



**Town of Westville
Regular Meeting of Council**

**August 30th, 2012
Tentative Agenda**

Commencing at 6:00 pm

ITEM 1: CALLING OF MEETING TO ORDER

Presiding: *Mayor Roger MacKay*

ITEM 2: APPROVAL OF TENTATIVE AGENDA

Action: *Please note that any Additional agenda items requiring discussion must be identified at this time.*

ITEM 3: APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Background: The draft minutes of the, July 30TH, 2012 Council meeting have been distributed for review.

Action: *Motion to approve the minutes, with or without amendment.*

ITEM 4: BUSINESS ARISING FROM THE MINUTES

Action: *Questions or clarification.*

ITEM 5: APPROVAL OF ACCOUNTS

Background: The listing of monthly expenditures is presented for information purposes at each regular meeting of Town Council. The listing of expenditures is provided in advance of the meeting.

Action: *Questions/clarification and motion of approval, with or without amendment.*

ITEM 6: COMMITTEE REPORTS

Background: Monthly reports from **Police, Fire, Fire Inspection, Recreation, Compost/Garbage/Recycling, Environmental Health (Water Treatment), Transportation Reports, Animal Report and Building Report** are provided to Town Council in advance of each regular meeting. Periodic updates on specific activities are provided throughout the month to Council by the CAO. Additional information/reports may be given at Council meetings. Mayor MacKay will report on any matters he considers important for the information of Council.

Action: *Motion to approve committee reports.*

ITEM 7: AUDIT PRESENTATION

Background: Year-end audit for March 31, 2012 is presented by Kevin MacDonald of AC Williams MacDonald.

Action: *Motion to approve the statements as presented.*

ITEM 8: CORRESPONDANCE

- Fusion Festival
- Anglican Churches of PC
- Health & Wellness

Background: Correspondence received since the previous meeting has been provided to Council for review. Items requiring attention will be brought forward for discussion.

Action: *Discussion and decision as considered appropriate.*

ITEM 9: NEW/UNFINISHED BUSINESS

- Unightly Properties
- West Street Park – Update to Council
- Police Board – Update to Council
- Sewer Infiltration Study
- Finance Report
- Town’s Task Force
- NSP – Street Lighting

ITEM 10: QUESTIONS FROM CITIZENS

Background:

Interested citizens are normally given an opportunity to ask questions of Council under this agenda item. Persons asking questions are required to follow the Guidelines for Speaking at Meetings of Westville Town Council. Guidelines are available for the public in the Council Chambers.

Action:

Questions; follow-up comments from Council as may be appropriate.

ITEM 11:

IN CAMERA

- **PERSONNEL**

ITEM 12:

ADJOURNMENT



Town of Westville
Regular Council Meeting
Monday, July 30th, 2012

Commencing at 6:00 pm

Council Members Present:

Mayor Roger MacKay; Deputy Mayor Lynn MacDonald; Councillor Gerald Jones; Councillor Charlie Sutherland; Councillor Charlene Thompson

Town Employees Present:

CAO Scott Fraser; Recording Secretary Diane Morrison

Visitors Present:

A number of Westville residents

Media Organizations Present:

The News; Pictou Advocate

1. CALLING OF MEETING TO ORDER

1.1 Mayor MacKay called the meeting to order welcoming everyone in attendance.

2. APPROVAL OF AGENDA

2.1

It was moved by Councillor Sutherland and seconded by Councillor Thompson that the agenda be approved as amended. Motion carried.

Additions:

1. Highland Consolidated Middle School
2. Maritime Steel

3. APPROVAL OF MINUTES

3.1

It was moved by Councillor Jones and seconded by Councillor Sutherland to approve the minutes of the June 25th, 2012 regular Council Meeting as amended. Motion carried.

Deputy Mayor MacDonald noted that 6.6 should read ERECC and not Irving.

4. BUSINESS ARISING FROM MINUTES

4.1

Deputy Mayor MacDonald inquired if there had been a meeting with Groupe Savoie. Mayor MacKay advised that they are awaiting confirmation of same from MLA MacKinnon's office. He will see that the MLA's office will be contacted tomorrow to see if there is an update.

- 4.2 Deputy Mayor MacDonald noted that after conversation with CAO Fraser and the information provided by Chief Hussher she is withdrawing her request to send a letter concerning the closing of the Forensic Unit in Halifax. She noted that she was told that it is closing for financial reasons and that this will not affect Nova Scotia receiving information in a timely matter.
- 4.3 Deputy Mayor MacDonald asked if a meeting had been set up as was noted in 9.5 with the Pythian Sisters and the Heritage Group. Mayor MacKay noted no as the Heritage Group is on summer break. She also reported that she has not been able to contact people in the Garden Club as well but will continue to try and set up a meeting concerning space for their meetings.
- 4.4 Deputy Mayor MacDonald also questioned 9.8 the Tender for the Tennis Court and she was wondering if the Kinsman donation was for \$5000.00. CAO Fraser noted he would check on same to confirm it but he did believe that it was.

5. APPROVAL OF ACCOUNTS

- 5.1 *It was moved by Deputy Mayor MacDonald and seconded by Councillor Jones to approve/pay the accounts as presented. Motion carried.*
Councillor Sutherland noted an entry on Page 3 concerning Dispatching Services with the Town of Stellarton and inquired on how it worked with the Shared Police Chief charges. CAO Fraser noted that we invoiced Stellarton at the end of each month.

6. COMMITTEE REPORTS

- 6.1 *Police - It was moved by Councillor Sutherland and seconded by Deputy Mayor MacDonald that the Police Report be approved as presented. Motion carried.*
- 6.2 *Fire Report - It was moved by Councillor Thompson and seconded by Councillor Jones that the Fire Report be approved as presented. Motion carried.*
Councillor Sutherland gave praise to the Fire Department for all the July 1st festivities and great fireworks display.
- 6.3 *Fire Inspectors Report – It was moved by Councillor Jones and seconded by Councillor Sutherland that the Fire Inspector Report be approved as presented. Motion carried.*
- 6.4 *Recreation Report - It was moved by Councillor Thompson and seconded by Deputy Mayor MacDonald that the Recreation Report be approved as presented. Motion carried.*
Councillor Sutherland noted that a local resident Bernadette Little has successfully defended her Golf Title and extended congratulations to her.
- 6.5 *Compost, Garbage & Recycling Report - It was moved by Councillor Jones and seconded by Councillor Thompson the Compost, Garbage & Recycling Report be approved as presented. Motion carried.*
Deputy Mayor MacDonald gave thanks to Councillor Jones for passing on the information on the topic of public waste and the good work that the committee is

doing as the Province wants us to reduce our waste to 300 kilograms per person per year by 2015.
Councillor Jones noted that there was a motion passed at the last meeting and it is being forwarded to Shared Services Authority for approval.

6.6 Environmental Health Report – It was moved by Councillor Jones and seconded by Councillor Sutherland that the Environmental Health Report be approved as presented. Motion carried.

Councillor Sutherland noted that this summer there is no boil order in place as there use to be when Westville was drawing from the Middle River and he was sure that Forbes Lake was also down due to the dry summer and how fortunate we are to have the supply of water available to us. He noted that we now use almost 400,000 gallons per day.

6.7 Transportation Report - It was moved by Councillor Thompson and seconded by Deputy Mayor MacDonald that the Transportation Report be approved as presented. Motion carried.

Councillor Sutherland mentioned that the paving projects done this year were really good and gave thanks to everyone involved to have it all done in such a timely fashion.

6.8 Animal Control Report – It was moved by Deputy Mayor MacDonald and seconded by Councillor Jones that the Animal Control Report be approved as presented. Motion carried.

6.9 Building Report – It was moved by Councillor Jones and seconded by Councillor Sutherland that the Building Report be approved as presented. Motion carried.

7. CORRESPONDENCE

7.1 PRDA

CAO Fraser noted that he wanted to share this information that has been received about the RDA's in the Province and noted that it came from the AMA Office and was concerning the Federal decision to not fund these programs after May 21st, 2013 and how they are looking through research papers right now to find an alternative method of funding so they will continue to exist. It is an issue that is coming up in the next few months and on March 31st the Municipalities will be making decisions on this.

Deputy Mayor MacDonald noted that this is an interesting exercise on downloading and we all know the Federal government is not oblivious to the fact of what an impact this will have on the Province with them turning off the funding and the Province noting that they are not in a position to cover the federal funding and again it is back to the grass roots to see how the Municipalities will come up with funding for the RDA's. She also wondered what would happen if you lose the RDA and you come to a place such as Pictou County and want to set up a business who will you talk to. She feels that they do fill an important role and they have important contacts for the public.
Councillor Sutherland noted in Pictou County in the last year or two we have had one of our Municipal Units not participate in the RDA and there was a huge outcry when Stellarton asked to step away from the service for a year or two and he noted that all of us at this table have been told at any conference we attend that we the Municipal Units survive on the least amount of tax dollars receiving 8 cents on every \$1.00 and that the Federal and Provincial Governments get much more. He feels that when we have Municipalities who belong to PRDA or whatever they have been called in close to 40 years of existence we have shown our commitment to it. There were many times we wondered where the funding

would come from and he feels it is very appropriate the comments made by Deputy Mayor MacDonald and if the RDA's are done away with they will be reinvented and come back again and he noted that it is much harder to attract business now then any time in his lifetime because of the rural economy and he personally thought that the 3 levels of government working together was the appropriate way to do this.

7.2

Provincial Funding

CAO Fraser noted we have received correspondence from Service Nova Scotia regarding the second phase of the Business Park Development on Exit 21 and with it was a cheque for \$82,000.00 to be used on the interchange and street development in that area. The money has been put in reserve. Deputy Mayor MacDonald questioned why this is not put in the General Revenue or operating account and CAO noted no it goes into a reserve account. She then wanted to know if we should invest same in a GIC until needed and CAO Fraser noted that would mean that it would be locked in for a certain amount of time or we would have to pay a penalty to take it out if the time frame had not passed. Mayor MacKay noted that usually the money is normally here today and gone tomorrow.

Councillor Sutherland gave a sincere thank you to the Provincial government for treating Westville fairly.

7.3

New Leaf

CAO Fraser shared correspondence received from the New Leaf Organization and it was a request for Town Council to consider providing a grant to the organization in the amount of property taxes which it currently pays on top of the rent paid to the Federal government.

CAO Fraser noted that the Post Office does not pay tax they pay a grant in lieu. Deputy Mayor MacDonald noted she would have a problem with a tax break and suggested that they would be better suited to approach the Provincial or Federal Government for funding. She noted that we have \$2000.00 in our grant budget and feels that they should look to higher levels of Government for funding. Councillor Sutherland noted that it is a beautiful building and he is sure that the Organization is treated well there.

It was moved by Councillor Sutherland and seconded by Deputy Mayor MacDonald that a letter be sent to the New Leaf Organization that we are unable to help them financially at this time. Motion carried.

9. NEW/UNFINISHED BUSINESS;

9.1 **Unsidhtly Properties**

Councillor Jones questioned the property of Parker Morris on the corner of Purvis Avenue and Queen Street.

CAO Fraser noted that the last time Mr. MacIntosh was by the property it was pretty well cleaned up and that the only items there were building supplies and that we were warned that if we remove same we could face legal action.

Councillor Jones also noted that a couple of months ago he started to build something and he was wondering if he had a building permit for the structure. CAO Fraser noted that he did believe that he did have one.

Councillor Jones also noted 1958 Campbell's Road owned by Tammy Russell and if the yard had been cleaned up. CAO Fraser advised that he would check on same. He also was looking for an update on 1899 Drummond Road and 2150 Church Street.

Councillor Sutherland noted that it sometimes heart breaking concerning

the amount of unsightly's that we have but then you see the people in volunteer organizations who work together and he mentioned the St Paul United Church parking lot being fixed up and the paving of the Holy Name Parking Lot, he also mentioned the Bethel Baptist who are continuing to work on their property as well as the Lodge up by the Highland Consolidated Middle School being fixed up and other local lodges and how they seem to go the extra mile and then there are those others who for one reason or another don't regard a lawn mower as being necessary.

9.2

Paving Update

CAO Fraser wanted to provide an update and the fact that all the paving has been completed and he also noted that a total of 2.7 Km of streets were included. He noted that this is quite impressive compared to other years. Councillor Thompson commented on the fact that the paving and patching were completed very early this year and she wanted to thank CAO Fraser as it is very nice to have the roads paved.

9.3

West Street Park

CAO Fraser wanted the Council to know that he had spoken to the contractor to-day and they had just purchased the materials and were doing site preparation and planning and would be starting the job this week and it should be completed within a week.

9.4

Town Task Force

Councillor Sutherland noted that 18 years ago Senior Mayors of some of the Towns in Nova Scotia such as Lawrence LeBlanc, Pictou; Billie Jo MacLean, Port Hawkesbury and others from throughout the Province who have waited for many years for this first piece of paper to come out for the Province and he noted that when the Town's Task Force came into being it was not universally well thought of by the complete membership of the Nova Scotia Union of Municipalities and these gentleman were very well thought of and they were very strong willed and very forceful in their speaking tones and that sort of thing demanded a better way for Towns to get along in Nova Scotia and they got a committee of Wardens from the Municipalities and the Towns in the region and asked them to come up with a Task Force Report and it is certainly a good starting point and a good conversation piece and now it is going to be given to the government and it has raised the priority in the Government's eyes of what it means to be a Town in this day and age and how hard it is and he is hoping as time goes by good things will come from this and people who might not have read this report when they see good things coming he feels that this paper we are reading tonight will go a long way in helping to make things better for the 30 Towns in Nova Scotia.

