuneration Review Policy?	Is the CRRP done by council?	Is CRRP done by an independent consultant?	\$ range for training allowance per councillor.	Last time council remuneration was reviewed?
Municipality of the District of St. Mary's	2460	17000	15000	12000	66					
Municipality of Argyle	8200	27132	20370	19535	66.67	No	No	0	0	2006-2010
Municipality of Richmond	9500	32000	24000	20000						
Municipality of the District of Lunenburg	26000	43,988	30,791	23,078	66.7	Yes	No	954	0	2011
Village of Bibie Hill	5000	8,738	8,224	7,710	66	No	No	0	0	
Town of Stellarton	4717	19,319	1,478	13,636	Yes	Yes	No	1,500	0	2011
Town of Digby	2152	20000	15000	14000	66	Yes	Yes	2000-4000	0	Prior to 2006
Town of Kentville	6094	33000-33700	20700-21200	18600-19000	66.6	Yes	No	2000-4000	0	2011
Municipality of Annapolis	17577	37950	24668	18975	66	No		1000-1500	0	2011
Municipality of the District of Digby	8900	31019	22022	20691	100	Yes	Yes	5	5	2006-2010
Town of Parrsboro	1300	7000-9000	5000-7000	5000-7000	50	No		500	0	2011
Town of Amherst	9500									
Municipality of the District of Clare	8319	28,531	20,543	18,260	66.67	No	No			Prior to 2006
Municipality of the District of Chester	10700	37,337	20,272	17,738	66.66	Yes	Yes			
Town of Truro	12500	34,531	22,428	19,933	66.66	Yes	No	5,000-9,000	no specific amount per councillor	2006-2010
Town of Clark's Harbour	820	14500	10520	10520	67	No	No			2011
Municipality of Kings	48000	45000	33000	28000	Yes	Yes	Yes			2006-2010
Town of Bridgewater	8241	31850	20930	18200	67	Yes	No	0	0	2011
Town of Lunenburg										
Town of Springhill	3896	12000	11000	9000	Yes	Yes	Yes	1000	0	2006-2010
Municipality of Inverness	15579	38,278	27,748	24,107	66.7	Yes	Yes			2011
Municipality of Pictou	22941	45889	22228	17048	67	No		2000	0	Prior to 2006
Town of Westville	3800	12000	6000-7000	5500	No	No	Yes	3300	0	Prior to 2006
Town of New Glasgow	9562	33,723	23,186	21,359	No	No	No	5,000-10,500	0	2006-2010

Municipal Elected Officials Salary & Benefit Survey												
Prepared by UNSM - October 2008												
RURALS LESS THAN 10,000												
Municipality	Mayor/Warden	Deputy	Councillor	% Taxable	AD&D	Drug Plan	Dental	Life Ins.	LTD	EAP	Pension	
Municipality of Argyle	\$ 27,132.00	\$ 21,706.00	\$ 19,535.00	66	N	N	N	N	N	N	Y	
Municipality of Barrington	\$ 21,754.66	\$ 18,571.37	\$ 16,979.22	66	N	N	N	N	N	N	N	
Municipality of Victoria	\$ 31,582.00	\$ 18,691.00	\$ 17,404.00	66	Y	N	N	N	N	N	N	
Municipality of Guysborough	\$ 27,338.00	\$ 17,393.00	\$ 15,526.00	66	N	Y	Y	N	N	N	N	
Municipality of District of Clare	\$ 26,895.00	\$ 19,365.00	\$ 17,213.00	66	N	N	N	N	N	N	N	
Municipality of Richmond	\$ 33,670.00	\$ 22,446.00	\$ 17,957.00	66	Y	Y	Y	Y	N	Y	Y	
Municipality of District of St. Mary's	\$ 17,300.00	\$ 15,200.00	\$ 11,200.00	66	N	N	N	N	N	N	N	
Municipality of District of Digby	\$ 28,400.00	\$ 20,200.00	\$ 18,900.00	66	Y	Y	Y	N	N	Y	N	
Municipality of District of Shelburne	\$ 18,900.00	\$ 15,300.00	\$ 13,500.00	66	N	N	N	N	N	N	N	
Average salary	\$ 25,885.74	\$ 18,763.60	\$ 16,468.25	All 2/3	3 of 9	3 of 9	3 of 9	1 of 9	0 of 9	2 of 9	2 of 9	
RURALS 10,000-20,000												
Municipality	Mayor/Warden	Deputy	Councillor	% Taxable	AD&D	Drug Plan	Dental	Life Ins.	LTD	EAP	Pension	
Municipality of Antigonish County	\$ 33,383.00	\$ 20,723.00	\$ 17,731.00	66	N	N	N	N	N	Y	N	
Municipality of Chester	\$ 34,207.47	\$ 18,553.18	\$ 16,234.26	66	N	N	N	N	N	N	N	
Municipality of Annapolis	\$ 22,000.00	\$ 14,300.00	\$ 11,000.00	66	N	Y	Y	N	N	Y	Y	
Municipality of Cumberland	\$ 27,310.00	\$ 22,210.00	\$ 20,180.00	66	Y	N	N	Y	N	Y	Y	
Municipality of District of Yarmouth	\$ 32,500.00	\$ 22,500.00	\$ 19,500.00	66	N	N	N	Y	N	Y	N	
Municipality of Inverness	\$ 33,406.12	\$ 24,692.00	\$ 22,111.43	66	N	N	N	N	N	N	N	
Municipality of District of West Hants	\$ 35,000.00	\$ 19,000.00	\$ 16,000.00	66	N	N	N	N	N	N	N	
Average Salary	\$ 31,115.23	\$ 20,282.60	\$ 17,536.67	All 2/3	1 of 7	1 of 7	1 of 7	2 of 7	0 of 7	4 of 7	2 of 7	

RURALS GREATER THAN 20,000												
Municipality	Mayor/Warden	Deputy	Councillor	% Taxable	AD&D	Drug Plan	Dental	Life Ins.	LTD	EAP	Pension	
Municipality of Colchester	\$ 35,915.00		\$ 16,797.00	66	N	N	N	N	N	N	N	
Municipality of District of Lunenburg	\$ 40,960.00	\$ 28,672.00	\$ 21,489.00	66	N	N	N	N	N	N	N	
Municipality of District of East Hants	\$ 33,389.00	\$ 21,537.00	\$ 17,230.00	66	N	N	N	N	N	N	N	
Municipality of Pictou	\$ 42,651.00	\$ 20,715.00	\$ 15,584.00	66	N	Y	Y	N	N	N	N	
Municipality of Kings	\$ 35,400.00	\$ 24,400.00	\$ 19,500.00	100	N	Y	Y	Y	Y	N	N	
Average Salary	\$ 37,661.80	\$ 23,831.00	\$ 18,120.00	4 of 5 66%	0 of 5	3 of 5	2 of 5	1 of 5	1 of 5	0 of 5	0 of 5	
Average Salary ALL Rurals	\$ 30,432.73	\$ 20,308.73	\$ 17,217.66	20 of 21 (66%)	4 of 21	7 of 21	6 of 21	4 of 21	1 of 21	6 of 21	4 of 21	
TOWNS LESS THAN 2500												
Municipality	Mayor/Warden	Deputy	Councillor	% Taxable	AD&D	Drug Plan	Dental	Life Ins.	LTD	EAP	Pension	
Town of Annapolis Royal	\$ 8,500.00	\$ 5,500.00	\$ 4,000.00	30	N	N	N	N	N	N	N	
Town of Bridgetown	\$ 8,852.00	\$ 5,172.76	\$ 4,075.12	66	N	N	N	N	N	N	N	
Town of Canso	\$ 8,000.00	\$ 3,200.00	\$ 2,500.00	66	N	N	N	N	N	N	N	
Town of Clark's Harbour	\$ 14,000.00	\$ 10,520.00	\$ 10,520.00	66	Y	Y	N	N	Y	N	N	
Town of Middleton	\$ 10,246.00	\$ 6,720.00	\$ 6,160.00	100	N	N	N	N	N	N	N	
Town of Mahone Bay	\$ 11,200.00	\$ 6,800.00	\$ 5,800.00	66	N	N	N	N	N	N	N	
Town of Mulgrave	\$ 10,000.00	\$ 6,000.00	\$ 5,000.00	66	N	N	N	N	N	N	N	
Town of Oxford	\$ 9,000.00	N/A	\$ 4,200.00	66	Y	N	N	Y	N	N	N	
Town of Parrsboro	\$ 7,808.00	N/A	\$ 5,381.50	66	N	N	N	N	N	N	N	
Town of Stewiacke	\$ 9,825.00	\$ 7,645.00	\$ 6,546.00	66	N	N	N	Y	N	N	N	
Town of Shelburne	\$ 16,000.00	\$ 11,000.00	\$ 9,500.00	66	N	N	N	N	N	N	N	
Town of Berwick	\$ 14,000.00	\$ 6,500.00	\$ 5,700.00	66	N	N	N	N	N	N	N	
Town of Lunenburg	\$ 20,525.00	\$ 16,417.00	\$ 10,947.00	33	Y	N	N	Y	N	Y	N	
Town of Lockeport	\$ 12,000.00	\$ 8,000.00	\$ 7,500.00	66	Y	Y	N	N	N	N	N	
Town of Digby	\$ 20,000.00	\$ 15,000.00	\$ 14,000.00	66	N	N	N	N	N	N	N	
Average Salary	\$ 11,997.07	\$ 8,344.21	\$ 6,788.64	11 of 15 (66%)	4 of 15	2 of 15	0 of 15	3 of 15	1 of 15	1 of 15	0 of 15	

