



**Town of Westville
Regular Council Meeting
Monday, September 29th, 2014**

Commencing at 6:00 pm

Council Members Present: Mayor Roger MacKay; Deputy Mayor Lennie White; Councillor Charlie Sutherland; Councillor Bernard Murphy; Councillor Lynn MacDonald

Town Employees Present: CAO Kelly D. Rice; Superintendent of Public Works & Water / Wastewater Services; Town Planner Roland Burek; Recording Secretary Vicki Heighton

Absent: None

Visitors Present: A number of Westville residents

Media Organizations Present: 94.1 FM; Pictou Advocate, The News

1. CALLING OF MEETING TO ORDER

- 1.1 Mayor MacKay called the meeting to order at 6:00 p.m. in the Westville Council Chambers welcoming everyone in attendance.

2. APPROVAL OF AGENDA

- 2.1 *It was moved by Councilor MacDonald to approve the tentative agenda. Councilor Murphy seconded. Motion Carried.*

3. APPROVAL OF MINUTES

- 3.1 *It was moved by Councilor Murphy to approve the minutes of the August 25th, 2014 Regular Council Meeting as presented. Councilor MacDonald seconded. Motion carried.*

4. BUSINESS ARISING FROM MINUTES

- 4.1 Deputy Mayor White asked to add Glen Haven Manor to the agenda. He noted at the board meeting last week they passed a motion to send a letter to the department asking for an explanation on the bed replacement announced a year ago.

6. ACCOUNTS PAYABLE REPORT

- 6.1 **Audited Financial Statements 2013/14**
Kevin MacDonald gave the Financial Year Ended March 31 Statement for

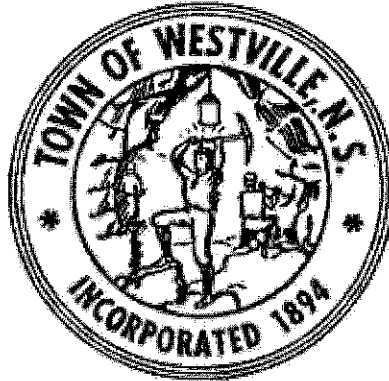
2013/14. Mr. MacDonald stated there have been positive improvements in our overall operating funds and reserves. He noted some work can be done in the water utility. Mr. MacDonald stated the Town of Westville, going forward should be in good shape.

It was moved by Councillor Murphy to accept the Audited Financial Statements for 2013/14. Deputy Mayor White seconded. Motion Carried

6.2 Budgets for 2014/15

It was moved by Councillor MacDonald to adopt the Budgets for 2014/15. Deputy Mayor White seconded. Motion carried.

Mayor MacKay read the following resolution.



Town of Westville Tax Rates 2014/2015

BE IT RESOLVED that the estimated expenditures of the Town of Westville for the period of April 1, 2014 to March 31, 2015 be approved accepted and adopted in the amount of \$4,566,372 as presented.

THEREFORE BE IT RESOLVED that the tax rate for the Town of Westville for the period April 1, 2014 to March 31, 2015 remain at \$2.08 per \$100 of assessment for Residential and Resource properties, \$3.69 per \$100 of assessment for Commercial properties and \$5.32 per 1000 gallons consumption for wastewater charges.

BE IT FURTHER RESOLVED that the rate of taxes for the current period may be collected by Warrant or Distress, without further notice if not paid on or before the 31st day of March 2015 together with all costs and expenses of levy and sale of good on all proceedings incidental thereto, and further if the said taxes are not paid before June 2nd, 2015 for the interim tax bill and November 3rd, 2014 for the final billing, an additional penalty charge will be payable at a rate of 14% per annum on the balance of all outstanding tax accounts.

It was moved by Mayor MacKay to accept the Tax Rate Resolution. Councillor MacDonald seconded. Motion carried.

6.3 Expenditure Report

It was moved by Councillor Murphy to approve the expenditure report. Deputy Mayor White seconded.

Councillor MacDonald stated she did not have a chance to review the report.

Councillor Murphy and Deputy Mayor White rescinded the motion.

Mayor MacKay stated they will look at the expenditure report at a different time.