Deputy Mayor MacDonald noted that just from reading this report she feels the most important thing for herself as a Councillor is that this exercise is going on and she noted she found parts of it a little contradictory as in one part it says about amalgamation or expropriation that should not be the path to pursue but things should be done by conciliation and consensus and then in another part it references BIDC and the authority Business Improvement District Commission and Waterfront Development should be reviewed and what new tools would be helpful to assist these organization to carry out their role which struck her as a bit ironic because New Glasgow just voted to get rid of their BIDC. She also mentioned that it refers to the Graham Commission from 1973 and she has not read that entire document but it suggested one drastic change and that would be to have 11 Municipalities in Nova Scotia instead of the number of Municipalities that were in place at that time and she is glad to see that they are not taking such a drastic hit at the Municipalities at this time.

9.5

Single Axel Plow

CAO Fraser gave some information on the present plow and that it has been in need of considerable repair and maintenance and the fact that it is 13 years old. He noted that 12 bids were received and of the twelve 6 are compliant with the specifications. He noted that staff recommends the Town award the tender to Nova Enterprises for a 2012 Freightliner for \$160,945 to be purchased through a capital lease of 6 years. He noted that capital lease payments are included in the budget and at this time we anticipated a cost of \$12,000 and he noted that cost should be slightly under budget as the Truck will not be available until December if we order it now. He went on to say that the 1999 GMC will be sold and the proceeds can go the equipment reserve.

Deputy Mayor MacDonald asked if this was the truck that the transmission was repaired in last year and was told that it was so she inquired if some training should be given before we receive the new truck. CAO Fraser advised that Mr. Arnold has training scheduled for the fall. CAO Fraser also noted that with the truck they have gone with a basic vehicle.

Councillor Sutherland referred to the \$12,000.00 on the lease and noted at that rate it would take up to 14 years to pay for the truck. He also mentioned that it is late in the term of the present Council and he did not want to burden the new Council, however, he would be voting yes on the purchase and he went on to mention that in the near future the Town would be looking at purchasing a very expensive piece of equipment for the Fire Department.

CAO Fraser noted if approved tonight they will be looking at payments of \$2500 for 4 months and then the difference for payments will be included in the next budget.

It was moved by Deputy Mayor MacDonald and seconded by Councillor Thompson that we accept staff recommendation on purchasing 2012 Freightliner from Nova Enterprises for the price of \$160,945 over a 6 year capital lease. Motion carried.

9.6

Police Commission Member

CAO Fraser wanted to update the Council on the fact that we have advertised twice for a Citizen Member for the Westville Police Commission Board and to date have not received any applications. CAO Fraser noted that he would be placing another ad on the weekend and that he would try to get it on line as well. Councillor Sutherland suggested that we reference local women in Government when placing the ad and noted that he is very disappointed that no one has applied for the position and hopes this is not an indication of what may happen when the Municipal elections are held in October. He noted that this is one of the most important committees you can become involved in for the local community.

Deputy Mayor MacDonald asked if we should not reduce the Commission to 5 members and was told that it would require a By-Law change.

Councillor Jones noted that he has on 2 occasions brought up that information at the Police Commission meetings and both times it has been defeated.

Councillor Thompson agreed with Councillor Jones that a message is being sent by the people in Town and if there is no reply after the 3rd advertisement we should look at reducing the number of Commissioners to 5 and change the By-Law.

CAO Fraser explained to the Council that you could do an amendment in order to change the By-Law we would have to advertise and have a 1st Reading a 2nd Reading of Council and then advertise that it has been approved and then notify the Department of Justice.

Mayor MacKay noted that personally he feels that 7 Members is more appropriate because if it was to go to 5 Members and 2 Members can't make a meeting you would not be able to proceed with the meeting.
Deputy Mayor MacDonald noted that 2 Commission Members support going to 5 Members.

It was moved by Deputy Mayor MacDonald and seconded by Councillor Jones to proceed to reduce the Westville Police Commission Board to 5 Members.

Mayor MacKay thought that before we continue with this motion he would like to note that he would like the request to go back to the next Police Commission Meeting.

Councillor Sutherland noted that he is a strong supporter of 7 members and he will be voting for 7 Members and he also feels that citizens are a very important part of the Commission and even though we are having a hard time getting some interest and members when we went with New Glasgow and we had 1 elected representative, 1 citizen and 1 government appointment and we all know that the day is coming we may only have one representative on the Police Commission if we are allowed even that when there is just one large police force as he feels may be in the future. He feels once the door is closed for citizen participation we will not be able to get it back.

Deputy Mayor MacDonald agrees with some of the comments that Councillor Sutherland has made and she believes in public participation on the Board even with switching it to 5 Members 3 will be public participants and Mayor MacKay noted that right now we have 3 citizens and another one is appointed by the Department of Justice.

Councillor Thompson was of the opinion that we don't need to be in a great hurry to change the numbers of the Board and feels that if we went back to the Police Commission with the suggestion to reduce to 5 members if after we advertise and if there is no response we could proceed with a change at that time. She noted that after 3 advertisements and if there is no response she would at that time feel more comfortable in reducing the number from 7 to 5 members on the Police Commission. She feels we should provide one more opportunity for the public to come forward.

Deputy Mayor MacDonald asked Mr. Fraser if the motion is defeated tonight does that mean we cannot bring it before Council again for at least 3 months. CAO Fraser noted that it will take a certain amount of time for a change to be made because of the process of the By-Laws and he went on to say that it might be best to advertise one more time and see if anyone applies because it may be possible that a lot of people might not have seen the ad that might be interested. He noted that the By-law was amended not that long ago from 5 to 7 members and this was done 3 to 4 years ago and he noted that it was just before this Council was sworn in.

At this time Deputy Mayor MacDonald offered to rescind her motion. She went on to say that she would rescind her motion in favour of following CAO Fraser's advice to place one more advertisement to see if there are any responses and to get the response from the next Police Commission Meeting as to the feelings of that Board.

Councillor Jones noted that Councillor Thompson mentioned that there was a discussion at the last Police Board Meeting concerning same and they were leaning in favour of a 5 member board if no one was interested.

9.7

Highland Consolidated Middle School

Deputy Mayor MacDonald asked if the Mayor has had any update on the School Repairs.

Mayor MacKay mentioned that he had spoken to Mr Marks and was advised that the renovations were ongoing at the W. A. MacLeod school but he did not know anything new about the Highland Consolidated Middle School. Mayor MacKay noted that he had driven by the school and noted that they had removed some of the blue siding and Deputy Mayor MacDonald said she had someone mention to her some of the blue siding had been removed and that it looked like the material behind it was quite black. She also went on to mention that we have to continue to advocate to get the school repaired and the students returned to our Town as this building is one of the cornerstones of our community.

9.8

Maritime Steel

Deputy Mayor MacDonald noted that the owner of Maritime Steel is continuing to fight for jobs and to date has not been able to obtain any funding to help him continue with his business. She noted that the Provincial Government is very active in supporting other industries in section of commercial enterprise that really had the writing on the wall as far as the future goes meaning the paper industry. She went on to say that the owner of Maritime Steel has been given certification to do work for the railway and she feels this could be a bread and butter issue for the plant. She went on to mention that the plant has been there for a 110 years and provided jobs and that Council has supported this issue in the past and if anyone has time on Saturday she requested that you drop by and provide your support.

9.9

Railroad

Councillor Sutherland noted that word is around that the local railway is sold to a new American buyer who has stepped up and in lots of way very little will change as they still have the dedicated and highly trained work force and that the Transport Safety Board in Canada will oversee the day to day operations, etc. But he feels it is a concern that something as important to our local economy and something that needs diligent day to day administration because they carry loads that the ordinary citizen might not be able to pronounce, so this Council has been very diligent of bringing the railway issue to the table every 3 or 4 months and once again we would like for our local citizens to know that the local campus of the Nova Scotia Community College are looking into seeing if we can have lights run by solar as we have 2 level crossings in Town that don't have flashing lights and we have rail tracks that have to be inspected continuously and he noted that he saw a large work force in Stellarton today and that no doubt they will be in Westville shortly. He noted before the terrible accident that occurred 18 months ago and he has a copy of the report. He noted that we have concerns with the water issue in some of the low lying track areas here in Town. He noted that the citizens are very involved in the day to day travel and watching that particular train and he noted that they also know how important the jobs are not only at the railway but also the products that are carried to the heavy industrial plants locally. He noted that it is a big concern. He went on to mention that they receive a large amount of money from the Provincial Government each year to update the tracks but when you consider how many miles of track they are in charge of it is probably not a large enough amount of money and so it is our responsibility to keep our eyes and ears up open.

9.10 Plants

Councillor Thompson wanted to comment on the hanging plants and how lovely they look and also give thanks the Garden Club for all the hard work and volunteer time they give to our Town to keep the beds and shrubs looking so nice.

9.11 Accounts Payable.

Deputy Mayor MacDonald questioned payment to Fraser Maintenance and if it was for just one Police car and CAO Fraser noted that yes, it was just for one car as the other car was complete upon arrival.

9.12 Account – Municipality of Pictou County

Deputy Mayor MacDonald wanted to know if the payment of \$6,100.00 is for our share of his salary and office and if he is working on the By-laws and are 6 units paying for it. CAO Fraser noted that was one of the projects he is working on as well as other applications and that the amount is for anything that is related to the projects. She inquired if we were ever going to see him in Westville and could we find out what he is doing as far as Westville is concerned or what is being accomplished with the work that he is doing. Mayor MacKay noted that he has only seen him at the meetings for the Mayors and Wardens and he was under the impression that the Municipality is providing the office space. Deputy Mayor MacDonald also noted that she didn't want to be picky but would like to know what we are paying for.

9.13 Special Council Meeting

Deputy Mayor MacDonald asked if we needed a separate motion to pass these minutes. CAO Fraser noted that they were part of the package and would be included with the original motion for minutes. Deputy Mayor MacDonald noted that a correction should be made where it identified J K Contracting that she was at the time just referring to a XYZ Company not an actual company.

9.14 Flag Pole

Councillor Thompson made an inquiry on where the Canadian Flag is that use to be in front of the Town Office. Mayor MacKay said he would take a stab and he could be wrong but he believes when the Pictou County Military Museum are putting up the new flags that the Canadian Flag was going to be put with them and that is still their intent. Deputy Mayor MacDonald noted that the installation of the flags for the Pictou County Military Museum has stalled a bit as they are looking at an alternative method of placing the flags but it is being worked on.

9.15 Riverview Home

Councillor Sutherland mentioned that he was proud to be the representative to Riverview Home Corporation and in October he will be removed from this position as his time limit is up. He noted that over 100 residents live in the 6 group homes or the main facility which is presently undergoing over \$20 million dollar renovation and he went on to mention that the key point he wanted to make tonight out of the \$9 million dollar yearly budget only \$200,000.00 is spent on food and it actually works out to be about \$5.00 per person per day. He noted that the quality of the home cook meals served each day is excellent and nutritious. He wanted it known that this facility is one of the hidden secrets of Pictou County.

ITEM 10 QUESTIONS FROM CITIZENS

10.1 Gordie MacIntosh – 2161 Church Street - inquired on the sidewalks on Irving Street as they are in such bad shape that it might be better to just remove the pavement and just use gravel.
He also mentioned a catch basin at the end of Clish Street as he noticed when they were paving it was covered with plastic and then they paved over it, however; it has not been reopened and he feels the water will pool in this area and cause flooding issues.

Item 14 ADJOURNMENT OF MEETING

14.1 *It was moved by Councillor Thompson and
seconded by Councillor Jones to adjourn the meeting. Motion
carried.*

Certified to be a true copy of the minutes of the July 30th, 2012 of the
Town of Westville Regular Council Meeting.