TOWNS 2500-12,000												
Municipality	Mayor/Warden	Deputy	Councillor	% Taxable	AD&D	Drug Plan	Dental	Life Ins.	LTD	EAP	Pension	
Town of Yarmouth	\$ 30,500.00	\$ 21,500.00	\$ 17,950.00	66	Y	Y	Y	Y	Y	Y	Y	
Town of Antigonish	\$ 27,356.40	\$ 17,422.20	\$ 15,883.28	66	N	N	N	N	N	N	N	
Town of Springhill	\$ 12,000.00	\$ 10,000.00	\$ 9,000.00	66	N	N	N	N	N	N	N	
Town of Bridgewater	\$ 26,265.00	\$ 17,266.00	\$ 14,725.00	66	N	N	N	N	N	N	N	
Town of Stellarton	\$ 17,756.00	\$ 13,892.00	\$ 12,534.00		N	N	N	N	N	Y	N	
Town of New Glasgow	\$ 33,723.00	\$ 23,186.00	\$ 21,359.00	66	Y	Y	Y	Y	Y	Y	Y	
Town of Kentville	\$ 26,800.00	\$ 16,200.00	\$ 11,600.00	66	N	Y	Y	N	N	Y	Y	
Town of Port Hawkesbury	\$ 25,126.00	\$ 15,119.00	\$ 13,705.00	66	N	N	N	N	N	N	N	
Town of Trenton	\$ 13,135.68	\$ 8,209.80	\$ 6,567.84	66	N	N	N	N	N	N	N	
Town of Truro	\$ 29,530.00	\$ 14,761.00	\$ 12,990.00	66	N	Y	Y	N	N	N	N	
Town of Westville	\$ 11,443.00	\$ 6,270.00	\$ 5,852.00	66	N	N	N	N	N	N	N	
Town of Windsor	\$ 20,500.00	\$ 13,500.00	\$ 12,000.00	66	Y	Y	Y	Y	Y	Y	N	
Town of Amherst	\$ 17,854.29	\$ 15,021.28	\$ 13,895.26	66	N	Y	Y	N	N	N	N	
Town of Wolfville	\$ 24,355.00	\$ 15,553.00	\$ 13,293.00	66	N	N	N	Y	N	Y	N	
Average Salary	\$ 22,596.03	\$ 14,850.02	\$ 12,939.60	12 of 14	3 of 14	6 of 14	6 of 14	4 of 14	3 of 14	6 of 14	3 of 14	
Average Salary ALL Towns	\$ 17,113.81	\$ 11,717.59	\$ 9,758.07	23 of 29 (79%)	7 of 29	8 of 29	6 of 29	7 of 29	4 of 29	7 of 29	3 of 29	
REGIONAL MUNICIPALITIES												
Municipality	Mayor/Warden	Deputy	Councillor	% Taxable	AD&D	Drug Plan	Dental	Life Ins.	LTD	EAP	Pension	
Region of Queens Municipality	\$ 30,000.00	N/A	\$ 15,000.00	66	Y	Y	Y	Y	Y	N	Y	
Cape Breton Regional Municipality	\$ 95,652.00	\$ 39,561.00	\$ 34,560.00	66	Y	Y	Y	Y	Y	N	Y	
Halifax Regional Municipality	\$ 129,877.00	\$ 68,224.00	\$ 62,022.00	100	Y	Y	Y	Y	Y	Y	Y	



The Gateway to Northern Nova Scotia

Westville Town Council

TO: Mayor MacKay and Town Council

SUBMITTED BY: Scott Fraser, CAO

DATE: January 24, 2013

SUBJECT: LED Lighting

On December 21, 2012, the UARB released its decision on the NSPI General Rate Application; the UARB rendered its decision on the stranded asset value of the streetlights. The Board denied recalculating or reducing the stranded asset value. In essence, the Board noted that it had approved NSPI's method for depreciation of streetlights in the past, and to change the net book value now would be unfair to other ratepayers. This means municipalities will be on the hook for stranded assets.

The provincial regulations state that on or before June 30, 2013, each municipality must file a report with the Minister setting out the following:

- the number of roadway lights it owns
- whether the municipality intends to take ownership of any roadway lights owned by NSPI
- The replacements to conventional roadway lighting, beginning on June 30, 2013, to comply with the restrictions set out in the regulations.
- Each municipality must inform NSPI in writing if the municipality intends to take ownership of any roadway lights and identify the lights by location.

UNSM applied for funding from the Department of Energy to develop a decision-making tool to analyze the cost implications of purchasing street lights. The application was approved, and development has begun on an Excel-based tool that would allow municipalities to create various scenarios, with different assumptions about costs, maintenance requirements, life cycle, borrowing costs.

AMA and UNSM will host a workshop to demonstrate the use of the tool sometime in late February or early March.

The Town of Westville does not own its street lights. It pays a fee for street lighting to Nova Scotia Power. The inventory is as follows:

70W HPS Lights - 362 units
100W HPS Lights- 195 units
250W HPS Lights – 3 units
400W HPS Lights – 1 Unit

The difference with owning the lights is that NSP would charge for electric usage. This has shown to be around 18% of what the current NSP charges are. Although the rate would reduce the cost of the lighting purchase would be a capital expense for the Town. This would require a capital outlay to be repaid over time.

With a loan repayment factored in there is still a cost savings for the Town of Westville. However the recent decision by UNSM means there would also be a stranded asset cost. This may make the cost of LED more expensive for municipalities.

The alternative option being offered by the NSP is a rate freeze for seven years which would see the utility switch the lights to LED and continues to own them. During this time no increase in street lighting would occur.

Once we have the spreadsheet from the UNSM we will make the comparison of the option of owning street lights to buying street lighting from NSP.

Memo

To: Mayor MacKay & Council

From: Scott Fraser

Date: 1/25/2013

Re: Stop Sign – South Main St

The attached recommendation went to Council in November. It was requested that reports on the matter be sent to the Police Board for a decision. The Police Board met in December and agreed the signs were not warranted.



The Gateway to Northern Nova Scotia

Westville Town Council

TO: Mayor MacKay and Town Council

SUBMITTED BY: Scott Fraser, CAO

DATE: November 22th, 2012

SUBJECT: Stop Sign at South Main & Munroe Avenue

ORIGIN

In 2010 a stop sign was installed on South Main in the area of Munroe Avenue. At several subsequent meetings Mr. Doug Porter has taken issue with the installation of the sign. Information was presented by Mr. Porter at the October meeting of Council for review.

RECOMMENDATION

Staffs recommend that the area in question be re-examined by the Traffic Authority and a report return to Council.

BACKGROUND

In 2010 the Traffic Authority conducted a study and reported that the signage requested was not warranted and that signage could be installed regardless as a traffic control device. Although the Traffic Authority did not recommend this it was advised that he would not object to installing the signs if Council decided this is what they wanted to do. The signs were installed as per the instruction of Council. Since then Mr. Porter who lives at the intersection has reported numerous cases of vehicles not following the traffic sign and instances where vehicles have lost control approaching the sign, swerving onto his property.

DISCUSSION

Council asked that the documentation Mr. Porter provided be reviewed. The documentation was from the City of Troy's website. Troy is located in Michigan. The article makes a number of arguments against multi-way stop/unwarranted stop signs. Some of the frequent problems the article identified are:

- Speeding
- Pedestrian safety
- Liability issues for municipalities where the sign is unwarranted
- Environmental issues – excess idling

The article recommends that follow-up assessment is a good idea on signage that is unwarranted. This would be considered a good practice for any unwarranted stop sign that has been installed. As this is now approaching three years since installation, staff is recommending a follow-up assessment be conducted.