7. COMMITTEE REPORTS

- 7.1 **Police** - *It was moved by Councillor Sutherland to approve the Police Report as presented. Councillor MacDonald seconded. Motion carried.*
- 7.2 **Fire Report** - *It was moved by Councillor MacDonald to approve the Fire Report as presented. Deputy Mayor White seconded. Motion carried.*
- 7.3 **Recreation Report** - *It was moved by Councillor Murphy to approve the Recreation Report as presented. Deputy Mayor White seconded.*
Councillor Sutherland asked if we received any more funding on the trails. CAO Rice stated we were awarded full funding and will be meeting with the Provincial and Regional Coordinator on Friday to start looking forward.
Motion carried.
- 7.4 **Compost, Garbage & Recycling Report** - *It was moved by Councillor MacDonald to approve the Compost, Garbage & Recycling Report as presented. Councillor Sutherland seconded. Motion carried.*
- 7.5 **Environmental Health Report** - *It was moved by Deputy Mayor White to approve the Environmental Health Report as presented. Councillor Murphy seconded.*
Councillor Murphy noted one section scored a "P". Superintendent Graham stated there was an incident where the bottle was leaking.
Motion carried.
- 7.6 **Transportation Report** - *It was moved by Deputy Mayor White to approve the Transportation Report as presented. Councillor Sutherland seconded. Motion Carried.*
- 7.7 **Animal Control Report** - *It was moved by Councillor Murphy to approve the Animal Control Report as presented. Councillor MacDonald seconded. Motion carried.*
- 7.8 **Building Report** - *It was moved by Councillor Sutherland to approve the Building Report as presented. Councillor MacDonald seconded. Motion carried.*

8. CORRESPONDENCE

- 8.1 **Canada Post**
CAO Rice read a letter regarding the closure on Saturday at the Westville Post Office. Councilor MacDonald stated she does not support the Post Office closing on Saturdays and would like to write to support them being open. Councilor Murphy agreed as long as it does not affect the hours for the rest of the week.
- 8.2 **Municipal District of Barrington**
CAO Rice read a letter regarding hospital parking fees rising. The Council of Barrington is asking Council to support their resolution. Councilor MacDonald would like to know what New Glasgow's hospital fees go towards before supporting Barrington's resolution.
- 8.3 **Nova Scotia Lotteries and Casino Corporation**
CAO Rice stated September 28 – October 4, 2014 is Responsible Gambling Awareness Week. Nova Scotia Lotteries and Casino Corporation are asking each municipality promote it.

- 8.4 Property Valuation Services**
CAO Rice noted this is an update regarding the E delivery go live. She stated our name has been added to this list to be included.
- 8.5 Minister of National Defense**
CAO read a reply letter regarding concerns for the 144 CEF budgeting funding. Honourable Nicholson stated there has not been a decrease to funding but a change in the way reservists are managed, combined with a decrease in Flight membership. He noted funding is based on full-time equivalents and 144 CEF is now a part-time reserve organization.
- 8.6 Pictou County Sports Heritage Hall of Fame Society**
CAO Rice read the letter stating the Annual Induction Ceremonies of the Pictou County Sports Heritage Hall of Fame for 2014 will be held on October 18, and tickets are \$15 each.
Deputy Mayor White stated the Pictou County Sports Heritage receive the hall at no charge. Councilor Sutherland noted Lisa Jordan-Haley is being inducted.
- 8.7 Canadian Postmasters and Assistant Association**
CAO Rice stated the Canadian Postmasters and Assistant Association are looking for support that we circulate a signed petition on their behalf regarding Saturday closure.
- 8.8 Municipality of Pictou County**
CAO Rice read the letter regarding the Municipality of Pictou County would like to have an amendment to the Land-Use Bylaw – Wind Turbine Set-Back.
- 8.9 Canadian Union Postal Workers**
CAO Rice stated the letter is regarding door to door delivery for Canada Post that Council already addressed.
- 8.10 Town of Stellarton**
CAO Rice read a letter sent by the Town of Stellarton to the Justice Minister and Minister of Municipal Affairs regarding the future of Pictou County Policing.
- 8.11 Town of New Glasgow**
CAO Rice stated this letter is addressed to the Justice Minister and Minister of Municipal Affairs regarding the letter from the Town of Stellarton. The letter states the Town of New Glasgow has no interest in exploring a regional policing study.
Deputy Mayor White would like to send a letter supporting the Town of Stellarton.
It was moved by Councilor MacDonald to support the Town of Stellarton's request that the Ministers look at a regional police force in Pictou County with the Town's of Westville, Stellarton, Trenton and New Glasgow combined. Motion carried.
- 8.12 Thank you Card**
CAO Rice read a thank you card from Doll and Mike Betts for the flowers and certificate for their anniversary.
- 8.13 Nova Scotia 55+ 2015 Games**
CAO Rice read a letter requesting \$500 for the Nova Scotia 55+ 2015 Games.
It was moved by Councilor MacDonald to table for a later date. Deputy Mayor White seconded. Motion carried.