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MAYOR

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RECORDING SECRETARY

TOWN OF WESTVILLE
ACCOUNTS FOR COUNCIL
JULY 26, 2012 TO AUGUST 24, 2012

Vendor Name	Purchases Amount	Tax Amount	Document Amount
Ackland Grainger Inc.	53.68	8.05	61.73
Advocate Printing & Publishing	97.44	14.62	112.06
Aliant	1,076.71	161.34	1,238.05
Aliant Mobility	850.60	128.32	978.92
Ally	347.81	52.17	399.98
Aqua Data Atlantic	2,700.00	405.00	3,105.00
Atlantic Dodge Chrysler	106.97	16.06	123.03
Charlene Thompson	51.71	7.76	59.47
Chignecto Central Regional School Board	30,637.00	-	30,637.00
Cory Kitson	1,580.00	237.00	1,817.00
Cupe 281	465.38	6.63	472.01
David Johnston	300.00	-	300.00
Destination Eastern & Northumberland	1,375.74	-	1,375.74
Dexter Construction Co. Ltd.	229,965.67	34,494.85	264,460.52
Donald MacKenzie	1,200.00	-	1,200.00
E LYND INDUSTRIAL	127.14	19.07	146.21
Eddy Group Ltd.	1,230.40	184.56	1,414.96
Fred Hampton	540.00	-	540.00
Green Diamond	199.12	29.87	228.99
Highland Region Recreation Coordinators	175.00	-	175.00
I.M.P. Group Ltd.	1,851.00	277.65	2,128.65
Industrial Safety World	221.52	33.22	254.74
Iron Mountain Canada	42.88	6.43	49.31
Irving Oil Marketing Ltd.	2,954.31	443.17	3,397.48
Jack Russell Trucking & Excavating	1,037.50	155.63	1,193.13
Jack Watson Sports Inc.	718.41	107.76	826.17
John Fillion	900.00	-	900.00
Konica Minolta Business Solutions	62.47	9.37	71.84
Lindsey MacLaughlin	737.20	-	737.20
Lockhart Truck Center	529.66	79.45	609.11
MacIntosh Service Station Ltd.	257.38	38.63	296.01
Mack D. Holmes	3,313.25	496.99	3,810.24
Manulife Financial	7,887.62	-	7,887.62
Maritime Auto Supply Ltd.	110.00	16.50	126.50
MBW Courier	31.97	4.80	36.77
McLennan Sales	1,870.65	280.60	2,151.25
Morneau Shepell Ltd.	9,211.08	-	9,211.08
Mr. Tire Ltd.	37.14	5.36	42.50
Nova Communications	477.50	71.63	549.13
Nova Scotia Municipal Finance Corp.	8,883.94	-	17,767.88
Nova Scotia Power	17,770.18	2,670.23	20,440.41
NS/NU Command The Royal Canadian Legion	173.91	26.09	200.00
O'Regan's National Leasing	767.72	115.15	882.87
Patterson Law	485.55	56.39	541.94

Vendor Name	Purchases Amount	Tax Amount	Document Amount
PDI Engineering Group Inc.	1,380.67	207.10	1,587.77
Pictou Co. Health Authority	420.00	-	420.00
Pictou Co. Military Heritage Museum	50.00	-	50.00
Pictou Co. Shared Services Authority	23,895.25	-	23,895.25
Pictou County Recreation	495.00	74.25	569.25
Pictou County Solid Waste	7,215.67	-	7,215.67
Pictou Recreation	73.04	10.96	84.00
Pitney Bowes	1,104.97	162.48	1,267.45
Police Association of N.S.	674.74	-	674.74
Proudfoots Inc.	72.76	10.91	83.67
RBC Royal Bank - Visa	633.02	90.05	723.07
Roger MacKay	47.90	7.19	55.09
Royal Bank of Canada	1,633.90	362.04	1,995.94
Sentech	325.00	48.75	373.75
Staples #211	1,511.69	226.75	1,738.44
Sumner Plumbing Ltd.	26.88	4.03	30.91
Superline Fuels	437.65	-	437.65
Surfine Control Systems Ltd.	10,120.00	1,518.00	11,638.00
Susan Oliver	69.30	10.10	79.40
Town of New Glasgow	5,031.05	-	5,031.05
Town of Stellarton	175.00	-	175.00
Town of Westville - Payroll Deductions	885.00	-	885.00
Town of Westville - Water	944.52	-	944.52
Trees to Trails Landscaping	13,924.00	2,088.60	16,012.60
Troy Life & Fire Safety Ltd.	288.00	43.20	331.20
Universal Elevators & Lifts	170.00	25.50	195.50
Wajax Industrial Ltd.	1,259.70	188.96	1,448.66
Waste Management of Canada	460.89	69.14	530.03
Westville Mobile Wash Ltd.	164.00	24.60	188.60
Westville Police Services - Petty Cash	123.75	8.37	132.12
Westville Recreation	80.79	6.44	87.23
Wynn Pumps & Equipment	1,360.00	204.00	1,564.00
Xerox Canada Ltd.	573.09	85.96	659.05



WESTVILLE POLICE SERVICE

Report for Month Ended July 31, 2012

Calls for Service

Total: 141

Criminal Investigations

Qty.	Type	Cleared
3	Theft Under \$5,000.00	0
2	Theft of a bicycle	1
1	Breach of Probation	1
2	Uttering Threats	2
2	Assault	2
1	Assault Causing Harm	1
1	Sexual Assault	0
1	Break and Enter	1
2	Breach of Recognizance	0
3	Public Mischief	2
2	Theft, forgery, misuse of credit card	0
1	Harassment	1

Traffic Investigations

Qty.	Type	Cleared
19	Moving Traffic Violations	19
3	Traffic Collisions	3

Provincial Statutes Investigations

Qty	Type	Cleared
6	Mental Health Act	6
3	Liquor Control Act	3
2	911 Act	2
7	Family Relations Act	2

Municipal By-Law Investigations

Qty.	Type	Cleared
4	Dog Control	4
2	Noise	2

All other calls for Service

Qty.	Type	Cleared
31	Security Checks	31
4	False Alarms	4
25	Assistance to General Public	25
9	Lost and found	9
4	Trespass Act	4
1	Funeral Escort	1

Charges:

Criminal Code:	7
Assault	1
Assault Causing	1
Breach of Undertaking	2
Theft of a Bicycle	1
Uttering Threats	1
Break and Enter	1

Motor Vehicle Act: 12

Skateboarding without a helmet	1
Speeding	2
Invalid Inspection sticker	2
Fail to Obey Traffic Signs	4
Unregistered Vehicle	1
Travelling too close to vehicle	1
Using a cell phone while driving	1

Liquor Control Act: 1

Intoxication in a public place 1

Fleet

Patrol Car 201	6,219 km traveled
Patrol Car 202	1,297 km traveled

COMMUNITY SERVICES

Qty.	Type
41	Community Services Hours
0	Seniors' Watch Alert



Beat Patrol

55

RADAR

145

Shared Service Hours

Westville hrs 96
Stellarton hrs 80

TRAINING

COMMENTS:

Chief Hussher attended a joint management meeting for the Street Crime Unit July 19th, 2012. The unit is working very well and has executed a number of search warrants in Pictou County. The Unit executed a successful search warrant within the town on August 8th.

Chief Hussher took part in a conference call put on by Stats Canada and our police service is well within the national average for controlling crime trends.

This month both our interview rooms will be up and running with audio video recording capabilities. This will be a significant assistance for investigations.

Respectfully Submitted:

Donald E. Hussher, M.O.M., CD
Chief of Police

FIRE REPORT FOR AUGUST

Sunday Duties: 3

Mutual Aida: 2

Fire Calls: 2

Medical CALLS: 13

Total Man Hours: 168

All trucks are in good running order.

Fire Chief,
Ken Dunn



**Pictou County
Shared Services
Authority**

Tel 902-755-1390
Fax 902-752-8960

Pictou County Shared Services Authority Fire Inspection Report 2012

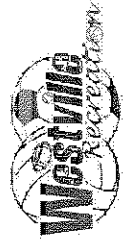
Total Inspections July 2012 - 108
Year to Date Inspections 2012 - 384
Completed To Date - 67

Dave Shelton: _____
Date: July 1-July 31, 2012

Municipality	Total Insp.	YTD		Hours	
		April-July 2012	July	April-July 2012	Hours YTD
County	19	113	55	217	
Pictou	62	67	33	131	
Stellarton	5	41	20	79	
Trenton	6	7	3	12	
Westville	16	88	43	170	
Totals	108	316	154	609	

Details for July

Municipality	Date	Address	Type	# of Insp.	Re-inspection	Occupancy	Hazards	Completed
County	27/07/2012	2521 Hwy 376, Lyons Brook	Annual	2		A4	3	Complete
County	26/07/2012	21 Elgin Rd.	Annual	2		A2	2	Complete
County	26/07/2012	3493 Hwy 6	Annual	2		A4	1	Complete
County	23/07/2012	135 Weir Rd, Lwr. Barney's River	Annual	3		A4	3	Complete
County	09/07/2012	20 Rose Heath Lane	Annual	1		C		Complete
County	12/07/2012	25 McVicar Lane	Annual	2	13/08/2012	A4	2	
County	31/07/2012	89 MacLennan Rd	Annual	1	20/08/2012	A2	6	
County	09/07/2012	111 Ervin Road	Annual	1	09/08/2012	A4	1	
County	21/07/2012	1338 Shore Rd	Annual	2		A2		Complete
County	26/07/2012	1340 Shore Rd	Annual	1		C		Complete
County	18/07/2012	3555 Shore Road	Annual	1	20/08/2012	A4	7	
County	09/07/2012	4548 Pictou Landing Rd	Requested	1		C		Complete
Pictou	25/07/2012	33 Caladh Avenue	Requested	2		A2	4	Complete
Pictou	18/07/2012	115 Haliburton Rd	Annual	60	20/08/2012	C	8	
Stellarton	18/07/2012	10 Maclean St	Complaint	1		C		
Stellarton	11/07/2012	269 Foord St	Requested	4	10/08/2012	C	5	
Trenton	18/07/2012	3 Oak St	Complaint	3		C	5	
Trenton	20/07/2012	102 Main St	Annual	1		A2	5	
Trenton	20/04/2012	119 Park Road	Annual	2		D	4	Complete
Westville	23/07/2012	1656 Mackay St	Incident	1		C	7	
Westville	27/07/2012	1688 Porter's Lane	Annual	11		C	7	
Westville	24/07/2012	1925 Drummond Rd	Complaint	3		C	1	Complete
Westville	31/07/2012	2218 Cowan Rd	Complaint	1		C	3	



P.O. Box 923
Westville, NS B0K 2A0
(902) 396-1059
(902) 396-1464(Fax)
e-mail: recreation@westville.ca

Report to Council – August 2012

Westville's Summer Recreation staff and children have enjoyed the program. There were sixty children enrolled in the program, which provided full time summer jobs for six students. There were two part time students employed to implement Summer Concerts in the Acadia Park as well as to provide assistance for the full time staff and implement the Lunch Program. This year the majority of children who signed up for the Summer Program also signed up for the Lunch Program. The program provided the children enrolled with physical activity and learning experiences (internet safety, archery, etc.), as well as promoted recreational facilities in our community (recreation building, rink, parks and baseball fields). The children enjoyed theme days and contests, a visit to the Fire Station, children's entertainers (Sunshine Sue and Mr. J the Magician), as well as a trip to a pool, bowling alley and Funtopia. Westville Recreation continues to support Westville & Area Minor Baseball by providing a student to line the two baseball fields. Westville Recreation would like to thank Council for their continued support for this program.

Construction has commenced on the new outdoor multi-purpose facility in the Victoria Park. Paving has been completed and a dividing fence and basketball standards will be installed within the next few weeks. The new facility will provide the opportunity for residents to enjoy hockey, basketball and tennis outdoors. Funding for the project was received from the NS Department of Health & Wellness, Town of Westville, Kinsmen Club of New Glasgow, Rotary Club of Westville, and UCT.

The annual Jimmy Hawboldt/Fred Lays Sr., Memorial Road Race will be taking place on Labour Day. Information regarding this and other events is available on the Town's website (westville.ca; click on news).

The Northumberland Strait Shooters Archery Club will be resuming their weekly sessions for the public in the Fall.

Westville Recreation continues to liaise with other recreation departments, the public and community groups. The Committee processes requests from the public regarding recreational opportunities, and continues to support and promote recreational activities within the Town. Individuals can drop their requests off at the Town Office in an envelope marked "Westville Recreation", call 396-1059 and leave a message, or email us at recreation@westville.ca

Respectfully Submitted,

Susan Oliver
Recreation Coordinator

TOWN OF WESTVILLE

COMPOST, GARBAGE AND RECYCLE REPORT

FOR THE MONTH OF July, 2012

A total of **26.47** tonnes of garbage was collected during the month of July 2012, as compared to 32.19 tonnes of garbage collected for the month of June 2012.

A total **24.87** of tonnes of compost was collected during the month of July 2012, as compared to 35.14 tonnes of compost collected for the month of June 2012.

A total of **17.20** tonnes of recycling was collected during the month of July 2012, as compared to 23.72 tonnes of recycling collected for the month of June 2012.

Environmental July 2012

- Quarterly meter reading
- Various meter investigations, reads and installations
- Weekly hospital sample collection
- Daily routine water checks
- Water sample station checked twice weekly
- Various water turn ons/offers
- Wastewater lift stations checked, with no alarm call during the month
- There were three SCADA low chlorine alarms responded to with sampling and calibration checks
- SCADA signals hooked up at Bear Brook water flowmeter, and at Foxbrook wastewater lift station
- Leak detection survey completed on the entire town, with two leaks discovered and repaired
- Two service standpipes were dug and repaired
- There were three water service leaks repaired on Drummond, West, and Diamond Streets
- There were two main line leaks repaired on Pump Road and Hamilton Road
- Water lines flushed on Picken, Cowan St, and Reservoir Street
- PRV maintenance performed at North Street
- Total Westville water usage for the month of July was 12,538,299 gallons
- Average daily water use for July was 391,822 gallons

-Bacteriological results for the month of July are attached.