Attached are the results of the 2010 assessment which was provided to Council, as well as photos of the area. Concerns were raised by some residents using the Munroe Avenue Street that they could not see oncoming traffic coming in the direction from Picken Street to the Town's Main Street. This was the primary reason for the decision to install the signage.

BUDGET IMPLICATIONS

None.

ALTERNATIVES

None.

ATTACHMENTS

- 2010 Traffic Authority Report
- Photos 1A - Munroe Avenue view facing Picken Street
- Photos 1B - South Main Street driving toward Picken Street
- Photo 1C- South Main driving toward Main Street



WARRANT PROCESS FOR SIGNALIZED OR 4-WAY STOP INTERSECTION



GENERAL LOCATION: INTERSECTION OF SOUTH MAIN STREET AND MUNRO STREET		
DATE: August 17 th , 2010	Major Street: South Main	Minor Street: Munro Street

History: In 2009 Westville Council requested the Traffic Authority look at installing a four way stop control at the intersection of South Main Street and Munro Street.

The warrant process was conducted at that time and the intersection did not meet the requirements to warrant a four way stop control.

This was reported to the Westville Board of Police Commissioners by the Traffic Authority. The Board was also advised that a four way stop could be erected at this location if they so wished. The Traffic Authority would not appose a recommendation made by the Board. It was decision of the Board to recommend to Council to erect the four way stop control.

Town Council received the recommendation and approved the installation of the four way stop control.

When the four way stop control was installed, citizens that travel South Main Street were upset that they were now required to stop at an intersection where there was very little traffic. These citizens attended the Westville Council meetings and expressed their concern.

Westville Council requested a further study be conducted. A further study was completed and this report has been prepared for the review and recommendation of the Board of Police Commissioners.

The traffic warrant requires that the Traffic Authority look at 5 areas in order to meet the requirements to install a four way stop control. They are (1) traffic accidents within the last 3 years (2) vehicular traffic flow (3) pedestrian traffic flow (4) vision obstructions and (5) geographical conditions.

The following information was gathered:

(1) Traffic Accidents:

A search was conducted of the Police Departments records and no traffic accidents have occurred within the last 3 years.

<p>1. ACCIDENTS: NUMBER OF MOTOR VEHICLE ACCIDENTS AT INTERSECTION OVER THE PAST 3 YEARS:</p> <p>FATAL ACCIDENTS = 0 PROPERTY DAMAGE = 0 PERSONAL INJURY = 0</p> <p>(20) POINTS FOR EACH FATAL ACCIDENT (10) POINTS FOR INJURY (5) POINTS FOR PROPERTY DAMAGE</p>	<p>TOTAL POINTS</p> <p>0</p>	<p>MIN. POINTS REQUIRED TO MEET WARRANT</p> <p>75+</p>
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(2) Traffic Flow:

Traffic count was conducted on 3 different occasions at different times of the day to determine the volume of traffic per hour at this intersection. The average amount of traffic that stopped at the Munro Street stop sign was 15 vehicles. The average amount of vehicles that stopped at the South Main Street stop signs was 82 vehicles. All three counts did not meet the minimum requirements to score on the warrant.

<p>2. VEHICULAR TRAFFIC FLOW: Major Street (2 Way) =0</p> <p>Minor Street (2 Way) =0</p> <p>Note: The vehicles per hour (vph) on each street must be fairly equal or the warrant pertaining to minimum traffic volumes will not be satisfied</p> <p>200 – 220 vph = 5 260 – 280 vph = 20 220 – 240 vph = 10 280 – 300 vph = 25 240 – 260 vph = 15 300+ vph = 30</p>	<p>Total Points</p> <p>0</p>	<p>MIN. POINTS REQUIRED TO MEET WARRANT</p> <p>60+</p>
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(3) Pedestrian Traffic:

The sidewalk for South Main Street ends at Hunters Lane, there is no sidewalk on South Main Street at the intersection. There is no sidewalk on Munro Street. There are no crosswalks at the intersection and no school crossing. During all three traffic counts no pedestrian traffic was observed.

<p>3. PEDESTRIAN TRAFFIC:</p> <p>Major Street (2 Way) = 0 Minor Street (2 way) =0 School Crossing with No Guard =0 School Crossing with Guard =0</p> <p>0 - 05 pph = 1 05 - 10 pph = 2 10 - 15 pph = 3 15 - 20 pph = 4 20+ pph = 5 School Crossing(No Guard) = 5 School Crossing(With Guard) = 1</p>	<p>TOTAL POINTS</p> <p>0</p>	<p>MIN. POINTS REQUIRED TO MEET WARRANT</p> <p>15+</p>
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(4) Vision Obstructions:

The New Glasgow/Westville Town Works did a sight distance study on the intersection and recommended that the visibility on Munro Street be improved in a south west direction towards Picken Street. This has been recommended and accomplished several times over the years by cutting back some bushes along the ditch. Eventually they grew back. A more permanent solution would be to dig up the roots of these bushes and utilize weed control. I have allowed for the full 15 points for this obstruction.

<p>4. VISION OBSTRUCTIONS:</p> <p>Removable =</p> <p>Non-Removable =15</p> <p>(0 - 5) Points for Removable (5 - 10) Points for Non-Removable</p> <p>Vision obstructions must meet the 20 foot sight triangle</p>	<p>TOTAL POINTS</p> <p>15</p>	<p>MIN. POINTS REQUIRED TO MEET WARRANT</p> <p>10+</p>
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(5) Geographical Conditions

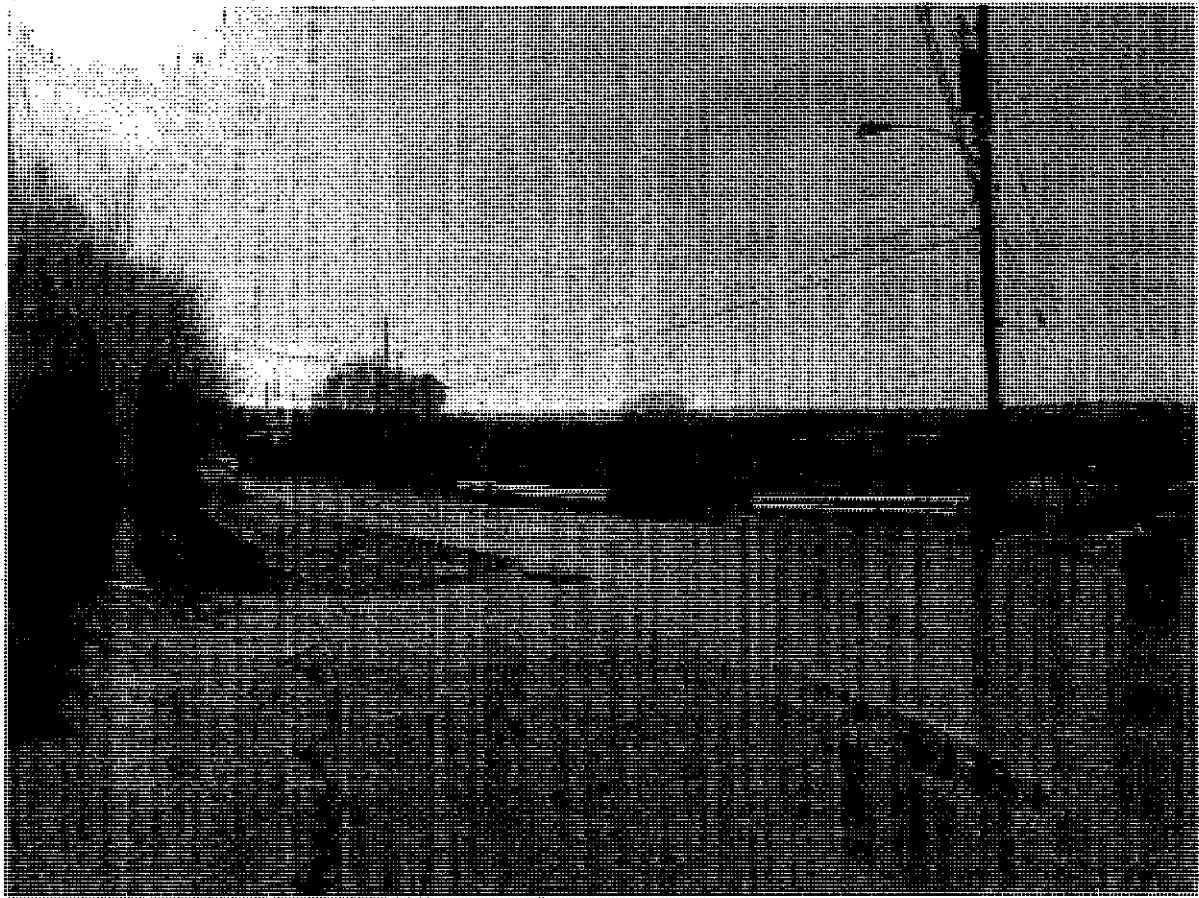
South Main has a minor upslope for north bound traffic and a minor downslope for south bound traffic. Munro Street has a major downslope.