8.14 Tearman Society

CAO Rice read a letter inviting Council to their 30th year celebration at the Pictou County Wellness Centre.

5. CHIGNECTO CENTRAL REGIONAL SCHOOL BOARD UPDATE – RON MARKS

Mayor MacKay introduced Ron Marks. Mr. Marks gave an update on the Chignecto Central Regional School Board projects. He noted the goals for Dr. W. A. MacLeod Consolidated School were to extend the life by 15 - 20 years, allow the public school program for the middle school to be incorporated into the elementary school building and to increase the security options where possible. He stated when construction started there was additional work and they are requesting another \$1.5 million.

- Councilor Murphy asked if all the Advisory Committee requests were being covered. Mr. Marks stated they are not and noted a science lab is not required.
- Councilor Murphy asked what exposure to construction the students have. Mr. Marks stated all construction is done when students are not there.
- Councilor Sutherland asked what part the \$1.5 million plays if phase three materializes. Mr. Marks stated the school program fits in with all the \$3.5 million.
- Deputy Mayor White asked how it will compare to the new facility in New Glasgow. Mr. Marks stated it is very similar and both meet educational outcomes.
- Mayor MacKay stated with the renovations he does not believe the children are getting the proper education. Mr. Marks stated they will get the standard educational school program.

Mayor MacKay thanked Mr. Marks for coming.

9. NEW/UNFINISHED BUSINESS

9.1 Purchase Post Office Building

CAO Rice stated they have finished all the negotiations. Public Works Canada agreed with the purchase of \$30,000 if Council approves.

It was moved by Councilor Sutherland to approve the purchase of the Post Office Building for \$30,000.00. Councilor Murphy seconded. Motion carried.

9.2 Municipal Boundary Review

Planner Burek noted there was a public meeting for the Municipal Boundary Review and Council needs to put two recommended options forward to the Utility and Review Board before December 31st, 2014. He noted two options Council discussed were maintaining the status quo or going to an at large system with same number of Councilors.

It was moved by Deputy Mayor White to recommend to the Utility and Review Board to maintain the status quo and to go to an at large system. Councilor Murphy seconded. Motion carried.

Deputy Mayor White asked if we should say what we prefer. Planner Burek stated they can.

It was moved by Deputy Mayor White to indicate to the Utility and Review Board Council's preference is to move to an at large system. Councilor Murphy seconded.