Westville Water Utility

Bacteriological Results, Westville Distribution System

July , 2012

Sampling Location

Collection Date	1315 North Main, Arbuckles		1610 Reservoir St, Reservoir		2042 Queen, Town Civic Bldg.		1756 Main, Mr. Tire		705 Hamilton, County Bldg.	
	Free Chlorine Residual	Aberdeen Hospital Lab Results	Free Chlorine Residual	Aberdeen Hospital Lab Results	Free Chlorine Residual	Aberdeen Hospital Lab Results	Free Chlorine Residual	Aberdeen Hospital Lab Results	Free Chlorine Residual	Aberdeen Hospital Lab Results
Jul-03	1.3	A	0.46	A	1.2	A	1.24	A	1.13	A
Jul-10	1.04	A	0.41	A	1.28	A	1.14	A	0.98	A
Jul-17	1.1	A	1.23	A	1.2	A	1.16	A	1	A
Jul-24	1.24	A	0.24	A	1.23	A	1.28	A	1.05	A
Jul-31	1.31	A	2.2	A	1.2	A	1.28	A	0.93	A

Duplicate: Monthly duplicate sample collected at Reservoir, Hospital Results: Absent

Results are tested for the presence of Total Coliform and E. coli
Absence is shown as 'A'; Presence is shown as 'P'

All bacteriological samples are collected by Town of Westville staff and
analysed by the Aberdeen Hospital Laboratory.

Total Samples Tested in July:	26
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Total Samples Tested 2012:	161
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Transportation July 2012

- Asphalt recap of Picken and Hoyt completed
- Main Street surface overlay completed
- Mowing, trimming and park maintenance
- Canada Day cleanup
- Town garbage collected
- Ditching and culvert replacements
- Shoulder and driveway repairs
- Watered flowers
- Various signs erected in parks
- Street sign repairs
- Topsoil and lawn repairs
- Tennis court work
- Cut back intersections on Drummond, Hoyt, and Cowan Street
- Equipment maintenance and repairs

Pictou County Shared Service Authority
 266 Foord Street
 Stellarton, NS B0K 1S0

The following is a building report of the permits issued during the Month of: June- Year 2012

New Construction:

	New Glasgow			Pictou			Stellarton			Trenton			Westville		
	Value	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value	Units	Permits
Single Family	\$ 430,000.00	2	6	\$ -	0	0	\$ 40,000.00	0	1	\$ -	0	0	\$ -	0	0
Commercial	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Two Family	\$ 120,000.00	2	1	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Multi-Family	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Mobile Home	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ 119,000.00	1	2
Private Garage	\$ 59,500.00	0	4	\$ 70,000.00	0	1	\$ 78,000.00	0	0	\$ 12,000.00	0	1	\$ -	0	0
Industrial	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Institutional	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Agricultural	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Recreational	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Other	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Total New July	\$609,500.00	4	11	\$70,000.00	0	1	\$118,000.00	0	1	\$ 12,000.00	0	1	\$119,000.00	1	2
Total Previous June	\$ 164,900.00	0	10	\$ 48,500.00	0	11	\$ 3,597,500.00	4	20	\$ 187,000.00	1	2	\$ 163,000.00	2	3
Year To Date Jan-July 2012	\$3,018,632.00	18	61	\$228,585.00	0	13	\$3,800,000.00	14	185	\$ 537,000.00	2	13	\$1,209,900.00	10	21
Previous YTD July 2011	\$ 416,200.00	2	4	\$ 500,000.00	3	1	\$ 112,000.00	1	1	\$ 7,000.00	0	1	\$ 329,000.00	3	5
Average Jan-July 2009/10/11/12	\$ 7,248,253.95	28	94	\$ 875,846.25	13	22	\$ 2,137,680.75	8	25	\$ 2,742,413.50	5	13	\$ 3,555,128.75	8	27

Renovations & Repairs:

	New Glasgow			Pictou			Stellarton			Trenton			Westville		
	Value	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value	Units	Permits
Single Family	\$ 61,900.00	0	1	\$ 52,000.00	0	1	\$ 11,500.00	0	3	\$ 800.00	0	1	\$ -	0	0
Two Family	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Multi-Family	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ 30,000.00	0	1	\$ -	0	0
Mobile Home	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Private Garage	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ 2,000.00	0	1	\$ -	0	0
Commercial	\$ 419,998.00	1	3	\$ -	0	0	\$ 300,000.00	0	1	\$ -	0	0	\$ -	0	0
Industrial	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Home Occ.	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Institutional	\$ -	0	0	\$ 7,500.00	0	1	\$ -	0	0	\$ -	0	0	\$ -	0	0
Agricultural	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Recreational	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0	\$ -	0	0
Demolition	\$ -	0	0	\$ -	0	0	\$ 14,000.00	0	3	\$ -	0	0	\$ -	0	0
Other	\$ 40,000.00	0	0	\$ 1,000.00	0	1	\$ -	0	0	\$ -	0	0	\$ -	0	0
Total R/R July	\$ 521,898.00	1	4	\$ 60,500.00	0	3	\$ 325,500.00	0	7	\$ 32,800.00	0	3	\$ -	0	0
Total Previous June	\$ 199,900.00	0	7	\$ 32,000.00	0	5	\$ 54,500.00	0	3	\$ 150,000.00	0	6	\$ -	0	0
Year To Date Jan-July 2012	\$ 2,737,098.00	1	31	\$ 219,085.00	0	21	\$ 1,105,500.00	2	18	\$ 182,800.00	0	9	\$ 110,500.00	0	6
Previous YTD July 2011	\$ 107,700.00	0	14	\$ 6,000.00	0	1	\$ 13,200.00	0	3	\$ 53,300.00	0	3	\$ 75,000.00	0	3
Combined Monthly Previous 2011	\$ 523,900.00	0	35	\$ 506,000.00	4	16	\$ 125,200.00	4	23	\$ 60,300.00	1	8	\$ 404,000.00	2	3
Combined July 2012	\$1,131,398.00	5	15	\$ 130,500.00	0	4	\$ 443,500.00	0	8	\$ 44,800.00	0	4	\$ 119,000.00	1	2

Multicultural Fusion Festival

Celebrating Our Diverse Community

RECEIVED

JUL 30 2012

TOWN OF WESTVILLE

Your Invitation to play a part in the coming together of cultures in Picou County

The Multicultural Fusion Festival is an annual event in our community to celebrate our growing cultural diversity and foster a welcoming community for all. This is an initiative led by a partnership of Multicultural Association of Picou County, the PRDA, United Way of Picou County, Picou County Health Authority and the YMCA Settlement Services.

The 4 Multicultural Fusion Festival will take place on Saturday, **September 22, 2012** at **Glasgow Square**. There will be culturally diverse sights, sounds and tastes, from music and demonstrations to fun and games for all family members. This will be an opportunity for newcomers and longstanding Pictonians to come together in celebration.

This gathering of participants from across Picou County is a prime opportunity for you to highlight your products, service and community commitment.

We would like to invite you to considering sponsorship support for this important community event. There are various levels of sponsorship available:

Platinum \$1000.00

- ⬇ Banners on the main stage provided by the sponsor
- ⬇ Logo displayed on MAPC website and Facebook page
- ⬇ Feature entry in "sponsor profiles" on MAPC Facebook page
- ⬇ Logo displayed prominently on printed material (where available)
- ⬇ Recognition in all event advertising where applicable
- ⬇ Verbal recognition at intervals during the event and at the opening and closing ceremonies.
- ⬇ Distribution of promotional materials provided by sponsors.

Gold \$500.00

- ♣ Banners positioned on main stage provided by the sponsor
- ♣ Logo displayed prominently on all printed materials (where applicable)
- ♣ Logo displayed on MAPC website and Facebook page
- ♣ Recognition in event advertising where applicable
- ♣ Verbal recognition at intervals during the event and at the opening and closing ceremonies.

Silver \$250.00

- ♣ Banners displayed in an appropriately visible area, provided by the sponsor
- ♣ Logo displayed on all printed materials (where applicable)
- ♣ Logo displayed on MAPC website and Facebook page
- ♣ Recognition in event advertising where applicable

Bronze - \$100.00

- ♣ Small logo displayed on all printed materials (where applicable)
- ♣ Logo displayed on MAPC website and Facebook page
- ♣ Recognition in event advertising where applicable

Festival Friends – Donations – (in kind or cash) under \$100.

- ♣ Name of company or individual listed on appropriate printed materials
- ♣ Listing on MAPC website and Facebook Entry

Sponsorship opportunities:

- ♣ Volunteer t-shirts, Fusion Festival Shopping Bags
- ♣ Facility rentals, Sound and lighting rental, Tents, Chairs
- ♣ Portable toilets
- ♣ Performer's fees.
- ♣ Physical set up and clean up
- ♣ Radio promotion, Communications services
- ♣ Print advertising, banners and poster
- ♣ Insurance

Your support will go towards subsidizing entertainments, food, infrastructure needs, etc.

Please be assured that your level of support will be acknowledged and publicized.

If you have questions, please do not hesitate to call Nanda Shirke at (902)-771-1410 or write to nandashirke@gmail.com

As the Anglican Churches of Pictou County our mission is: To Honour Christ

The Anglican Churches of Pictou County

4852 Plymouth Rd. Plymouth, N.S. PO Box 1350 Stellarton, N.S. B0K 1S0

ACPC Office: 752-6422 ACPC Fax: 752-0156 (acpc@pctouanglicans.ca)

Rector: Archdeacon Peter Armstrong (peter.armstrong@ns.sympatico.ca)

Associate Priest: Rev'd Aidan Kingsbury

26 July, 2012

Dear Mr. Roger MacKay and the Westville Council,

St. Bees' in Westville, Nova Scotia is celebrating its 100th anniversary on August the 12th, 2012. We would like to extend an invitation to Mr. Roger MacKay and the Westville Council to join us in the celebrations. The service is being held at St Bees', Westville, at 7:00pm, August the 12th. The Suffragan Bishop Ron Cutler from the Diocese of Nova Scotia and Prince Edward Island will be joining us for the evening prayer service.

We would be delighted if you were able to join us. If more information is needed please contact the Anglican Churches of Pictou County office either by e-mail, acpc@pctouanglicans.ca or by phone, (902) 752-6422.

Regards,

Jana May Armstrong

on behalf of St Bees', Westville

RECEIVED

AUG 01 2012

TOWN OF WESTVILLE



**Health and Wellness
Office of the Minister**

COPY

PO Box 488, Halifax, Nova Scotia, Canada 83J 2R8 • Telephone 902 424-3377 Fax 902 424-0559 • www.gov.ns.ca

AUG 15 2012

Mayor Roger MacKay
Town of Westville
2042 Queen Street, PO Box 923
Westville, NS B0K 2A0

RECEIVED

AUG 17 2012

TOWN OF WESTVILLE

Dear Mayor MacKay:

I would like to inform you of new developments in the Municipal Physical Activity Leadership Program (MPAL). We are very pleased that 40 municipalities in NS have become part of this program since it began in 2006. The program is now an important part of the newly released provincial THRIVE! Strategy, which is a policy and environmental approach to healthy eating and physical activity. You can see the entire strategy at <https://thrive.novascotia.ca/files/Thrive-May30-2012-Web.pdf>

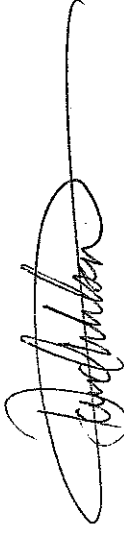
- a. The leadership grant will be increased from the current \$20,000.00 to \$25,000.00 per year effective April 1, 2012. The municipality will not have to match the increase. The money may be used to support leadership costs including salary and benefits, travel , and professional development on physical activity.
- b. Each municipality will be expected to sign a Memorandum of Understanding with the Department of Health and Wellness which will formalize roles and responsibilities of both the municipality and the Province in the MPAL program. The municipal physical activity plans are comprehensive and adapted to the needs of your community.
- c. We are also expecting that each plan ensure that three priorities are included. The priorities are
 - Youth ages 12 – 19
 - Females across the lifespan
 - Walking and biking as part of daily life
 These priorities are based on our research on physical activity trends in NS and across Canada

d. We have started evaluations this year on MPAL plans in cooperation with municipal units and these will be phased in over the next several years. They will help improve the quality of the strategies and our partnership.

Staff from your municipal unit attended an information session on most of these changes in May 2012. Regional representatives from the Physical Activity, Sport and Recreation branch of the Department will be in touch with municipal officials with more details.

I look forward to continuing to work in partnership with municipal governments to improve physical activity levels of the whole population.