<p>5. GEOGRAPHICAL CONDITIONS:</p> <p>UPSLOPE =10 DOWNSLOPE =20 SIDEWALK = CROSSWALK =</p> <p>(0-10) POINTS FOR UPSLOPE (10-20) POINTS FOR DOWNSLOPE (-1 TO -10) POINTS FOR HAVING A SIDEWALK (-1 TO -10) POINTS FOR HAVING A CROSSWALK</p>	<p>TOTAL POINTS</p> <p>30</p>	<p>MIN. POINTS REQUIRED TO MEET WARRANT</p> <p>15+</p>
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TOTAL POINTS	45	175
(A) WARRANT SATISFIED IF TOTAL IS 175 POINTS OR MORE		
(B) WARRANT IS SATISFIED IF CATEGORIES 1, 2, & 3 EXCEED 125 POINTS		
Categories 1,2 & 3 equal 0 points		
<p>WARRANT SATISFIED: YES _____ NO <u> X </u>_____</p>		

Traffic Authority for the Town of Westville
 Donald E. Hussler
 Chief of Police

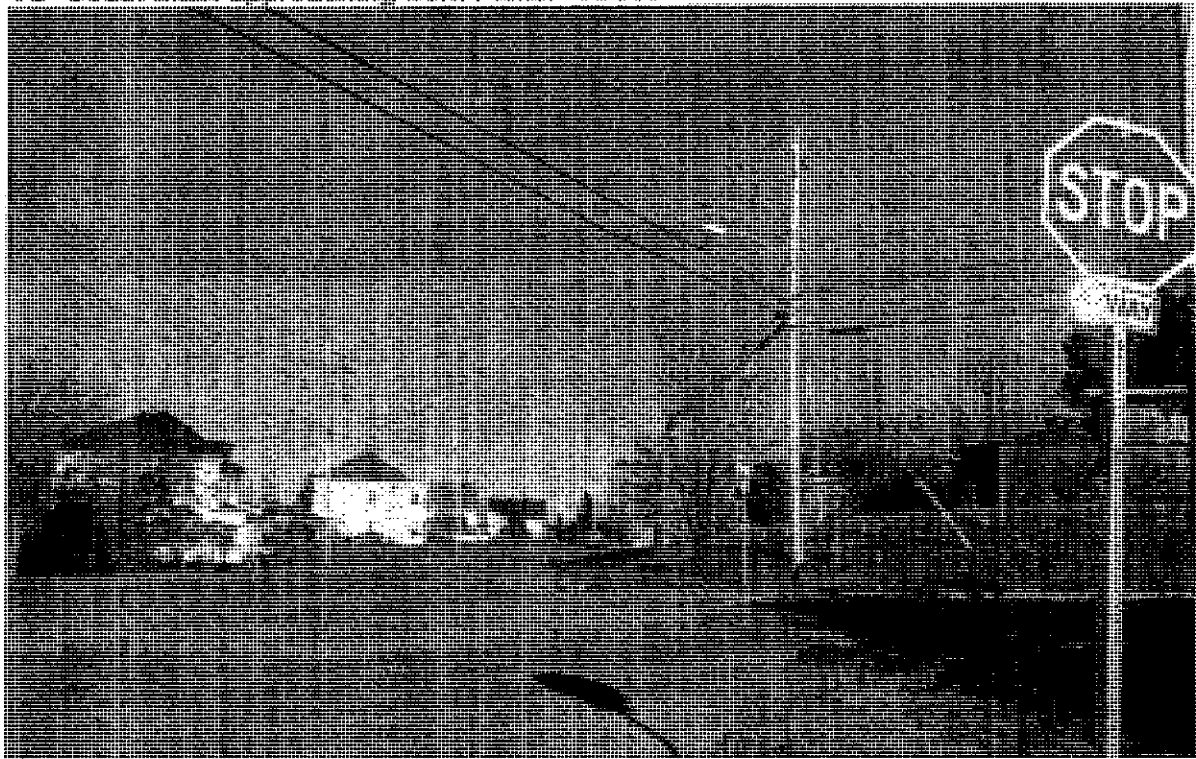
Photo 1A – View from Munroe Ave.



1B - South Main driving towards Platen St



1C- South Main approaching from Picken Street



NOTICE
TOWN OF WESTVILLE
2013 PROPERTY TAX EXEMPTION

Pursuant to Section 69 of the Municipal Government Act the Westville Town Council passed a resolution that a property tax exemption in the amount of \$175.00 for the taxation year 2013/14 be granted to a person whose property is assessed as taxable property in the Town of Westville and is occupied by that person as his/her principal residence and whose total income for the calendar year 2012 from all sources, including the income of a spouse or partner and other family members residing at the same property but excluding an allowance or pension paid pursuant to the War Veterans Allowance Act, is equal or less than \$15,144.00.

Application forms will be mailed to persons who received an exemption for the taxation year 2012/13. If you are entitled to an exemption and did not receive an application form, please call the Westville Town Office at 396-1500 during regular business hours.

Deadline for applications is July 31, 2013.

Scott Fraser
Chief Administrative Officer

APPLICATION FOR EXEMPTION PURSUANT TO SECTION 69 OF THE MUNICIPAL GOVERNMENT ACT

I, _____ of _____ (street) in the Town of Westville, Nova Scotia, B0K 2A0, Account Number _____

1. I am a person assessed with respect to taxable property in the Town of Westville. That I claim an exemption pursuant to Section 69, of the Municipal Government Act for my property at _____ Street, in the Town of Westville, **WHICH I OCCUPY AS MY HOME.**
2. I am a resident of the Town of Westville
3. That I understand the word "income" to include such things as salaries, pensions, interest, dividends, wages and net business receipts, **but does not include** monies arising from the sale of capital assets such as houses or land, allowances paid pursuant to the Pension Act (Canada) to veterans or pursuant to the War Veterans Allowance Act (Canada).
4. The total income of me, my spouse or common law partner and other family members residing in the property for which I am claiming the exemption, from all sources for the year 2012 was less than \$15,144.00 and the total income was made up as follows:

	Self	Spouse/Partner/Others
Old Age Pension	_____	_____
Other Pension (specify)	_____	_____
Wages	_____	_____
Interest & Dividends	_____	_____
Other Income	_____	_____
Total	_____	_____

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Applicant's Signature

DECLARED BEFORE me at _____
In the County of Pictou and Province of Nova Scotia
This _____ day of _____ 2013.

A COMMISSIONER OF THE SUPREME COURT
OF NOVA SCOTIA

The Town of Westville
General Section
Statement of Operations
For The Period Ended: December 31th 2012

	YTD			Annual 2012-13 Budget	Notes
	Dec 31/12	Dec 31/12	Budget		
	Budget	Actual Expense	% Utilized		
Revenue					
Taxes	\$ 2,181.68	\$ 2,219.07	102%	\$ 2,908.90	A
Grants in lieu of taxes	\$ 20.07	\$ 14.69	73%	\$ 26.76	B
Environmental Health	\$ 248.25	\$ 223.42	90%	\$ 331.00	C
Sales of Services	\$ 174.45	\$ 175.00	100%	\$ 232.60	D
Other revenue from own sources	\$ 106.07	\$ 132.98	125%	\$ 141.42	E
Unconditional Transfers from other Gov'ts	\$ 541.95	\$ 541.58	100%	\$ 722.60	F
Conditional Transfers from Fed/Prov Gov'ts	\$ 9.38	\$ 18.0	192%	\$ 12.50	G
Total Revenues	\$ 3,281.84	\$ 3,324.7	101%	\$ 4,375.78	
Expenditures					
General Government Services	\$ 509.44	\$ 482.51	95%	\$ 679.25	H
Remo	\$ 2.25	\$ 2.21	98%	\$ 3.00	I
Public Information	\$ 27.75	\$ 16.35	59%	\$ 37.00	J
Computer Services	\$ 41.25	\$ 45.00	109%	\$ 55.00	K
Protective Services	\$ 650.04	\$ 738.03	114%	\$ 866.72	L
Fire Protection	\$ 277.50	\$ 270.28	97%	\$ 370.00	M
Other Protection	\$ 4.50	\$ 6.14	136%	\$ 6.00	N
Public Works	\$ 557.27	\$ 491.19	88%	\$ 711.02	O
Environmental Health Services	\$ 164.48	\$ 129.12	79%	\$ 219.30	P
Refuse Collection and Disposal	\$ 173.03	\$ 189.03	109%	\$ 230.70	Q
Public Health and Welfare Services	\$ 1.50	\$ -	0%	\$ 2.00	R
Recreation and Cultural Services	\$ 63.41	\$ 85.78	135%	\$ 84.55	S
Fiscal Services	\$ 240.93	\$ 234.08	97%	\$ 321.24	T
Transfers to Own Reserves, Funds, & Agencies	\$ 594.35	\$ 541.91	91%	\$ 792.46	U
Total Expenditures	\$ 3,307.68	\$ 3,231.6	98%	\$ 4,378.24	
-surplus / deficit		\$ 93.1			