*I nay – Councilor MacDonald
Motion carried.*

- 9.3 Jerry Lane and Campbell's Road Developments – Inspection Report**
CAO Rice stated they need to set a meeting date. Deputy Mayor White stated it should go to the Planning Advisory Committee.
Planner Burek stated there were a few deficiencies with the development.
CAO Rice stated for Council to leave it with her for a date.
- 9.4 Amendment to Subdivision Bylaw to include Engineering Specs. – 1st Reading**
Planner Burek stated a draft has been put forward by Mr. Browning to Council to consider amending the subdivision bylaw to now include a set of engineering agents. CAO Rice stated they could consider tonight as first reading then follow with a public meeting.
It was moved by Councilor Murphy to accept the first reading of Municipal Service Standards Specifications. Councilor MacDonald seconded. Motion carried.
- 9.5 CRINS**
Planner Burek proposed Westville adopt the Antenna Systems Siting Review and Consultation Protocol by CRINS. He noted an application has to be made through them and the Land Use Authority would draw up a report and CRINS would look after all the notifications and information. Planner Burek stated Stellarton and Trenton have already adopted the protocol.
It was moved by Councilor MacDonald to table CRINS to the next meeting. Councilor Sutherland seconded. Motion carried.
- 9.6 Application for Subdivision – Langille**
Planner Burek stated he sent a referral to the Director of Public Works and the CAO. He noted they had an application for a subdivision on Jerry Lane requesting tentative approval.
It was moved by Councilor MacDonald to not grant the application to this developer until all developments are up to satisfaction.
Planner Burek stated they may not have a choice if he meets all requirements for a tentative approval.
Councilor MacDonald added to her motion that Council recognizes our Planning Coordinator may be directed to provide the tentative subdivision request but it does not lock Council into final approval. Councilor Sutherland seconded.
Planner Burek stated this subdivision application is done under the development agreement and not the amended subdivision bylaw.
Motion carried.
- 9.7 Municipal Awareness Week**
CAO Rice stated Municipal Awareness Week is October 20-26, 2014 and thinks it would be nice to plan an event.
- 9.8 Public Meeting MOU October 6, 2014**
CAO Rice confirmed the public meeting for the MOU is October 6th, at 7:00 pm. Councilor MacDonald noted Council wrote to the three towns involved in the MOU and asked if we received a response as today was the deadline. CAO Rice stated they received a letter at approximately 4:15pm today.
- 9.9 Highland Consolidated Middle School Update**
CAO Rice stated we had an RFP out for the sale and redevelopment of the property. She noted at the time of closing we did not receive any submissions. CAO Rice stated one of the parties that requested the tender package contacted her and stated they are looking to put in a proposal.

9.10 Tax Exemption – Riverview Home

It was moved by Councilor Sutherland for Riverview Home not to pay property taxes but pay water. Councilor MacDonald seconded. Motion carried.

9.11 REN Update

CAO Rice stated all of Pictou County has moved from REN5 to REN4. She noted they are all meeting to review the financial model and will be pulling together a draft agreement for the inter-municipal agreement. Councilor MacDonald asked if the REN money was capped by the province. CAO Rice stated there is the base amount and the population amount. Councilor Murphy asked if the Town of Westville's contribution would be \$8,000.00. CAO Rice stated it would.

9.12 Service Delivery Review

CAO Rice stated the Service Delivery Review has been finalized based on the agreement from Westville, Stellarton and Trenton's Councils. It was noted it will be available on the Town of Westville's website and is a very good document.

9.13 Halloween

Councilor Sutherland moved the Town of Westville hold Halloween from 5:00-8:00pm on October 31, 2014. Deputy Mayor White seconded. Motion carried.

9.14 Municipal Alcohol Project

Councilor MacDonald noted the committee has been granted another \$1100 from the Province. The project is to look at municipal alcohol use in Pictou County.

10. QUESTIONS FROM CITIZENS

10.1 Clairrie MacKinnon – Cowan Street

Mr. MacKinnon asked how the purchase of the Post Office Building came about and if there are protections for expenditures and revenue. CAO Rice noted she was contacted in February by Public Works Canada to see if there was any interest in acquiring the building. She stated through the process we had a building inspection done, a market value assessment and she met with the property manager from Public Works Canada. She noted the pricing originally started at \$70,000, they settled on \$30,000. She stated the purchase of the property comes with a five year lease with Canada Post and the tenants upstairs. CAO Rice stated the building has been deemed by the Province of Nova Scotia as a heritage property.

10.2 Harold Chabassol – Temperance Street

- Mr. Chabassol thanked Planner Burek and Superintendent Graham for drawing up the subdivision bylaw amendment.
- Mr. Chabassol asked if Mr. Langille was given an extension on the completion date. Planner Burek stated there has been no further completion date then August 2, 2014.

Mayor MacKay stated the MOU meeting on Monday evening was very important and would like to see a lot of people there.

Mayor MacKay stated the next Regular Council Meeting will be October 27, 2014 at 6:00pm.

11. ADJOURNMENT OF MEETING

11.1 *Councilor MacDonald motioned to adjourn the public meeting at 8:25 pm. Councilor Murphy seconded. Motion carried.*

*Certified to be a true copy of the minutes of the September 29, 2014 regular Council Meeting
for the Town of Westville.*

Regan M. Gray
.....
MAYOR

Vicki Hightor
.....
RECORDING SECRETARY