Yours truly



David Wilson
Minister

- c. Scott Fraser, Chief Administrative Officer ✓
Susan Oliver, Westville Recreation
Rae Gunn, Active Pictou County Coordinator
Gerard MacIsaac, Highland Regional Representative



**Pictou County
Shared Services
Authority**

Tel 902-755-1390
Fax 902-752-8960

Pictou County Shared Services Authority Unsightly Inspection Report 2012

Total Inspections July 2012 -64
Year to Date 2012 - 345
Completed To Date - 92

Barry MacIntosh:

Date: July 1-July 31, 2012

Total Hours July: 154

Municipality	Total Insp. July	YTD Insp. April-July 2012	YTD Hours April-July 2012
New Glasgow	21	67	95
Pictou	19	90	128
Stellarton	13	33	47
Trenton	1	6	9
Westville	10	232	330
Totals	64	428	609



**Pictou County
Shared Services
Authority**

Tel 902-755-1390
Fax 902-752-8960

Details for July 2012

Municipality	Date	Address	Decision	Total Inspections	Completed
New Glasgow	05/07/2012	253 VALE ROAD	Unsafely	2	05/07/2012
New Glasgow	09/07/2012	VALE ROAD	Unsafely	1	
New Glasgow	09/07/2012	VALE ROAD	Unsafely	1	
New Glasgow	09/07/2012	MARTIN DRIVE	Unsafely	1	
New Glasgow	09/07/2012	34 HIGHLAND DRIVE	Unsafely	3	
New Glasgow	12/07/2012	207 MACLEAN STREET	Unsafely	3	
New Glasgow	16/07/2012	254 RESERVOIR ST6REET	Dangerous	2	
New Glasgow	17/07/2012	1 ORION	Unsafely	5	
New Glasgow	13/07/2012	1 ORION AVENUE	Unsafely	3	
Pictou	17/07/2012	81 ATLNTIC DRIVE	Dangerous	2	05/07/2012
Pictou	04/07/2012	123 WATER STREET	Unsafely	2	06/07/2012
Pictou	06/07/2012	100 CEDAR STREET	Unsafely	3	
Pictou	17/07/2012	163 ST. ANDREWS STREET	Dangerous	1	
Pictou	17/07/2012	40 SHERWOOD DRIVE	Dangerous	2	18/07/2012
Pictou	17/07/2012	148 WELLINGTON STREET	Dangerous	1	
Pictou	11/07/2012	45 ST. MARTHA STREET	Dangerous	1	
Pictou	18/07/2012	170 UNION STREET	Unsafely	2	
Pictou	19/07/2012	253 BEECHES ROAD	Unsafely	1	
Pictou	19/07/2012	100 POPLAR STREET	Unsafely	2	
Pictou	19/07/2012	76 POPLAR STREET	Unsafely	1	
Pictou	08/06/2012	31 ELLIOTT STREET	Unsafely	3	19/07/2012
Stellarton	09/07/2012	153 HUDSON STREET	Unsafely	2	
Stellarton	09/07/2012	153 HUDSON STREET	Unsafely	1	
Stellarton	12/07/2012	10 MACLEAN STREET	Unsafely	5	
Stellarton	12/07/2012	12 MACLEAN STREET	Unsafely	3	
Stellarton	12/07/2012	14 MACLEAN STREET	Unsafely	2	
Trenton	13/06/2012	78 GRANDVIEW AVE.	Unsafely	3	29/06/2012
Westville	09/07/2012	2026 ACADIA STREET	Unsafely	3	23/07/2012
Westville	18/07/2012	1909 CAMPBELL ROAD	Unsafely	3	07/08/2012
Westville	24/07/2012	1725 DRUMMOND ROAD	Unsafely	2	24/07/2012
Westville	19/06/2012	1899 DRUMMOND RD.	Unsafely	2	29/06/2012
Westville	12/06/2012	2150 CHURCH STREET	Unsafely	4	04/07/2012



Tel 902-755-1390
Fax 902-752-8960

August 24, 2012.

Westville Town Council,
2042 Queen Street,
Westville, NS B0K-2A0

Attention: Scott Fraser, CAO

RE: Unsanitely Premises Report - Town of Westville (year to date)

David Hayman—Main Street, Westville

December 12, 2011—Town of Westville requested an inspection.
December 13, 2011—Inspection proved no further action required.

Stanley Sutherland—1974 Church Street, Westville

January 4, 2012—Town of Westville requested an inspection.
January 5, 2012—A 30-day order was posted to repair or remove fence from the property.
February 6, 2012—Proved no further action required.

Barry Johnstone—1887 Drummond Road, Westville

March 13, 2012—Town of Westville requested an inspection.
March 13, 2012—Revealed a large amount of garbage, junk and debris on the property.
March 15, 2012—A 30-day order was posted to clean up the property.
April 16, 2012—Proved no further action required.

Roger Sanford—1970 Purvis Avenue, Westville

March 13, 2012—Town of Westville requested an inspection.
March 14, 2012—Revealed a large amount of garbage, junk and debris on the property.
March 15, 2012—A 30-day order was posted to clean up the property.
February 6, 2012—Proved no further action required.

Parker Morris—1875 Purvis Avenue, Westville

March 13, 2012—Town of Westville requested an inspection.
March 14, 2012—Proved no dangerous or unsightly condition.
April 2, 2012—Town of Westville CAO Scott Fraser and Bob Funke requested an inspection.
April 12, 2012—Town of Westville requested an inspection.
April 12, 2012—Revealed a large amount of garbage, junk and debris on the property.
April 13, 2012—A 7-day order was posted to clean up the property.
Presently: Awaiting direction from the Town of Westville.



N.S. Housing—1984 Church Street, Westville

April 12, 2012—Town of Westville requested an inspection.
April 12, 2012—Revealed a large amount of garbage, junk and debris on the property.
April 13, 2012—A 30-day order was posted to clean up property.
May 14, 2012—Proved no further action required.

Gordon Duchemin—1994 Church Street, Westville

April 12, 2012—Town of Westville requested an inspection.
April 12, 2012—Revealed a large amount of garbage, junk and debris on the property.
April 13, 2012—A 30-day order was posted to clean up property.
May 22, 2012—Proved no further action required.

Jonathan Gower—2695 Foxbrook Road, Westville

April 12, 2012—Town of Westville requested an inspection.
April 13, 2012—Revealed a large amount of garbage, junk and debris on the property.
April 16, 2012—A 30-day order was posted to clean up property.
May 18, 2012—Revealed the owner has started clean-up.
Ongoing.

Earl Maybe—2147 Union Street, Westville

May 11, 2012—Town of Westville requested an inspection.
May 14, 2012—Revealed an accessory building in very poor condition.
May 25, 2012—A letter of request was posted for date from council for owner to appear for possible demolition order.
May 28, 2012—Town of Westville council passed that the owner has 17 days to demolish the accessory building and clean up the site.
May 29, 2012—Posted order to demolish.
June 18, 2012—Proved 90% cleaned up.
June 25, 2012—Proved no further action required.

Tammy Russell—1958 Campbell's Road, Westville

May 25, 2012—Town of Westville requested an inspection.
May 28, 2012—Revealed a large amount of garbage, junk and debris on the property.
May 28, 2012—A 30-day order was posted to clean up property.
Presently: Awaiting direction from the Town of Westville.

William Baker—2104 Church Street, Westville

May 16, 2012—Town of Westville requested an inspection.
May 18, 2012—Revealed a residential building in need of paint.
June 1, 2012—Revealed a large amount of garbage, junk and debris on the property.
June 4, 2012—A 7-day order was posted to clean up property.
June 12, 2012—Viewed the property.
June 12, 2012—Town of Westville boarded up the property.
July 16, 2012 - Council passed to demolish in 14- day.
July 17, 2012 - Posted 14- day demolish order.
Bank to demolish building on September 25, 2012.

Daniel Smith—2059 Church Street, Westville

May 28, 2012—Town of Westville requested an inspection.
May 28, 2012—Proved no further action required.

Jane Rogerson—1754 Duff Street, Westville

May 28, 2012—Town of Westville requested an inspection.
June 19, 2012—Revealed a large amount of garbage, junk and debris on the property.
June 4, 2012—A 7-day order was posted to clean up property.
June 12, 2012—Viewed the property.
June 12, 2012—Town of Westville boarded up the property.
July 16, 2012 - Council passed to demolish in 45- day.
July 17, 2012 - Posted 45- day demolish order.
August 24, 2012 owner started to repair the building.

Bruce Priske—1899 Drummond Road, Westville

June 19, 2012—Town of Westville requested an inspection.
June 20, 2012—Revealed tall grass on the property.
June 21, 2012—A 7-day order was posted to clean up the property.
June 29, 2012—A follow up inspection will take place.
June 29, 2012— Proved no further action required.

3-D Auto—2028 Church Street, Westville

June 19, 2012—Town of Westville requested an inspection.
June 20, 2012—Revealed tall grass on the property.
June 21, 2012— Proved no further action required.

Keith Lake—2150 Church Street, Westville

June 9 2012—Town of Westville requested an inspection.
June 19, 2012—Revealed a large amount of garbage, junk and debris on the property.
June 21, 2012— A 7-day order was posted to clean up property.
June 29, 2012— A follow up inspection will take place.
July 7, 2012— Proved no further action required.

Michael Chapman – 2026 Acadia Street, Westville

July 9, 2012—Town of Westville requested an inspection.
July 10, 2012—Revealed a large amount of garbage, junk and debris on the property.
July 12, 2012—7-day order was posted to clean up property.
July 23, 2012— Proved no further action required.

Randy MacDonald – 2053 Church Street, Westville

July 16, 2012 - Council passed to demolish in 45- day.
July 17, 2012 – Posted 14- day demolish order.

Presently: Awaiting direction from the Town of Westville.

Marian MacKenzie – 1909 Campbell Road, Westville

July 17, 2012—Town of Westville requested an inspection.
July 19, 2012—7-day order was posted to clean up property.
August 7, 2012 – Owner cleaned up property.
August 7, 2012 - Proved no further action required.

Jeremy Bell – 1725 Drummond Road, Westville

July 24, 2012—Town of Westville requested an inspection.
July 24, 2012— Forward it over to our Fire Inspector.
July 24, 2012— Proved no further action required.

Tim Wilson – 2115 S. Main Street, Westville

July 25, 2012—Town of Westville requested an inspection.
August 13, 2012— Proved no further action required.

Fredrick Feit – 1805 Park Street, Westville

July 24, 2012—Town of Westville requested an inspection.
July 24, 2012— Revealed any single dwelling building.
Presently: Awaiting direction from the Town of Westville.

Lewis Feit – 1979 Munro Street, Westville

August 14, 2012—Town of Westville requested an inspection.
August 15, 2012 - Revealed tall grass on the property.
August 15, 2012 - 7 –day order to cut the grass.
August 22, 2012— Proved no further action required.

Khanon Harris- - 1812 Main Street, Westville

August 17, 2012—Town of Westville requested an inspection.
August 20, 2012 – View property.
August 20, 2012 – A letter to owner to view property.



Tel 902-755-1390
Fax 902-752-8960

For any further information, please contact the undersigned at 755-1390.

Sincerely

A handwritten signature in black ink, appearing to be "B MacIntosh", written over a horizontal line.

Barry MacIntosh
Unsanitary Premises Administrator
By-law Enforcement Officer
Town of Westville

Memo

To: Mayor MacKay & Council

From: Scott Fraser

Date: 8/24/2012

Re: Sewer – Inflow and Infiltration Study

During the Capital Budget Process Council approved for an Inflow and Infiltration (I&I) Study as part of the Capital budget.

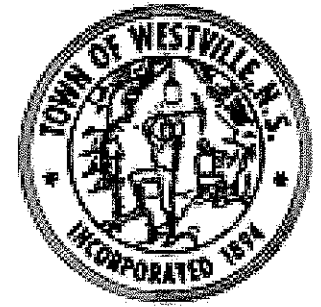
I&I is clean storm and/or groundwater that enters the sewer system through cracked pipes, leaky manholes, or improperly connected storm drains, down spouts and sump pumps. Most inflow comes from storm water and most infiltration comes from groundwater.

I&I are a cause of sanitary sewer overflows and backups that release raw sewage into the environment and homes. In addition, excess storm and ground water entering the sanitary sewer system through I&I results in increased wastewater treatment costs, which are passed on to the ratepayers.

The Town received funding earlier this year from the Provincial Capital Assistance Program to fund the study. This was part of the funding that contributed to the Acadia Avenue Sewer project last fall.

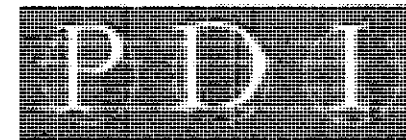
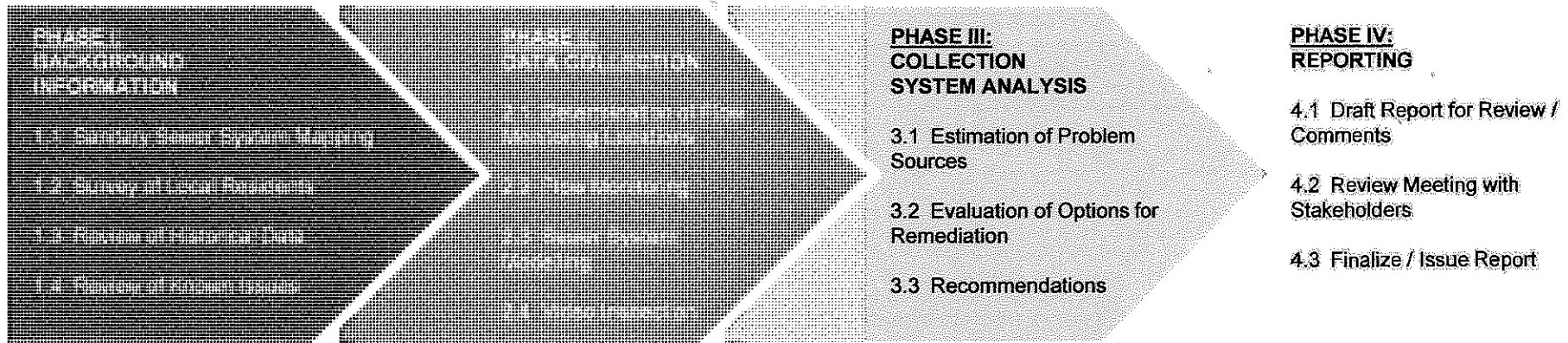
Earlier this week Public Works Superintendent Tom Arnold and I met with PDI Engineering Consultants (Formerly Exp.) in Truro to begin the process. The attached survey will be sent with the fall water bill as well as a cover letter explaining the reason for the survey. We anticipate this will be one of the ways we can get feedback and identify any possible causes for inflow.