Town of Westville

For the Nine Months Ending December, 2012

	Budget 2012	YTD		Budget 2012
		Actual Period 9		
Revenue				
Taxes				
RESIDENTIAL Taxes	\$1,824,900.00	\$1,819,581		2,433,200
COMMERCIAL Taxes	\$313,875.00	\$313,611		418,500
RESOURCE Taxes	\$22,650.00	\$22,442		30,200
BUSINESS OCCUPANCY Tax	\$8,175.00	\$8,434		10,900
Sewer Frontage Rates	\$0.00	\$0		0
Alliant Revenue	\$12,000.00	\$12,000		16,000
Forestry Tax	\$75.00	\$119		100
Property Deeds Tax	\$0.00	\$42,887.55		0
				0
Total Taxes	2,181,675	2,219,074		2,908,900
				0
Grants in Lieu of Taxes				
GOVERNMENT OF CANADA	\$3,791.25	3,700		5,055
PROVINCIAL GOVERNMENT	\$0.00	2,241		0
N.S. LIQUOR COMMISSION	\$0.00	0		0
N.S. POWER CORPORATION	\$2,852.71	1,200		3,804
Grant - Provincial Transit	\$0.00			0
Fire Protection Grant	\$675.00			900
HST Offset	\$12,750.00	13,493		17,000
				0
Total Grants in Lieu of Taxes	20,069	14,693		26,759
				0
Environmental Health				
POLLUTION CONTROL RATES	\$248,250.00	223,424		331,000
				0
Total Environmental Health	248,250	223,424		331,000
				0
Sale of Services				
WATER UTILITY	\$174,450.00	175,000		232,600
				0
Total Sale of Services	174,450	175,000		232,600
				0
Other Revenue from Other Sources				
Dog Licenses	\$225.00	325		300
TAXI AND TRUCKING LICENSES	\$168.00	165		224
OTHER LICENSES/PERMITS	\$225.00	0		300
FINES AND FEES	\$6,075.00	10,707		8,100
PARKING TICKET FINES	\$750.00	10		1,000
Rentals - Victoria School	\$15,300.00	14,000		20,400
INTEREST ON INVESTMENTS	\$9,750.00	4,333		13,000
INTEREST ON TAXES	\$33,750.00	31,703		45,000
INTEREST POLLUTION CONTROL	\$4,125.00	6,772		5,500
MISCELLANEOUS revenue	\$0.00	11,091		0
MORTGAGE LISTING CHARGES	\$5,400.00	6,918		7,200
HST Rebate - WV General	\$0.00	0		0
Tax Certificate / Water Reading	\$0.00	1,420		0
Revenue -Police Dept	\$15,300.00	39,038		20,400
Recreation - Summer Provincial Grant	\$0.00			0
Recreation - Building Rentals	\$15,000.00	6,500		20,000
Rentals - Town office Building	\$0.00			0
				0
Total Other Revenue from Other Sources	106,068	132,983		141,424
				0
Unconditional Transfers				
EMO - 911	\$675.00	300		900
OPERATING GRANT	\$524,250.00	524,250		699,000
Revenue - Fire Protection	\$13,275.00	13,275		17,700
Transit Grant	\$3,750.00	3,750		5,000
Revenue - WV Engineering	\$0.00			0
				0
Total Unconditional Transfers	541,950	541,575		722,600
				0
Conditional Transfers from a Federal Agency				
Recreation - Acadia Park				0
Recreation - Programs	\$9,375.00	18,000		12,500
				0
Total Conditional Transfers from a Federal Agency	9,375	18,000		12,500
				0
General Government				
Mayor & Council Misc Expenses	\$750.00	0		1,000
Salaries - Mayor & Council	\$27,900.00	25,076		37,200
Expense - Roger MacKay	\$3,750.00	2,141		5,000
Expense - Mayor Roger MacKay	\$2,475.00	152		3,300
Expense - Charlene Thompson	\$2,475.00	2,141		3,300
Expense - Lynn MacDonald	\$2,475.00	0		3,300
Expense - Gerald Jones	\$2,475.00	54		3,300
Expense - Charlie Sutherland	\$0.00	420		0
Expenses - Lennie White	\$0.00	\$0.00		0

Expenses - Bernie Murphy		\$151.61	
Council Special Events	\$0.00		0
Council FCM	\$0.00		0
Salaries - General Government	\$145,125.00	136,715	193,500
Professional Services (Audit & Legal)	\$42,750.00	58,458	57,000
Consultant Contracts / Investigations	\$0.00		0
Salaries - Building Maintenance	\$31,582.50	30,461	42,110
Building Maintenance	\$6,750.00	7,425	9,000
Light & Power	\$9,000.00	10,593	12,000
Heat - Town office	\$18,750.00	14,317	25,000
Insurance	\$15,000.00	15,000	20,000
Janitor Supplies	\$2,250.00	1,433	3,000
Pension - Non Shared	\$37,954.76	36,251	50,606
Pension Fund	\$0.00	0	0
Pension Administration Expenses	\$3,750.00	0	5,000
CPP - General Government	\$0.00		0
CPP - Non Shared General Government	\$22,214.58	20,030	29,619
EI - Reduced	\$7,119.28	10,976	9,492
	\$0.00		0
Blue Cross	\$0.00		0
Blue Cross - Non Shared	\$28,080.00	19,592	37,440
Office Supplies	\$6,000.00	5,528	8,000
Postage	\$9,000.00	10,317	12,000
Telephone - Town office	\$4,875.00	3,892	6,500
Advertising	\$2,250.00	5,533	3,000
Vacation Pay	\$0.00		0
Employee Assistance Program	\$0.00		0
Employee Courses, Conferences & Memberships	\$0.00		0
Workers Compensation - General Government	\$8,247.12	9,355	10,996
Tax Rebate & Cancellation	\$1,875.00	1,250	2,500
Charitable Properties	\$8,391.11	5,594	11,188
Tax Sale Expense	\$750.00	0	1,000
Land Sale Expense	\$0.00		0
Meeting Meals and Refreshments	\$0.00		0
Elections	\$4,500.00	3,000	6,000
Revision to the Voters List	\$0.00		0
Conventions & Delegations / Memberships	\$1,125.00	0	1,500
Safety Committee	\$0.00		0
Other General Government	\$15,300.00	16,969	20,400
Liability Claims	\$0.00		0
Power - Fire/ Police Building	\$9,750.00	10,229	13,000
Building Mtce - Fire / Police Building	\$0.00		0
Expenses - C.A.O.	\$0.00	3,368	0
Vehicle Expense - WV Mayor	\$0.00		0
Fleet - WV Town Hall	\$0.00		0
Collection Fees	\$0.00		0
Church Street	\$0.00		0
Heating 2020 Queen Street	\$24,750.00	15,983	33,000
Total General Government Expenses	509,439	482,508	679,252
Emergency Measures			
EMERGENCY MEASURES	\$2,250.00	2,209	3,000
Total Emergency Measures	2,250	2,209	3,000
Other Protection			
Salaries - Maintenance Employee			
Animal Control expenses	\$4,500.00	6,135	6,000
Total Other Protection	4,500	6,135	6,000
Public Health and Welfare			
VON	\$1,500.00	\$0.00	\$2,000.00
Total Public Health and Welfare	1,500	0	2,000
Enviromental Development Services			
PLANNING ADVISORY COMMITTEE			
Energy Audit			
Total Enviromental Development Services			0
Fiscal Services			
mcf 25-a-1 principal	\$28,458.75	28,000	37,945
mcf 25-a-1 interest	\$17,850.00	17,800	23,800
MFC Loan Oct 2003	\$0.00		0
MFC LOAN MAR 2007 (FCM - 27-A-1)	\$3,000.00	3,000	4,000
MFC LOAN MAR 2007 (FCM - 27-A-1) Principal	\$15,300.00	15,300	20,400
MFC DEBENTURE PRINCIPAL 95 A 1	\$0.00		
MFC DEBENTURE INTEREST 95 A 1	\$0.00		
MFC 26-A-1 Principal	\$28,950.00	28,000	38,600
MFC 26-A-1 Interest	\$6,225.00	6,200	8,300
BANK CHARGES	\$4,050.00	4,000	5,400
OVERDRAFT INTEREST	\$3,750.00	3,700	5,000
Interest on Debentures	\$0.00		
UNAMORTIZED DISCOUNT	\$0.00		
Deb 96-1 Principal	\$0.00		