Attached is a copy of the survey and project plan for review by Council. It is believe this project will reduce storm water in our system which will in turn reduce potential for environmental issues. An added advantage is that the reduction of storm water will reduce sewer treatment costs.



Work Breakdown Structure

Sanitary Sewer System Upgrade – Phase II
Sanitary Sewer Study



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Sanitary Sewer System Questionnaire

Town of Westville

1. Name of Resident: _____

Telephone No.: _____

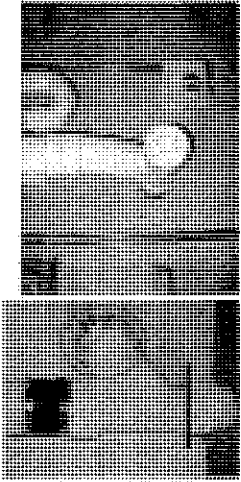
Civic Address: _____

Use of Dwelling Permanent Home Seasonal

Other (specify) _____

2. Does your sanitary sewer pipe inside your home / business have a cleanout installed where the sewer line leaves your home? Yes No I don't know

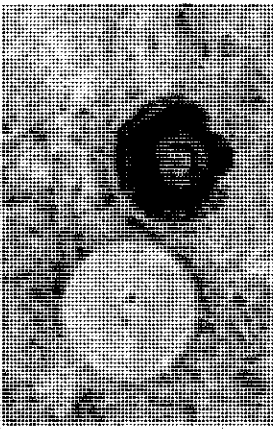
If you do not know, would you like to arrange for a Municipal Operator to come by and try to locate it for you? Yes No



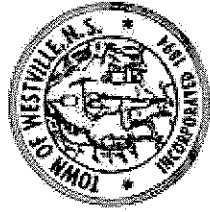
Sample Interior Sanitary Sewer Pipe Cleanout

3. Does your sanitary sewer pipe have a cleanout installed outside of your home / business? Yes No I don't know

If you do not know, would you like to arrange for a Municipal Operator to come by and try to locate it for you? Yes No

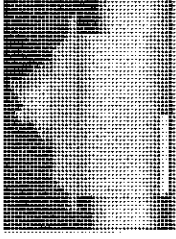


Sample Exterior Sanitary Sewer Pipe Cleanout



4. Does your sanitary sewer pipe have a backflow prevention valve installed where the sewer line leaves your home / business?

- Yes
- No
- I don't know



Example Backflow Prevention Valve

If you do not know, would you like to arrange for a Municipal Operator to come by and try to locate it for you?

- Yes
- No

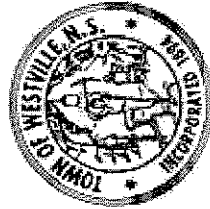
5. Do you have a toilet in your basement?

- Yes
- No

6. Have you had any past (or current) problems with your sanitary sewer line? (i.e. sewage leaks, sewer backup, odour, etc.)

- Yes
- No

If yes, please explain:



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7. Have you ever had flooding problems (property or basement)? Yes No

If yes, please explain:

8. Do you have a sump pump? Yes No

If yes, where does it discharge to:

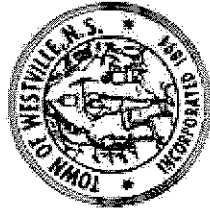
9. Where does your roof gutter discharge to? Ground
 Footing Drain
 Ditch
 Sewer Line

If yes, where does it discharge to:

Thank you for your time answering these questions regarding your sanitary sewer line. Please return the completed survey to the Westville Town Hall:

By mail: Town of Westville
Attention: Mr. Tom Arnold
2042 Queen Street
Westville, NS B0K 2A0
By Fax: (902) 396-3986
By E-mail: Tom.Arnold@westville.ca

Or if you would like someone to pick up the survey, please call (902) 396-4048.



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**The Town of Westville
General Section
Statement of Operations
For The Period Ended: July 31 2012**

	YTD			Annual	Notes
	July-31-12	July-31-12	Budget	2012-13	
	Budget	Actual Expense	% Utilized	Budget	
Revenue					
Taxes	\$ 989.63	\$ 1,018.22	103%	\$ 2,968.90	A
Grants in lieu of taxes	\$ 8.92	\$ 7.20	81%	\$ 26.76	B
Environmental Health	\$ 110.33	\$ 99.43	90%	\$ 331.00	C
Sales of Services	\$ 77.53	\$ 77.53	100%	\$ 232.60	D
Other revenue from own sources	\$ 47.14	\$ 57.39	122%	\$ 141.42	E
Unconditional Transfers from other Gov'ts	\$ 240.87	\$ 239.20	99%	\$ 722.60	F
Conditional Transfers from Fed/Prov Gov'ts	\$ 4.17	4.2	100%	\$ 12.50	G
Total Revenues	\$ 1,478.59	1,503.1	102%	\$ 4,435.78	
Expenditures					
General Government Services	\$ 226.42	\$ 187.56	83%	\$ 679.25	H
Remo	\$ 1.00	\$ 0.35	35%	\$ 3.00	I
Public Information	\$ 12.33	\$ 8.89	72%	\$ 37.00	J
Computer Services	\$ 18.33	\$ 19.00	104%	\$ 55.00	K
Protective Services	\$ 288.91	\$ 312.28	108%	\$ 866.72	L
Fire Protection	\$ 123.33	\$ 108.69	88%	\$ 370.00	M
Other Protection	\$ 2.00	\$ 3.14	157%	\$ 6.00	N
Public Works	\$ 301.01	\$ 260.28	86%	\$ 711.02	O
Environmental Health Services	\$ 73.10	\$ 55.04	75%	\$ 219.30	P
Refuse Collection and Disposal	\$ 76.90	\$ 121.99	159%	\$ 230.70	Q
Recreation and Cultural Services	\$ 28.18	\$ 40.76	145%	\$ 84.55	R
Fiscal Services	\$ 107.08	\$ 107.58	100%	\$ 321.24	S
Transfers to Own Reserves, Funds, & Agencies	\$ 264.15	\$ 256.89	97%	\$ 792.46	T
Total Expenditures	\$ 1,523.41	1,482.4		\$ 4,378.24	
-surplus / deficit		20.7			

For the Four Months Ending July, 2012

	Budget 2012	YTD Actual Period 4	Budget 2012
Revenue			
Taxes			
RESIDENTIAL Taxes	\$811,066.67	\$826,632	2,453,200
COMMERCIAL Taxes	\$139,500.00	\$139,511	419,500
RESOURCE Taxes	\$10,066.67	\$15,248	30,200
BUSINESS OCCUPANCY Tax	\$3,633.33	\$3,760	10,900
Sewer Frontage Rates	\$0.00	\$0	0
Alliant Revenue	\$5,333.33	\$0	16,000
Forestry Tax	\$33.33	\$79	100
Property Deeds Tax	\$20,000.00	\$32,968	60,000
Total Taxes	989,633	1,018,219	2,963,900
Grants in Lieu of Taxes			
GOVERNMENT OF CANADA	\$1,685.00	1,600	0
PROVINCIAL GOVERNMENT	\$0.00	0	0
N.S. LIQUOR COMMISSION	\$0.00	0	5,055
N.S. POWER CORPORATION	\$1,267.87	1,200	0
Grant - Provincial Transit	\$0.00	\$0.00	3,604
Fire Protection Grant	\$300.00	\$0.00	0
HST Offset	\$5,686.67	5,997	900
Total Grants in Lieu of Taxes	8,920	7,197	17,000
Environmental Health			
POLLUTION CONTROL RATES	\$110,333.33	99,431	0
Total Environmental Health	110,333	99,431	331,000
Safe of Services			
WATER UTILITY	\$77,533.33	77,533	0
Total Safe of Services	77,533	77,533	232,600
Other Revenue from Other Sources			
Dog Licenses	\$100.00	203	0
TAXI AND TRUCKING LICENSES	\$74.67	166	300
OTHER LICENSES/PERMITS	\$100.00	0	224
FINES AND FEES	\$2,700.00	5,916	300
PARKING TICKET FINES	\$333.33	5	8,100
Rentals - Victoria School	\$6,800.00	6,800	1,000
INTEREST ON INVESTMENTS	\$4,333.33	4,333	20,400
INTEREST ON TAXES	\$15,000.00	13,248	13,000
INTEREST POLLUTION CONTROL	\$1,833.33	2,055	45,000
MISCELLANEOUS revenue	\$0.00	5,067	5,600
MORTGAGE LISTING CHARGES	\$2,400.00	3,504	7,200
HST Rebate - YW General	\$0.00	0	0
Tax Certificate / Water Reading	\$0.00	840	0
Revenue -Police Dept	\$6,800.00	13,017	20,400
Recreation - Summer Provinciale Grant	\$0.00	\$0.00	0
Recreation - Building Rentals	\$6,866.67	2,240	20,000
Rentals - Town office Building	\$0.00	\$0.00	0
Total Other Revenue from Other Sources	47,141	57,391	141,424
Unconditional Transfers			
EMO - 911	\$300.00	300	0
OPERATING GRANT	\$233,000.00	233,000	698,000
Revenue - Fire Protection	\$5,900.00	5,900	17,700
Transit Grant	\$1,666.67	\$0.00	5,000
Revenue - YW Engineering	\$0.00	\$0.00	0
Total Unconditional Transfers	240,867	239,200	722,600
Conditional Transfers from a Federal Agency			
Recreation - Acadia Park	\$4,166.67	4,166	0
Recreation - Summer Programs	\$0.00	\$0.00	0
Total Conditional Transfers from a Federal Agency	4,167	4,166	12,500
General Government			
Mayor & Council Misc Expenses	\$333.33	0	1,000
Salaries - Mayor & Council	\$12,400.00	11,056	37,200
Expense - Roger MacKay	\$1,666.67	652	5,000
Expense - Mayor Rogar MacKay	\$1,100.00	54	3,300
Expense - Charlene Thomson	\$1,100.00	0	3,300
Expense - Lynn MacDonald	\$1,100.00	0	3,300
Expense - Gerald Jones	\$1,100.00	395	3,300
Expense - Charlie Sutherland	\$0.00	273	0
Council Special Events	\$0.00	\$0.00	0
Council FCM	\$0.00	\$0.00	0

Salaries - General Government	\$64,500.00	69,562	193,500
Professional Services (Audit & Legal)	\$19,000.00	7,788	57,000
Consultant Contracts / Investigations	\$0.00		0
Salaries - Building Maintenance	\$14,036.67	14,647	42,110
Building Maintenance	\$3,000.00	4,163	9,000
Light & Power	\$4,000.00	3,749	12,000
Heat - Town office	\$9,333.33	3,922	25,000
Insurance	\$6,666.67	6,666	20,000
Jenitor Supplies	\$1,000.00	519	3,000
Pension - Non Shared	\$16,866.78	14,471	50,806
Pension Fund	\$0.00	0	0
Pension Administration Expenses	\$1,666.67	0	5,000
CPP - General Government	\$0.00		0
CPP - Non Shared General Government	\$9,873.15	11,235	29,619
El - Regular	\$3,164.12	6,263	9,492
El - Reduced	\$0.00		0
Blue Cross	\$0.00		0
Blue Cross - Non Shared	\$12,480.00	8,162	37,440
Office Supplies	\$2,666.67	1,644	8,000
Postage	\$4,000.00	3,207	12,000
Telephone - Town office	\$2,166.67	1,259	6,500
Advertising	\$1,000.00	2,403	3,000
Vacation Pay	\$0.00		0
Employee Assistance Program	\$0.00		0
Employee Courses, Conferences & Memberships	\$0.00		0
Workers Compensation - General Government	\$3,685.39	4,532	10,996
Tax Rebate & Cancellation	\$833.33	0	2,500
Charitable Properties	\$3,729.38	0	11,168
Tax Sale Expense	\$333.33	0	1,000
Lend Sale Expense	\$0.00		0
Meeting Meals and Refreshments	\$0.00		0
Elections	\$2,000.00	0	6,000
Revision to the Voters List	\$0.00		0
Conventions & Delegations / Memberships	\$500.00	0	1,500
Safety Committee	\$0.00		0
Other General Government	\$6,800.00	10,368	20,400
Liability Claims	\$0.00		0
Power - Fire/ Police Building	\$4,333.33	2,888	13,000
Building Misc - Fire / Police Building	\$0.00	716	0
Expenses - C.A.O.	\$0.00	1,530	0
Vehicle Expense - WV Mayor	\$0.00		0
Fleet - WV Town Hall	\$0.00		0
Collection Fees	\$0.00		0
Church Street	\$0.00		0
Heating 2020 Queen Street	\$11,000.00	5,143	33,000
Total General Government Expenses	226,417	187,557	679,252

Emergency Measures

EMERGENCY MEASURES

345

Total Emergency Measures

1,000

3,345

Other Protection

Salaries - Maintenance Employee
Animal Control expenses

\$2,000.00

3,135

Total Other Protection

2,000

3,135

Public Health and Welfare

VON

\$666.67

\$2,000.00

Total Public Health and Welfare

667

0

Environmental Development Services

PLANNING ADVISORY COMMITTEE
Energy Audit

Total Environmental Development Services

0

Fiscal Services

mcf 25-a-1 principal
mcf 25-e-1 interest
MFC Loan Oct 2003
MFC LOAN MAR 2007 (FCM - 27-A-1)
MFC LOAN MAR 2007 (FCM - 27-A-1) Principal
MFC DEBENTURE PRINCIPAL 95 A 1
MFC DEBENTURE INTEREST 95 A 1
MFC 26-A-1 Principal
MFC 26-A-1 Interest
BANK CHARGES
OVERDRAFT INTEREST
Interest on Debentures
UNAMORTIZED DISCOUNT
Deb 96-1 Principal
Deb 96-1 Interest
MFC Loan - June 2007 (27-A-1) Interest
FCM Green Fund Interest
Bank Charges
Overdraft Interest

\$12,646.33
\$7,933.33
\$0.00
\$1,333.33
\$6,800.00
\$0.00
\$0.00
\$12,866.67
\$2,766.67
\$1,800.00
\$1,666.67
\$0.00
\$0.00
\$0.00
\$0.00
\$280.00
\$0.00
\$0.00

12,648
7,933
1,333
6,800
12,866
2,766
1,800
1,666
280

37,945
23,800
4,000
20,400
38,600
8,300
5,400
5,000
840

MFC 2007 Principal	1,566	\$1,566.67	4,700
MFC 2008 Interest		\$0.00	
MFC Loan - July 2008 Principal	2,166	\$2,166.67	6,500
MFC Loan - July 2008 Interest	1,953	\$1,956.67	4,700
MFC Loan - July 2009 - Interest	500	\$533.33	1,600
MFC Loan - July 2008 - Principal	1,800	\$1,866.67	5,600
Capital leases - principal	31,000	\$30,400.00	91,200
Capital leases - Interest	6,600	\$6,616.67	19,850
MFC Loan - July 2010 Principal	2,800	\$2,800.00	8,400
MFC Loan - July 2011 - Interest	2,200	\$2,166.67	6,900
MFC Loan - July 2011 - Principal	6,600	\$6,633.33	19,800
MFC Loan - July 2012 - Interest	2,700	\$2,666.67	8,000

Total Fiscal Services 107,078 107,579 321,235

Transfers to Own Reserves

CONTRIBUTION TO RESERVE	1,333	\$1,333.33	4,000
CAPITAL CONTRIBUTION	533	\$533.33	1,600
CONTRIBUTION TO RINK	11,000	\$3,666.67	11,000
CONTRIBUTION TO RINK WATER BILL	1,667	\$1,666.67	5,000
PRDC	12,950	\$12,950.00	38,960
CHAD	20,000	\$20,000.00	60,000
PROTECTIVE SERVICE CORRECTIONS	1,300	\$584.00	1,752
LOW RENTAL HOUSING	23,885	\$34,250.00	102,870
PICTOU COUNTY TOURIST ASSOC	6,768	\$9,133.33	27,400
REGIONAL PLANNING COMMISSION	123,185	\$122,666.67	368,000
REGIONAL LIBRARY		\$0.00	0
APPROPRIATION DISTRICT SCHOOL BOARD		\$0.00	0
LITTER PATROL		\$0.00	0
NEW SCHOOL - NORTH NOVA	10,928	\$13,996.00	41,988
ASSESSMENT SERVICES		\$0.00	
Pictou County Solid Waste	43,333	\$43,333.33	130,000

Total Transfers to Own Reserves 264,153 256,894 792,460

Computer Services

Salaries - Computer Services	19,000	\$18,333.33	55,000
Consultants			
TRAVEL			
TRAINING			
COMPUTER REPAIR & MAINTENANCE			

Computer Expenses
Computer repairs maintenance (non shared)
MS Dynamics GP
Internet Services - Office
Internet Services Council
Computer Expenses - Contracting Out

Total Computer Service 18,333 19,000 55,000

Public Information

GRANTS	7,962	\$2,666.67	8,000
PUBLIC INFO ADVERTISING	0	\$5,000.00	15,000
Rec Bid Drummond Rd	817	\$1,668.67	5,000
Acadia Park	0	\$2,000.00	6,000
Acadia Park Equipment	122	\$333.33	1,000
Library	0	\$666.67	2,000
TOWN MEMENTOS			
Special Events / Celebrations			

Total Public Information 12,333 8,890 37,000

Protective Services

ADMINISTRATION	1,984	\$2,666.67	9,000
POLICE GROUP INSURANCE	7,167	\$6,633.33	19,800
PANS PENSION	18,455	\$18,813.33	56,440
COMMISSION EXPENSES	475	\$1,666.67	5,000
Salaries - Commissionaire	25,072	\$24,696.67	74,090
SALARIES POLICE ADMINISTRATION	40,579	\$39,933.33	119,800
Salaries - Crossing Guards	3,864	\$3,186.67	9,500
PANS LEGAL	0	\$0.00	3,000
CRIME SOLVING	28	\$1,000.00	2,500
MAINTENANCE AND REPAIRS TO BUILDING	3,274	\$693.33	5,000
TELEPHONE	2,097	\$1,666.67	2,000
INSURANCE	0	\$666.67	500
WATER	0	\$166.67	0
LIGHTS & POWER	0	\$0.00	0
Heat	0	\$0.00	0
OTHER PROTECTION JANITOR	0	\$0.00	0
Fleet - Polica Vehicles	12,080	\$14,333.33	43,000
RADIO	2,602	\$666.67	1,700
PROS	0	\$1,500.00	4,500
OTHER PROTECTION	1,281	\$0.00	10,000
Officers Supplies	1,537	\$3,333.33	0
UNIONIZED SUPPORT STAFF	0	\$0.00	0
OFFICE SUPPLIES	4,586	\$2,666.67	8,000
WORKERS COMPENSATION - Police	2,738	\$3,440.00	10,320
CPP - Police	8,604	\$5,703.33	17,110
El - Police	4,902	\$3,093.33	9,280
PENSION COSTS NON-OFFICER	0	\$2,000.00	6,000

Group Insurance - PANS & Administration	1,813	\$1,693.33	5,080
CHIEF & DEPUTY ALLOW	240	\$866.67	2,600
Salaries - Police Officers	167,660	\$145,800.00	437,400
POLICE TRAINING	1,027	\$2,000.00	6,000
Police Investigation	0	\$0.00	0

Total Protective Services

288,907 **312,275**

866,720

Fire Protection

ADMINISTRATION	40	\$866.67	2,000
ADVERTISING	498	\$166.67	500
Salaries - Fire Admin & Permanent	17,000	\$16,666.67	50,000
FIRE HONORARIUM		\$0.00	
FIRE ALARM SYSTEM		\$0.00	
RADIO	73	\$666.67	2,000
FIRE PROTECTION CHARGE	91,000	\$91,000.00	273,000
FIREMENS CONVENTION		\$833.33	2,500
FIRE INSPEC COSTS - Train & Exp		\$0.00	
MTC& AND REPAIRS TO BUILDING	83	\$666.67	2,000
INSURANCE - BUILDING		\$0.17	1
TELEPHONE		\$666.67	2,000
FIRE FIGHTING EQUIPMENT		\$5,000.00	15,000
REPAIR AND MAINTENANCE EQUIPMENT		\$1,166.67	3,500
REPAIR AND MAINTENANCE TRUCKS		\$0.00	
TRAILERS - FIRE DEPT		\$0.00	
INSURANCE		\$866.67	2,000
OTHER FIRE PROTECTION		\$333.33	1,000
Workers Compensation - VW Fire		\$1,166.67	3,500
EMPLOYEE TRAINING		\$666.67	2,000
Fleet - Fire Dept.		\$3,000.00	9,000
		\$0.00	

Total Fire Protection

123,334 **108,694**

370,001

Transportation Services

Fleet - Engineering Vehicles & Equipment	34,078	\$38,500.00	118,500
Misc Equipment	0	\$0.00	0
ADMINISTRATION	873	\$2,400.00	7,200
OFFICE EXPENSE	108	\$1,333.33	4,000
SAFETY COMMITTEE	8	\$333.33	1,000
Salaries - Engineering Administration	14,211	\$14,166.67	42,500
VACATIONS AND HOLIDAYS	0	\$0.00	0
Vehicle Exp - Engineering	0	\$0.00	0
Salaries - Public Works Labour	57,111	\$64,473.33	193,420
SMALL TOOLS AND EQUIPMENT	3,314	\$4,466.67	13,400
TWO WAY RADIO	0	\$1,000.00	3,000
GARAGE MAINTENANCE	632	\$1,700.00	5,100
GARAGE FUEL	0	\$0.00	0
GARAGE POWER	0	\$0.00	0
ADMINISTRATION BUILDING	3,940	\$0.00	0
STOREROOM	0	\$0.00	0
CARPENTER SHOP	0	\$0.00	0
MILLSHOP MAINTENANCE	0	\$0.00	0
COMMUNITY ENERGY PLANNING	0	\$0.00	0
PUBLIC WORKS TRAINING PROGRAM	1,568	\$2,000.00	6,000
CDN PUBLIC WKS CONFERENCE	0	\$0.00	0
SICK LEAVE	0	\$0.00	0
PAVED STREETS MAINTENANCE	476	\$333.33	1,000
PAVED STREETS PATCHING	87,663	\$96,000.00	96,000
PAVED STREETS LANDSCAPING	2,254	\$666.67	2,000
PAVED STREETS CRACKSEALING	0	\$0.00	0
REPLACE CURBING	0	\$666.67	2,000
REPAIR DRIVEWAYS	0	\$333.33	1,000
UNPAVED STREETS	0	\$0.00	0
MAINSREET MAINTENANCE	167	\$1,666.67	5,000
ARTERIAL APPROACHES	0	\$0.00	0
PARKS	0	\$333.33	1,000
SIDEWALKS	0	\$3,333.33	10,000
TRAIL MAINTENANCE	0	\$0.00	0
CATCHPITS	2,493	\$1,400.00	4,200
CATCHPIT ALTERATIONS	0	\$633.33	2,500
Salaries - Garage Watchmen	0	\$0.00	0
STORM SEWERS CLEANING	2,229	\$1,000.00	3,000
STORM SEWERS REPAIRS	6,444	\$2,000.00	6,000
STREET CLEANING	8,656	\$2,666.67	8,000
SNOW AND ICE	0	\$0.00	0
TREE MAINTENANCE	0	\$166.67	500
SALTING STREETS	0	\$16,000.00	48,000
SALTING SIDEWALKS	0	\$0.00	0
PURCHASE AND HAULING SALT	0	\$3,066.67	9,200
FLOWING SNOW - STREETS	0	\$0.00	0
FLOWING SNOW SIDEWALKS	0	\$0.00	0
LOADING SNOW	0	\$0.00	0
Snow Clearing Church Lots	0	\$0.00	0
STREET LIGHTING	28,194	\$30,666.67	92,000
ORNAMENTAL LIGHTNING	0	\$0.00	0
STREET LIGHTING REPAIR	283	\$0.00	5,000
STREET SIGNS	2,342	\$1,666.67	3,500
TRAFFIC SIGNS	0	\$1,166.67	7,000
Line Painting	1,836	\$2,333.33	7,000
CONTRACT PROJECTS	0	\$0.00	0
OTHER ROAD TRANSPORT	1,400	\$3,333.33	10,000

PW Labor				
Inventory Shrinkage	\$0.00			
Total Transportation Services	301,007	260,281		711,020
Environmental Health Services				
Workers Compensation	\$0.00	1,034		0
Sanitary Sewer	\$10,000.00	0		30,000
Manhole Alterations	\$0.00	0		0
Sewer Investigation	\$1,666.67	0		5,000
Liability Insurance	\$0.00	0		5,600
Union St. Lift, stn elec	\$1,866.67	898		5,900
Church St. Lift, stn elec	\$1,866.67	804		5,000
Cowan place lift, stn	\$1,666.67	160		6,000
Drummond Rd electric	\$2,000.00	541		6,000
Foxbrook Rd. lift, stn elec	\$1,666.67	0		6,000
Foxbrook Rd. sewer lift	\$833.33	73		2,500
Pollution Abatement ERPAS	\$51,533.33	51,533		164,600
Total Environmental Health Services	73,100	55,044		219,300
Refuse Collection and Disposal				
REFUSE disposal tipping fees	\$34,000.00	30,958		102,000
RECYCLING PROGRAM	\$13,733.33	61,864		41,200
Collection / Operations - Garbage	\$29,166.67	29,166		87,500
Total Refuse Collection and Disposal	76,900	121,988		230,700
Recreation and Culture				
Office Administration	\$1,163.33	502		3,550
Workers Compensation - Recreation	\$1,186.67	400		3,500
Community Programs	\$3,416.67	7,142		10,250
Marketing & Promotion	\$0.00	0		6,100
Summer Programs	\$2,033.33	3,912		7,200
Playground Equipment Repairs	\$0.00	0		49,550
Park Maintenance & Safety	\$2,400.00	2,529		
Tractor / Machine Repairs	\$0.00	202		
Salaries - Recreation	\$16,516.67	23,721		
Recreational Capital	\$0.00	0		
Recreation Building	\$0.00	1,588		
Recreation Training	\$0.00	516		
Vehicle Expense - Recreation	\$666.67	0		2,000
Minor Baseball Equipment	\$486.67	0		1,400
Recreation Buildings expenses	\$0.00	0		
Westville Youth Centre	\$0.00	251		1,000
Town Office	\$333.33	0		
Insurance	\$0.00	0		
Town of Westville Museum	\$0.00	0		
Total Recreation and Culture	28,183	40,764		84,550

Notes

A	Tax Revenue is slightly greater than budget due to deeds property tax
B	Grants in Lieu is on budget
C	Environmental Services is slightly below budget. As of July revenue reported is for April - June
D	Sale of Service Revenue from the Water Utility is estimated to be on budget
E	Other Revenue is greater than budget due to Police Revenue exceeding budget
F	Unconditional Transfers are on budget
G	Conditional Transfers are on budget
H	General Government expense is below budget due to salaries, benefits and professional fees
I	REMO is slightly below budget
J	Public Info expense is less than budget due to operating costs from Rec Hall
K	Computer Services is slightly greater than budget but this is expected to get closer to budget during the year
L	Protective Services is greater than budget due to sick time expense
M	Fire Protection expense is currently under budget, as equipment repairs are lower
N	Other protection is slightly greater than budget.
O	Public Works expense is operating at 86% of budget this may rise closer to budget during the Winter Months
P	Environmental Health is currently under budget. This is the result of lower costs of sewer line repairs to date
Q	Refuse is higher than budget as a result of the expenses being paid in advance. This should get closer to budget during the year
R	Recreation is higher than budget as summer is when most expenses occur. This should get closer to budget during the year
S	Fiscal services is estimated to be on budget
T	Transfers are slightly below budget. This includes allocation to cover the deficit.