Deb 96-1 Interest	\$0.00		
MFC Loan - June 2007 (27-A-1) Interest	\$630.00	280	840
FCM Green Fund Interest	\$0.00		
Bank Charges	\$0.00	4,000	
Overdraft Interest	\$0.00		
MFC 2007 Principal	\$3,525.00	3,500	4,700
MFC 2008 Interest	\$0.00		
	\$0.00		
MFC Loan - July 2008 Principal	\$4,875.00	4,800	6,500
MFC Loan - July 2008 Interest	\$3,525.00	3,500	4,700
MFC Loan - July 2009 - Interest	\$1,200.00	1,200	1,600
MFC Loan - July 2009 - Principal	\$4,200.00	4,200	5,600
Capital leases - principal	\$68,400.00	60,000	91,200
Capital leases - interest	\$0.00		
MFC Loan - July 2010 Principal	\$14,887.50	14,000	19,850
MFC Loan - July 2010 Interest	\$6,300.00	6,300	8,400
MFC Loan - July 2011 - Interest	\$4,875.00	4,800	6,500
MFC Loan - July 2011 - Principal	\$14,925.00	15,000	19,900
MFC Loan - July 2012 - Interest	\$6,000.00	6,500	8,000
Total Fiscal Services	240,926	234,080	321,235

Transfers to Own Reserves

CONTRIBUTION TO RESERVE			
CAPITAL CONTRIBUTION			
CONTRIBUTION TO RINK	\$3,000.00	3,000	4,000
CONTRIBUTION TO RINK WATER BILL	\$1,200.00	533	1,600
PRDC	\$8,250.00	10,000	11,000
CHAD	\$3,750.00	5,000	5,000
PROTECTIVE SERVICE CORRECTIONS	\$29,137.50	29,138	38,850
LOW RENTAL HOUSING	\$45,000.00	45,000	60,000
PICTOU COUNTY TOURIST ASSOC	\$1,314.00	1,300	1,752
REGIONAL PLANNING COMMISSION	\$77,152.50	77,152	102,870
REGIONAL LIBRARY	\$20,550.00	20,000	27,400
APPROPRIATION DISTRICT SCHOOL BOARD	\$276,000.00	276,000	368,000
LITTER PATROL	\$0.00		0
Appropriation to Wellness Centre	\$0.00	42,000	0
ASSESSMENT SERVICES	\$31,491.00	32,787	41,988
Pictou County Solid Waste	\$0.00		
ACCUMULATED DEFICIT	\$97,500.00	0	130,000
Total Transfers to Own Reserves	594,345	541,910	792,460

Computer Services

Salaries - Computer Services			
Consultants			
TRAVEL			
TRAINING			
COMPUTER REPAIR & MAINTENANCE	\$41,250.00	45,000	55,000
Computer Expenses			
Computer repairs maintenance (non shared)			
MS Dynamics GP			
Internet Services - Office			
Internet Services Council			
Computer Expenses - Contracting Out			

Public Information

GRANTS	\$6,000.00	8,352	8,000
PUBLIC INFO ADVERTISING			
Rec Bld Drummond Rd	\$11,250.00	6,049	15,000
Acadia Park	\$3,750.00	1,579	5,000
Acadia Park Equipment	\$4,500.00	0	6,000
Library	\$750.00	367	1,000
TOWN MEMENTOS	\$1,500.00	0	2,000
Special Events /Celebrations			
Total Public Information	27,750	16,346	37,000

Protective Services

ADMINISTRATION	\$6,000.00	3,645	8,000
POLICE GROUP INSURANCE	\$14,925.00	16,902	19,900
PANS PENSION	\$42,330.00	44,535	56,440
COMMISSION EXPENSES	\$3,750.00	2,249	5,000
Salaries - Commissionaire	\$55,567.50	61,637	74,090
SALARIES POLICE ADMINISTRATION	\$69,850.00	93,680	119,800
Salaries - Crossing Guards	\$7,125.00	11,060	9,500
PANS LEGAL	\$0.00	0	
CRIME SOLVING	\$2,250.00	946	3,000
MAINTENANCE AND REPAIRS TO BUILDING	\$1,875.00	6,663	2,500
TELEPHONE	\$3,750.00	4,820	5,000
INSURANCE	\$1,500.00	0	2,000
WATER	\$375.00	0	500
LIGHTS & POWER	\$0.00	0	
Heat	\$0.00	0	
OTHER PROTECTION JANITOR	\$0.00	0	
Fleet - Police Vehicles	\$32,250.00	35,491	43,000
RADIO	\$1,275.00	3,800	1,700
PROS	\$3,375.00	0	4,500
OTHER PROTECTION	\$0.00	2,830	0

Officers Supplies	\$7,500.00	5,404	10,000
UNIONIZED SUPPORT STAFF	\$0.00	0	
OFFICE SUPPLIES	\$6,000.00	7,090	8,000
WORKERS COMPENSATION - Police	\$7,740.00	5,442	10,320
CPP - Police	\$12,832.50	13,804	17,110
EI - Police	\$6,960.00	7,213	9,280
PENSION COSTS NON-OFFICER	\$4,500.00	0	6,000
Group Insurance - PANS & Administration	\$3,810.00	4,229	5,080
CHIEF & DEPUTY ALLOW	\$1,950.00	1,056	2,600
Salaries - Police Officers	\$328,050.00	401,625	437,400
POLICE TRAINING	\$4,500.00	3,914	6,000
Police Investigation	\$0.00	0	
Total Protective Services	650,040	738,034	866,720

Fire Protection

ADMINISTRATION	\$1,500.00	791	2,000
ADVERTISING	\$375.00	748	500
Salaries - Fire Admin & Permanent	\$37,500.00	37,500	50,000
FIRE HONORARIUM	\$0.00		
FIRE ALARM SYSTEM	\$0.00		
RADIO	\$1,500.00	4,763	2,000
FIRE PROTECTION CHARGE	\$204,750.00	204,750	273,000
FIREMEN'S CONVENTION	\$1,875.00	0	2,500
FIRE INSPEC COSTS - Train & Exp	\$0.00	510	
MTCE AND REPAIRS TO BUILDING	\$1,500.00	712	2,000
INSURANCE - BUILDING	\$0.38	0	1
TELEPHONE	\$1,500.00	3,206	2,000
FIRE FIGHTING EQUIPMENT	\$11,250.00	12,996	15,000
REPAIR AND MAINTENANCE EQUIPMENT	\$2,625.00	1,495	3,500
REPAIR AND MAINTENANCE TRUCKS	\$0.00	2,473	
TRAILERS - FIRE DEPT	\$0.00		
INSURANCE	\$1,500.00		2,000
OTHER FIRE PROTECTION	\$750.00	334	1,000
Workers Compensation - WV Fire	\$2,625.00	0	3,500
EMPLOYEE TRAINING	\$1,500.00		2,000
Fleet - Fire Dept	\$6,750.00		9,000
	\$0.00		
Total Fire Protection	277,500	270,277	370,001

Transportation Services

Fleet - Engineering Vehicles & Equipment	\$88,875.00	79,131	118,500
Misc Equipment	\$0.00	0	
ADMINISTRATION	\$5,400.00	4,477	7,200
OFFICE EXPENSE	\$3,000.00	198	4,000
SAFETY COMMITTEE	\$750.00	8	1,000
Salaries - Engineering Administration	\$31,875.00	30,481	42,500
VACATIONS AND HOLIDAYS	\$0.00	0	0
Vehicle Exp - Engineering	\$0.00	0	0
Salaries - Public Works Labour	\$145,065.00	119,378	193,420
SMALL TOOLS AND EQUIPMENT	\$10,050.00	8,638	13,400
TWO WAY RADIO	\$2,250.00	0	3,000
GARAGE MAINTENANCE	\$3,825.00	1,487	5,100
GARAGE FUEL	\$0.00	61	
GARAGE POWER	\$0.00	0	
ADMINISTRATION BUILDING	\$0.00	4,482	
STOREROOM	\$0.00	0	
CARPENTER SHOP	\$0.00	0	
MILLSHOP MAINTENANCE	\$0.00	0	
COMMUNITY ENERGY PLANNING	\$0.00	0	
PUBLIC WORKS TRAINING PROGRAM	\$4,500.00	8,488	6,000
CDN PUBLIC WKS CONFERENCE	\$0.00	0	
SICK LEAVE	\$0.00	92	0
PAVED STREETS MAINTENANCE	\$750.00	7,514	1,000
PAVED STREETS PATCHING	\$96,000.00	105,289	96,000
PAVED STREETS LANDSCAPING	\$1,500.00	2,798	2,000
PAVED STREETS CRACKSEALING	\$0.00	0	
REPLACE CURBING	\$1,500.00	307	2,000
REPAIR DRIVEWAYS	\$750.00	0	1,000
UNPAVED STREETS	\$0.00	0	0
MAINSREET MAINTENANCE	\$3,750.00	167	5,000
ARTERIAL APPROACHES	\$0.00	0	0
PARKS	\$750.00	0	1,000
SIDEWALKS	\$7,500.00	3,323	10,000
TRAIL MAINTENANCE	\$0.00	0	
CATCHPITS	\$3,150.00	2,483	4,200
CATCHPIT ALTERATIONS	\$1,875.00	0	2,500
Salaries - Garage Watchmen	\$0.00	0	
STORM SEWERS CLEANING	\$2,250.00	2,229	3,000
STORM SEWERS REPAIRS	\$4,500.00	15,352	6,000
STREET CLEANING	\$6,000.00	8,656	8,000
SNOW AND ICE	\$0.00	0	0
TREE MAINTENANCE	\$375.00	0	500
SALTING STREETS	\$36,000.00	462	48,000
SALTING SIDEWALKS	\$0.00	0	0
PURCHASE AND HAULING SALT	\$6,900.00	13,736	9,200
PLOWING SNOW STREETS	\$0.00	0	0
PLOWING SNOW SIDEWALKS	\$0.00	0	0
LOADING SNOW	\$0.00	0	0

Snow Clearing Church Lots	\$0.00	0	0
STREET LIGHTING	\$69,000.00	53,666	92,000
ORNAMENTAL LIGHTNING	\$0.00	5,186	
STREET LIGHTING REPAIR	\$0.00	474	
STREET SIGNS	\$3,750.00	3,740	5,000
TRAFFIC SIGNS	\$2,625.00	1,540	3,500
Line Painting	\$5,250.00	3,445	7,000
CONTRACT PROJECTS	\$0.00	0	
OTHER ROAD TRANSPORT	\$7,500.00	3,904	10,000
PW Labor			
Inventory Shrinkage	\$0.00		
Total Transportation Services	557,265	491,193	711,020
Environmental Health Services			
Workers Compensation	\$0.00		0
Sanitary Sewer	\$22,500.00	4,817	30,000
Manhole Alterations	\$0.00	0	0
Sewer Investigation	\$3,750.00	0	5,000
Liability Insurance	\$0.00	0	
Union St. Lift stn elec	\$4,200.00	2,525	5,600
Church St. Lift stn elec	\$4,200.00	5,096	5,600
Cowan place lift stn	\$3,750.00	553	5,000
Drummond Rd electric	\$4,500.00	4,551	6,000
Foxbrook Rd. lift stn elec	\$3,750.00	0	5,000
Foxbrook Rd. sewer lift	\$1,875.00	161	2,500
Pollution Abatement ERPAS	\$115,950.00	111,412	154,600
Total Environmental Health Services	164,475	129,116	219,300
Refuse Collection and Disposal			
Refuse Collection and Disposal			
REFUSE disposal tipping fees	\$76,500.00	50,592	102,000
RECYCLING PROGRAM	\$30,900.00	109,273	41,200
Collection / Operations - Garbage	\$65,625.00	29,166	87,500
Total Refuse Collection and Disposal	173,025	189,032	230,700
Recreation and Culture			
Office Administration	\$2,662.50	4,666	3,550
Workers Compensation - Recreation	\$2,625.00	819	3,500
Community Programs	\$7,687.50	13,104	10,250
Marketing & Promotion	\$0.00	0	
Summer Programs	\$4,575.00	6,232	6,100
Playground Equipment Repairs	\$0.00	2,227	
Park Maintenance & Safety	\$5,400.00	8,976	7,200
Tractor / Machine Repairs	\$0.00	590	
Salaries - Recreation	\$37,162.50	45,602	49,550
Recreational Capital	\$0.00	0	
Recreation Building	\$0.00		
Recreation Training	\$0.00	516	
Vehicle Expense - Recreation	\$1,500.00	0	2,000
Minor Baseball Equipment	\$1,050.00	0	1,400
Recreation Buildings expenses	\$0.00	0	
Westville Youth Centre	\$0.00	406	
Town Crier	\$750.00	0	1,000
Insurance	\$0.00	0	
Power Skating	\$0.00	2,644	
Total Recreation and Culture	63,413	85,783	84,550

Notes

- A** Taxes greater than budget due to Deed Transfer Tax
- B** Grants in Lieu slightly below budget due to timing of payments received
- C** Sewer Charges slightly below budget based on estimates from first and Second Quarter
- D** Water Utility sale of service estimated to be on Budget based on expenses
- E** Other revenue is at 125% of what was budgeted additional revenues received in Police services
- F** Unconditional Transfers is the Equalization Payment
- G** Conditional transfers is the Summer Program Funding

- General Gov't has moved closer to budget from previous reports. This is due to settling the police contract and the payment of arbitration fees for this. The department is still however under budget.
- H** REMO is 8% of the cost of the shared service for the Town of Westville
 - I** Public Info is at 59% of budget. This will rise over the winter as Recreation heating costs are in this budget
 - J** Computer Services are above budget.
 - K** Protective Services at 114% due to sick time we may potentially recover some of this through WCB
 - L** Fire Protection is 97% of budget.
 - M** Other protection is animal control
 - N** Public Works is at 88% of budget. Winter road management may push this closer to budget in the next 2 months
 - O** Environmental Health is at 79%. This is due to fewer sewer repairs needed than budgeted for.
 - P** Refuse is at 109% This is due to expensing quarterly costs upfront.
 - Q**
 - S** Recreation is at 135% This is due to the summer being Rec's busy season
 - T** Fiscal Services is debt repayments
 - U** Transfers to reserves is funding for agencies. It includes an allocation for the repayment of the deficit.

RECEIVED

DEC 04 2012

TOWN OF WESTVILLE

November 28, 2012



Mr. Roger MacKay, Mayor
Town of Westville
P.O. Box 923, 2042 Queen St.
Westville, NS
B0K 2A0

Dear Mayor MacKay:

On behalf of the forest and wood products sector in the Province of Nova Scotia, we at the Atlantic WoodWORKS! project would like to take this time to congratulate you on your re-election as Mayor of the Town of Westville.

Working closely with a host of municipalities across the Atlantic region, Atlantic WoodWORKS! is an industry led, federally and provincially supported project that educates stakeholders about the economic and environmental benefits of wood construction. Atlantic WoodWORKS! encourages decision makers and design/build professionals to pursue sustainable, life-cycle smart wood construction and to support build with wood policies.

You are no doubt aware that on September 21st, 2012 during their Annual Meeting, the Union of Nova Scotia Municipalities unanimously adopted a "Wood First" Resolution. (Copy Attached). We are delighted with this positive endorsement. Every community in Atlantic Canada, whether urban or rural, is impacted economically by the health of the region's forest products sector. There is not a single community in Atlantic Canada that does not have the ability to contribute to the future of the forest sector by utilizing locally produced products when constructing hospitals, schools, nursing homes and many other provincial and municipal buildings, where wood should be the product of choice.

We are pleased to provide your community with a template of a suggested WoodFIRST resolution (attached) that reflects the spirit and intent of comparable resolutions from other regions, as well as the UNSM Resolution.





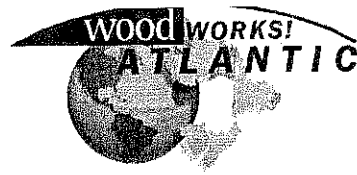
Whether you refer to it as WoodFIRST, or another suitable term which reflects environmental preferences, the social, environmental and economic aspects of the forest sector will be clear to members of your community.

In British Columbia, the WoodFIRST act (Bill 9) received Royal Assent on October 29, 2009 and is intended to facilitate a culture of wood for construction. The Act requires wood to be considered as the primary building material in all new publicly-funded buildings, in a manner consistent with the British Columbia Building Code. In Ontario, the Wood First Act, 2012 (Bill 61) is to facilitate a culture of wood by requiring the use of wood as the primary building material in the construction of provincially funded buildings, in a manner that is consistent with the Building Code Act, 1992. It is currently in process and is referred to the Standing Committee on Social Policy.

Atlantic WoodWORKS! is a regional program of the Maritime Lumber Bureau, as part of the national industry-led initiative of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood and wood products. We work extensively with municipalities on projects ranging from fire halls to libraries; from pools to ice arenas and recreation centres. No municipal project is too large or too small to consider including wood as a major component during the design and build process.