Memo

To: Mayor MacKay & Council

From: Scott Fraser

Date: 8/24/2012

Re: Town's Task Force

Attached are notes/feedback from the teleconference call held on August 24, 2012 regarding the Town's Task Force Report.

1. It was noted that shared services is the only way that municipalities can survive ; neighbours need to share fairly.
2. It was stated that the Province should pay for studies that enable municipalities to address issues such as amalgamation
3. It was noted that this Report is a significant first step and while there are many things like annexation, amalgamation and taxation differences, now is not the time to dwell on that but to work together on the recommendations that were made but to move forward with the Province and rural municipalities in arriving at some solutions
4. It was noted by one town that amalgamation does not sit well for them and is not ever going to be a solution for them; they do accept the report and would like the question of tax burden addressed a little stronger in the report. They also noted good working relationships with their neighbouring municipality.
5. It was stated by one town that perhaps the UNSM should mitigate disputes when there are disagreements and not the Province; a counter argument was made that it was not the role of the UNSM to try and pick which side was in the right or wrong - and it still left the same issue for answer...who deals with the situation when no side can reach an agreement.
6. "Be careful what you ask for" was a comment in relation to letting the Province through legislation or through a Commissioner arbitrate a problem or resolution - a counter argument was made that if municipalities are not open for dialogue, some mechanism for resolution is required.
7. A question was posed on how the recommendations would be implemented. Would there be a Joint Task Force and if so, it was hoped that such a group should be prepared for hear suggestions.

8. Two towns spoke of the cooperation they have with neighbouring jurisdictions.
9. The issue of roads was a concern with many towns and the fact that they need their share of money for road maintenance similar to that offered to the rural municipalities. This is a contentious issue and they expressed confidence that the Fiscal Review Team will address it. They felt that this should have been more strongly addressed in the Task Force report.
10. It was noted that the Terms of Reference referred to Phases I and II etc and the Task Force Report did not show if Phases I and II were actually properly addressed – it was noted for the Mayor that this in fact is a shortcoming of the Task Force Report and perhaps the background information and how conclusions were arrived should have been identified in the report or as an Appendix to the report.
11. Appointment of a commissioner to resolve issues was also seen as a red flag as it was seen as abdication of councils roles and giving control the province – it was noted for the Mayor that this was not intended as a general rule but as a last means of resort as not all towns and municipalities have neighbours who are interested in sharing fairly or dealing in good faith.
12. The issue of infrastructure deficit was raised and how the province and federal governments were distributing funds. It was noted that most towns have the most infrastructure but the formula for funding distribution favoured those who had less infrastructure. Similar arguments were made of the gas tax fund distribution – it was stated as a flawed distribution formula using laggard indicators instead of leading indicators.
13. The Task Force was challenged to find new funding formulas to address inequities between rurals and towns – it was noted for the Mayor that the Fiscal Review Team will be looking at this and other financial indicators, etc
14. Reference was made to the recommendations in the “Hudson” report where notable recommendations were made and not acted on.
15. It was noted by one Mayor that binding arbitration was key if towns were to survive. It is a tool to ensure that fair cost sharing actually happens between neighbouring municipalities.
16. It was stated that the Fiscal Review is a good initiative and it was recognized that the Province was broke and has its own financial challenges. It was acknowledged that we need to work together.
17. An appeal was made for UNSM solidarity on moving the Task Force recommendations forward.
18. It was noted that some towns are not happy that annexation and amalgamation are not being recommended as strong options in the absence of some solutions to the current challenges facing towns.
19. Municipal reform , roads, infrastructure deficits, over governance of communities were all symptoms of a system in disrepair and needing action now – the Towns Task Force report was seen as an opportunity to start changing the way things have been done.

20. Another town noted that their council was split on those that thought the report did not go far enough with stronger recommendations and others who did not want to give up their control to the Province for managing their affairs. Their council felt that decisions should be based on a strong set of indicators that put everyone on the same playing field and funds to then be distributed based on that model. They also felt that decisions to address the infrastructure gap should be based on sustainable practices and other trends used in other provinces
21. It was noted the regional planning and not just local planning has to become a way of doing business. The borders affect decision making when planning is localized.
22. It was also noted by one Town that their Town was split on whether the Towns Task Force report would be complete if it did not incorporate the Fiscal Review recommendations.
23. It was noted that the downtown tax option being proposed was welcome news for towns with distressed downtowns and overall their council was pleased with the Task Force recommendations.

Briefing Note LED Street Lights

Background

A year ago last spring, the Province announced legislation requiring all streetlights to be converted to LED within 5 years. Since municipalities pay for the majority of streetlights through rates set by the UARB for NSPI, UNSM has been working to decrease the cost. Costs include the energy use component, the cost of installation and maintenance, the capital cost of the new lights, and the stranded asset value of the old lights. UNSM, with HRM, has been focussing mostly on the last two.

NSPI currently owns most of the streetlights in the province, but are open to allowing municipalities to own their own. A municipality choosing to own their own lights takes on responsibility for installation and maintenance, potentially at a lower cost than NSPI.

Conference Call with NSPI

For those thinking about staying with NSPI to provide street light service, NSP is proposing to keep your cost the same for the next 7 years. The conference call is to explain what this means. From a municipal perspective, we need to understand the cost elements assumed in this proposal, and what may happen at the end of 7 years. Bottom line, municipalities want to pay only actual costs, and want to see the savings as soon as possible. We need to ensure proper records are kept on the lights being taken down, the cost of the lights being installed, the real cost of installation and maintenance, etc.

- will the age of the lights being taken down be recorded at the time they are removed so that the value of the stranded asset can be determined accurately? The age of the lights will help determine if they have already been fully depreciated, and if so, there should be no value attached to be paid back. Will municipalities be provided with this information?
- will there be an accurate recording system established so that we know what lights are installed in specific locations and the actual purchase cost? Will municipalities be provided with this information?
- what happens if the actual costs incurred are less or more than what is assumed in the proposal to keep the rates the same for 7 years?
- should there be set times within the 7 years when a reconciliation between assumed costs and actual costs is undertaken? Would municipalities prefer to have rates adjusted if it becomes clear there is a significant difference - ie, so that municipalities either can take advantage of lower costs, or not be hit with a large increase at year 8
- what is NSPI doing to ensure costs are contained and competitive?
- does the rate include cost of new lights.

1) Regulations. Still not issued by the Province. Anticipated any day now. We believe the regulations will allow municipalities 10 years to convert, if they are doing it on their own. If they want to have NSPI do the conversion, the conversion will be done in 7 years. Municipalities will likely have a year to present a plan to the Province regarding the conversion identifying who will be doing the conversion (the municipality or NSPI), and if it is the municipality, the timetable for the conversion (how many lights in what years). The plan will do two things: it will ensure the conversion will take place within the timeframe of the legislation, and it will provide NSP with the information it needs to meet their obligations under the legislation (they will know how many lights, and where, they will need to convert)

2) Buying the lights:

- If municipalities are buying the lights themselves, the Province will offer an incentive program to encourage them to convert within 7 years, the incentive program will be a cheaper cost of borrowing than what MFC would offer.
- LED Roadway is offering a lease -to- purchase opportunity
- HRM will be issuing a Request for Interest in supplying lights in the near future, other municipalities will be given an opportunity to join in the RFP. HRM will help negotiate the best fee for all, but it will be up to municipalities to oversee the purchase and installation for their unit.
- UNSM and HRM have jointly submitted a request for assistance in a P3 project, and if successful, all municipalities will have an opportunity to join. This process looks for a company to manufacture, install and maintain the lights.

3) Stranded assets: HRM and UNSM are joining together to intervene in the UARB rate hearing on NSPI proposed rates. We are arguing NSP has overestimated the value of the stranded asset. The hearing will take place beginning September 13, and at some point, we will ask municipalities to participate in the public portion of the hearing September 18 (evening), where people can put forward their views without being cross-examined. They need to notify the UARB by September 10 if they wish to appear. UNSM will be sending a notice out on this soon, but the evening of the 18th is when the caucuses will be meeting at the UNSM annual conference.



energy everywhere.

May 1, 2012

To: Mr. Scott Fraser

Via email: sfraser@westville.ca

RE: LED Streetlights

Dear Mr. Fraser,

As you are aware, the provincial government passed legislation on May 19, 2011 that will make LED lighting mandatory on Nova Scotia's roads and highways. Detailed regulations are available for public comment.

Nova Scotia Power Inc. (NSPI) is in the process of gathering customer information to formulate an implementation plan to meet these regulations. We will be requesting your input on how you'd like to work with NSPI on streetlights in your community. A second letter will be sent with specifics for your community in order to assist with your decision.

Going forward NSPI customers have 2 options:

1. Continue to rent streetlights from NSPI; or
2. Assume responsibility of ownership of streetlights in your area.

Under both options, you will be responsible for energy costs associated with your usage.

Customers will be responsible for the costs of the existing lights that have not yet been fully paid. We estimate this cost to be approximately \$175 per light based on our most recent assessment of un-depreciated costs for the total existing streetlight inventory, which equals \$23 million for the entire province. This amount will be subject to continued depreciation until the time of purchase or conversion. It is important to note that this amount will require approval by the Nova Scotia Utility and Review Board (NSUARB) during a future regulatory process, and are therefore only estimates at this time.

Nova Scotia Power
PO Box 910
Halifax, Nova Scotia
Canada B3J 2W5

Customer Service
nspower.ca

A pilot project is planned to be submitted for approval of the UARB to better understand the costs for installation of LED streetlights and other costs. The pilot project would see NSPI change a limited number of lights over a 12 month period in various areas of the province and collect data for a better assessment of the costs and reusable parts, if any.

We encourage customers to participate in the pilot by contacting us at the email or phone number below. If you choose to participate in the pilot, both the purchase and rent options will still be available to you until you make your final decision per draft regulations by June 30, 2013.

Options:

1. Continue to Rent from NSPI

Customers who choose to continue to rent streetlights from NSPI will pay the monthly UARB approved rate per light for the number of lights in their area. These lights will form a new asset pool, separate from existing streetlight asset pool.

NSPI will develop a plan to switch existing streetlights to LED streetlights in co-operation with customers who choose to continue to rent from NSPI.

2. Assume Responsibility of Ownership of Streetlights in your Area

Municipalities who wish to assume ownership of streetlights in their area should consider the following:

- a. When a municipality purchases the existing lights from NSPI at cost, the municipality will be able to use existing brackets to install municipally-owned LED lights on NSPI-owned poles. NSPI will continue to own the poles.
- b. Municipalities will be responsible for costs associated with the safe and environmentally responsible disposal of existing street light assets when

May 1, 2012

replaced by the new lights.

- c. You will need to establish a process for streetlight outage reporting in your area.
- d. NSPI will require an inventory of decommissioned lights and wattage of new LED lights installed. Once the change-out is completed, you will be billed on an approved energy-only rate.
- e. NSPI will no longer be responsible for the maintenance of your streetlights.
- f. Roadway lighting must comply with the Canadian Electrical Code Part I. You will need to ensure that this equipment is upgraded and inspected for compliance with the CEC.
- g. Only qualified technicians are allowed to install and maintain streetlights - please refer to Department of Labor Bulletin issued in March 2012.

If you would like to discuss your options or you have any further questions, please contact us at 428-6773 or LEDStreetlightProjec@nspower.ca

Sincerely,



Judy O'Leary
Customer Lead, LED Streetlight Replacement Project

Cc: Kerry Jennex, Acting Director Retail Operations