We look forward to working closely with the Town of Westville in the coming weeks and months as your community demonstrates a commitment to the environment and to the wood sector. In addition to the suggested template attached, support and guidance and instruction through the WoodFIRST resolution process is available at no charge upon request from Atlantic WoodWORKS! through presentations to the Councils, and other available resources. To schedule a presentation, please contact us by telephone at (902) 667-3889 or by email at info@mlb.ca.





Many municipalities have already adopted a Wood First resolution, if you are an elected representative from a municipality that has already demonstrated their leadership by adopting a "Wood First" resolution, we extend our sincere appreciation. If your municipality has not yet had the opportunity to review the many benefits of this approach, we look forward to working with you and adding the Town of Westville to that growing list.

Yours truly,

A handwritten signature in cursive script that reads "Diana Blenkhorn".

Diana Blenkhorn,
President & CEO
Maritime Lumber Bureau

A handwritten signature in cursive script that reads "Geoff Schimmel".

Geoff Schimmel
Project Coordinator/Manager
Atlantic WoodWORKS!



MARITIME LUMBER BUREAU

bureau du bois de sciage des Maritimes

P.O. BOX 459, AMHERST, NOVA SCOTIA, CANADA, B4H 4A1

PHONE 902.667.3889

FAX 902.667.0401

EMAIL info@mlb.ca



Nova Scotia Municipalities have the ability to play a central role by demonstrating environmental awareness, stewardship, and leadership. They recognize the importance of the forest products sector, by adopting the WoodFirst Resolution;

WHEREAS the Union of Nova Scotia Municipalities recognizes the historic, present and future value of the wood culture in Nova Scotia;

AND WHEREAS Nova Scotia's forest industry, in partnership with the Province of Nova Scotia, is developing new markets and new opportunities for forest-based products as part of a long-term strategy toward a healthy forest industry;

AND WHEREAS wood is recognized as sustainable, and renewable, and that wood structures minimize or eliminate the carbon footprint of a building;

AND WHEREAS wood meets building code requirements as permitted in the Canadian Building Code (2010 edition);

THEREFORE BE IT RESOLVED that the Union of Nova Scotia Municipalities will continue to support the development of its forest products sector by encouraging municipalities to:

- a) When building new structures, renovating or adding on to existing buildings, to utilize wood building systems for the lowest environmental impact, within building code requirement;
- b) Select and use building materials and systems with the lowest embodied energy, e.g. wood building system solutions (where technical standards permit), when considering new construction, retrofit, and refurbishment projects;
- c) When building new structures, renovating or adding on to existing buildings, require proponents and design teams to demonstrate critical evaluation of lowest impact material solutions using recognized evaluation tools;
- d) Ensuring that the performance of building systems and products are considered whenever appropriate throughout all phases of infrastructure procurement and ownership;
- e) Specify the use of wood when designing new structures, or performing renovations or additions to existing buildings;

AND BE IT FURTHER RESOLVED that the Union of Nova Scotia Municipalities requests that the Provincial Government support marketing (domestic and international), research and education strategies to bolster development of a Nova Scotia wood culture and a sustainable forest based economy.

WOODFIRST RESOLUTION TEMPLATE

Being a wood champion, Town of _____ has the ability to play a central role by demonstrating environmental awareness, stewardship, and leadership. It recognizes the importance of the wood sector, by adopting the WoodFirst Resolution;

THAT Council adopts the following WoodFirst Resolution:

WHEREAS the Town of _____ recognizes the historic, present and future value of the wood culture in Nova Scotia;

AND WHEREAS Nova Scotia's forest industry, as an integral part of the Municipality's economy, is developing new markets and new opportunities for wood products as part of a long-term strategy toward a healthy wood industry;

AND WHEREAS the Town of _____ recognizes that wood is sustainable, and renewable, and that wood structures minimize or eliminate the carbon footprint of a building;

AND WHEREAS the Town of _____ recognizes that wood meets building code requirements as permitted in the Canadian Building Code (2010 edition);

THEREFORE BE IT RESOLVED that the Town of _____ will continue to support the development of its wood culture by:

- when building new structures, renovating or adding on to existing buildings, the government shall employ the material that has the lowest environmental impact, within building code requirement;
- using building materials with the lowest carbon footprint (where technical standards permit), when considering new construction, retrofit and refurbishment projects;
- using building materials and systems with the lowest embodied energy – wood-frame solutions – (where technical standards permit), when considering new construction, retrofit, and refurbishment projects;
- always including a wood structure/material option when considering new structures, or performing renovations or additions to existing buildings;
- ensuring that all municipal infrastructure projects receiving Provincial or wood industry financial support employ the appropriate structural or architectural use of wood;
- ensuring that the performance of wood systems and products are considered whenever appropriate throughout all phases of infrastructure procurement and ownership.

10 WAYS TO GET WOOD INTO YOUR PROJECTS

There are several things local governments can do immediately to ensure that wood is featured in your community projects:

1. Pass a WoodFirst resolution
2. Pass a WoodFirst bylaw to reinforce your WoodFirst resolution
3. Ask for wood at the outset, and keep on asking
4. Amend your procurement policy to reflect how important it is to use wood wherever possible
5. Embed your desire to use wood in the design of your projects into your Expressions of Interest to attract wood champions
6. Embed your desire to use wood in all your documents
7. Engage the local wood industry early on in the design process
8. Ask the right wood questions when conducting your interviews
9. Don't settle for just an architectural splash; seek and innovative structural wood solution
10. Ask "Why Not Wood" until you get an answer



10 WAYS TO KEEP WOOD IN YOUR PROJECT

Having adopted an appropriate wood design for your project, it is important not to let the wood out of your project. Many projects are originally designed with significant structural and architectural wood elements only to have the systematically removed as a result of ongoing decisions and trade-offs. Atlantic WoodWORKS! can help you keep the wood in your project. Expert technical advisors with Atlantic WoodWORKS! can help you in all of the following areas:

1. Engage the Atlantic WoodWORKS! technical advisors as soon as you start thinking about a new project
2. Be prepared to enforce your resolution, bylaw or procurement policy directives
3. Become knowledgeable. Develop a clear understanding of what you believe is possible with wood for your project - and insist on it
4. Having selected a wood-savvy design team, be clear with all team members that you expect to see all of the wood right through to the final implementation
5. Let your design team know that you are willing to work with them to deal with any and all issues that could result in wood being marginalized in the project
6. Educate and prepare the public about the benefits of having wood in the final building, and address any fears and concerns that may exist
7. Engage building officials at the outset; help them to understand the design and how the wood elements meet the performance requirements of the structure
8. Engage fire officials and explain how the design and implementation integrates with their access requirements, fire-fighting equipment, water pressures and other important factors
9. Work closely with quantity surveyors and stay involved in the ongoing cost analyses and trade-offs. Work with them toward solutions that keep wood in the building
10. RALLY YOUR COMMUNITY. Many communities across the Atlantic region are developing exciting and innovative examples of the diverse possibilities that wood products can deliver. This is garnering increasing international attention. Make sure your community knows that it can share in this pride.



HELPING YOUR COMMUNITY

WoodWORKS! is a national industry-led initiative of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood and wood products. Through workshops, seminars and case studies, WoodWORKS! provides education, training and technical expertise to building and design professionals involved with commercial, institutional and industrial construction projects throughout the Atlantic region. WoodWORKS! has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on earth.

Notable projects with WoodWORKS! involvements include the international award-winning Richmond Oval – the largest of the 2010 Winter Olympics venues. The Oval's six-acre free spanning 'wood-wave' roof made with 'beetle-kill' wood is a precedent-setting example of Canada's advanced wood engineering and prefabrication capabilities. WoodWORKS! was involved with the new Vancouver Convention Centre, and has also worked extensively with municipalities on projects ranging from firehalls to arenas to recreation centres.

WOODFIRST RESOLUTION GUIDELINES

"Wood is one of the most sustainable, natural and renewable building materials on the planet, and it's beautiful," said Surrey Mayor Dianne Watts, whose community passed a WoodFirst policy in November 2010. Surrey is the largest centre to date with a policy. "We will consider the use of wood in all city-funded capital projects wherever it makes economic and practical sense. It's one way that we can create healthier communities across the city."

Diana Blenkhorn, President & CEO of the Maritime Lumber Bureau explains the benefits of a community adopting a WoodFirst commitment:

"When passing a resolution, policy, or bylaw, a community benefits by having what are essentially guiding principles for use by designers, engineers and contractors." "A resolution also underlines a community's desire for maximum use of wood in civic projects, which ultimately builds current and future prosperity for citizens by stimulating local wood industries and increasing local jobs."

